

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Committee of the Whole Meeting** of Council held on Monday, December 1, 2014 at 4:00 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
 Councillor Tundra Baird
 Councillor Brad Case
 Councillor Roxanne Davyduke
 Councillor Raquel Knust
 Councillor Brian Schreiner
 Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
 Deputy Administrative Officer – Barry Gagnon
 Chief Financial Officer – Jennifer Bellamy
 Assistant Corporate Officer and Planning Assistant – Kurt Inglis
 Recording Secretary – Bettyann Kennedy
 The Press and Public

OATH OF OFFICE

The Mayor and Councillors made the Oath of Office and, by solemn affirmation, before Chief Administrative Officer Tate Bengtson.

DISCUSSIONS

Mayor McCune welcomed the new and incumbent Councillors.

Mayor McCune addressed the plan to establish portfolios for each Councillor:

- Each portfolio would cover specific areas of concern or interest and would include specific projects.
- The 4:00 Committee of the Whole meetings will provide the opportunity to share and discuss what has been going on in the community.
- A tracking form will be developed to keep track of activities and issues that arise. It will be kept in the Mayor's office and will be accessible to each Councillor to record issues that have been brought to their attention by the community. This tracking form will ensure that items are documented and dealt with.
- It is important to follow up with people's issues.
- March 1st is the date to present priorities and discuss any budget implications.

Calendar of Events:

- A common calendar should be developed that will keep all members of Council aware of each other's commitments. It could also be used to post community events that not everyone knows of.
- It was suggested that a Google calendar would work well. The Chief Administrative Officer will look into something like this being accessible through the website.

Items to bring forward to Regular meeting agenda:

- Santa Parade
- Gift baskets for "Go with Me" movie key personnel.

ADJOURNMENT

Moved by Councillor Davyduke, seconded by Councillor Case that the Committee of the Whole meeting adjourn at 4:30 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER