

ANNUAL REPORT FOR THE CITY OF ENDERBY
FOR THE YEAR 2011

1. Audited Financial Statements

The presentation of the 2011 Audited Financial Statements to Council is scheduled for May 7, 2012.

2. Statement of Permissive Property Tax Exemptions

In accordance with section 98(2) (b) of the Community Charter, the following properties in the City of Enderby were provided permissive tax exemptions by Council in 2011.

Name	Civic Address	Estimate for 2012
Pioneer Place Society	1104 Belvedere Street	\$ 8,749.98
Enderby & District Senior Citizen's Complex Inc No S12884	606 Stanley Avenue	\$ 2,104.81
Enderby & District Senior Citizen's Complex Inc No S12884	1011 George Street	\$ 1,727.38
Enderby Fraternal Hall Society	507 Mill Avenue	\$ 643.17
Royal Canadian Legion Branch # 98	909 Belvedere Street	\$ 803.31
Royal Canadian Legion Branch # 98 exempt portion new in 2007	909 Belvedere Street	\$ 2,500.80
St. Andrew's United Church – Trustees	606 Regent Avenue	\$ 523.45
St. Andrew's United Church – Trustees	1110 Belvedere Street	\$ 360.19
Enderby Evangelical Chapel	104 Meadow Crescent	\$ 870.68
Evangelical Chapel	706 Mill Avenue	\$ 449.34
Synod Diocese Kootenay Armstrong-Enderby Parish	602 Knight Avenue	\$ 554.54
Synod Diocese Kootenay Armstrong-Enderby Parish	608 Knight Avenue	\$ 271.57
Enderby Jehovah Witnesses	115 George Street	\$ 1,254.20
Roman Catholic Pastor/Kamloops	1406 George Street	\$ 761.85
Imperial Oil Ltd. (City Hall parking lot)	907 George Street	\$ 2,069.13
City of Enderby (Drill Hall)	208 George Street	\$ 4,081.18
City of Enderby (Drill Hall parking lot)	206 George Street	\$ 699.22
City of Enderby (Drill Hall parking lot)	204 George Street	\$ 1,139.81
City of Enderby (Museum)	903 George Street	\$ 5,773.95
City of Enderby (Riverside Park & House)	112 Kildonan Avenue	\$ 8,160.22
City of Enderby (Info Centre)	700 Railway Street	\$ 1,931.78
Provincial Rental Housing Corp (Enderby Seniors Society)	506 George Street	\$ 6,332.26
Total Estimate of Taxes for Exemptions for 2012		\$51,762.82

3. Report Respecting Municipal Services and Operations

The City undertook the following initiatives in 2011:

Conservation and Green Energy

- Amended Official Community Plan to incorporate targets and strategies aimed at enhancing community energy and resource efficiency, including greenhouse gas emission reductions.

- Water meters reduce consumption, which saves water and reduces infrastructure costs. Phase 1 of the metering project was completed and funding was approved for Phase 2 under the Towns for Tomorrow Program. Phase 2 commenced in late 2011. A background review for a new rate structure to promote conservation has commenced.
- Obtained funding approval to complete a water leak detection program that will identify water loss problem areas and establish a repair schedule.
- Applied for funding for a Bio Energy Heating System at the sewer treatment plant and public works facility.
- Completed the sludge dewatering and nutrient removal project at the wastewater treatment plant.
- Received funding approval under the Gas Tax Program to undertake the Knoll Neighbourhood Integrated Sustainability Plan. This will provide a sustainable plan for development areas within the City.

Bylaw Enforcement

- Contracted with the Commissionaires to implement Council policy respecting bylaw enforcement.
- Policy is complaint-driven and emphasizes compliance, with a focus on property maintenance, open air burning, and street and traffic violations.

Infrastructure, Asset Management, and Drainage

- Evolved preventative maintenance schedule to extend the life of assets.
- Developed life cycle replacement schedule to anticipate future resource needs.
- Worked with Highways for completion of the first two phases of the Highway 97A upgrade, which included the installation of new underground infrastructure at significant savings to local taxpayers.
- Completed the design of the Knight Street upgrade tender for completion in 2012 in partnership with School District 83.
- Completed improvements to the storm sewer lift station on Regent.
- Designed and commenced with drainage improvements in a number of areas within the City including the first phase of a major upgrade to Regent Avenue.
- Worked with School District 83 and developer to address drainage issues in the northwest area of the community.

Recreation

- Completed the Master Parks Plan.
- Completed a new access at Grindrod Park that will enhance safety.
- Commenced work on securing right-of-ways for the trail system at Twin Lakes.

- Converted the hardball diamond at Riverside Park to a slow pitch diamond.
- Established a priority list for addressing safety concerns at the pool including installation of a second drain, gutter restoration, and changing from a gas to a liquid feed chlorinator based on Pool Safety Regulations and Interior Health recommendations.
- Completed the Development Cost Charges (DCC) review and introduced a new DCC bylaw for parks. Forwarded the draft bylaw and background report to the Regional District for advancing the new DCC bylaw.

Health, Safety and Food Security

- Completed sprinkling, fire code and energy projects at the arena and curling rink.
- Worked with other jurisdictions within the Regional District to directly provide Jaws of Life service.
- Adopted an Inter-Municipal Emergency Operations Bylaw that enhances safety through regional cooperation, training, and planning.
- Completed operational guidelines and new policies for fire operations in consultation with the Fire Department. Adopted a fire inspection policy and a fire fighter training policy.
- Appointed Fire Chief Kevin Alstad and Deputy Fire Chief Travis Horsman.
- Adopted inspection and maintenance policies for Public Works operations in order to manage risk effectively. Adopted a Risk Management In-House Claims Management Policy.
- Submitted an application under the 2012 Age-Friendly Community Planning and Project program for a community garden at the Enderby Memorial Terrace.

Cooperation

- Participated in the development of the Regional Growth Strategy.
- Continued to work with the Province to change legislation to finalize Enderby/Area F service transfers.
- Participated in a Community-to-Community Forum with SplatSin to identify common issues and opportunities for enhanced cooperation.
- Renewed Service Agreements with SplatSin for water, sewer and fire protection.

General and Operational

- Commenced with the integration of Recreation and Public Works to promote flexibility, efficiency, effectiveness, and continuity.
- Renewed the collective agreement with CUPE.
- Completed review of benefits as identified in existing collective agreement.

- Completed a succession plan for the Chief Administrative Officer and Treasurer, which included hiring a new Chief Financial Officer and Deputy Chief Administrative Officer.
- Entered into a three year cemetery maintenance contract.
- Renewed the contract for Blue Bag and Garbage collection.
- Administered the 2011 local government elections for the City of Enderby.

4. Declaration and Identification of Disqualified Council Members

None.

5. Annual development cost charges report

	Balance Dec 31/10	Received in 2011	Interest Earned in 2011	Expended in 2011	Balance Dec 31/2011
Sewer	109,918.75	21,235.50	1,368.49	(80,000.00)	52,522.74
Water	250,305.29	19,855.00	2,840.18		273,000.47
Storm Sewer	40,602.18	26,620.00	698.92		67,921.10
Roads/Curbs	85,503.91	5,610.00	947.32		92,061.23
Total	486,330.13	73,320.50	5,854.91	(80,000.00)	485,505.54

6. Goals and Objectives for 2012

Community Vitalization

- Work with the community to complete a plan including implementation of Community Vitalization strategies objectives.

Conservation and Green Energy

- Commence with the Knoll Neighbourhood Integrated Sustainability Planning process with funding from the gas tax.
- Commence with terms of reference for an Official Community Plan review, Zoning Bylaw review, Subdivision and Development Bylaw Review and Development Cost Charge Bylaw review as a follow up to the Knoll Neighbourhood Integrated Sustainability Plan.
- Complete the Bio Energy heating system project at the public works/sewer treatment plant site with funding from the gas tax.
- Continue to work with a local private energy supplier for servicing facilities within the City with a Bio Energy heating system.

- Complete Phase 2 of the water metering project and introduce the new rate structure in late 2012 or 2013.
- Undertake a leak detection program to identify water loss problem areas and establish a repair schedule.

Bylaw Enforcement

- Ongoing emphasis on compliance on a complaint-driven basis focusing on property maintenance, open air burning, and street and traffic violations.

Infrastructure, Asset Management, and Drainage

- Complete the overall drainage review and continue with storm sewer improvements including the main storm sewer replacement on Regent Avenue.
- Complete Asset Management analysis which will identify future costs and suggest sustainable development standards.
- Subject to program announcement, make application for water system upgrades previously submitted under the Canada Infrastructure or Gas Tax funding program.
- Complete the reconstruction of Knight Street fronting M.V. Beattie Elementary School in partnership with the School District.
- Evaluate options for the Granville/Hubert connector.
- Review options for the reconstruction of Regent from Highway 97 to Sicamous including storm sewer and roadway.
- Review options for reconstruction and capping of portions of Sicamous Street from Knight to Mill.

Recreation

- Implement the priority list for addressing safety concerns at the pool including installation of a second drain, gutter restoration, and changing from a gas to a liquid feed chlorinator based on Pool Safety regulations and Interior Health standards.
- Subject to program announcement, make application for the walkway project (Riverwalk to Waterwheel) previously applied for under the Local Motion program.
- Work with the Regional District to adopt the new Development Cost Charges Bylaw for Parks.
- Enhance small walking trail at the head of Norleen Lane.

Health, Safety and Food Security

- Complete risk assessment for boiler at arena/curling club.
- Provide Jaws of Life service directly.

- Participate in Inter-municipal Emergency Operations.
- Work with Enderby Memorial Terrace Society to administer grant to build a community garden.

Cooperation

- Complete transitional matters related to the Enderby/Area F service transfers.
- Review options for a Share Shed in partnership with community organizations.
- Continue to work with Splat sin to identify common issues and opportunities and to establish collaborative efforts to move forward on such matters.
- Work toward establishing longer term service agreements with Splat sin.

General and Operational

- Complete a review of municipal operations to establish work programs, schedules and priorities.
- Continue to integrate the Recreation operations with Public Works operations.
- Restructure cost accounting system and chart of accounts to improve information and reporting.
- Analyze potential resources to advance the GIS component to the next phase.