

## REGULAR MEETING OF COUNCIL

### AGENDA

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**DATE:** Tuesday, September 8, 2015  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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**1. APPROVAL OF AGENDA**

**2. ADOPTION OF MINUTES**

[Regular Meeting Minutes of August 17, 2015](#) pg 3-8

**3. PUBLIC AND STATUTORY HEARINGS**

**4. PETITIONS AND DELEGATIONS**

a. [Tolko Industries](#) pg 9  
Re: Forest Service Plan

b. [Community Futures North Okanagan](#) pg 10  
Re: Programs and Opportunities delivered by Community Futures

**5. DEVELOPMENT MATTERS**

**6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

a. [Enderby Business Walk](#) – Assistant Corporate Officer and Planning  
Assistant dated September 1, 2015 pg 11-15

**7. BYLAWS – 3 Readings**

[2016 Tax Exemption Bylaw No. 1579, 2015](#) pg 16-20  
A bylaw to exempt certain properties from taxation for the year 2016

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015](#) pg 21-25  
A bylaw to amend Fees and Charges Bylaw

**BYLAWS – Adoption**

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision  
Bylaw No. 1577, 2015](#) pg 26-27  
A bylaw to revise Parks, Recreation and Culture Fees Imposition Bylaw

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015](#) pg 28-32  
A bylaw to impose fees for providing recreation programs and facilities

**8. REPORTS**

Mayor and Council

**9. NEW BUSINESS**

- a. [Cornerstone Garden Paved Path](#) – Memo from Chief Administrative Officer dated August 18, 2015 pg 33-34
- b. [Royal Canadian Legion](#) – Correspondence dated August 18, 2015 pg 35  
Re: Thanksgiving Ham & Turkey Meat Draw
- c. [Road Projects for 2016](#) – Memo from Chief Administrative Officer dated August 26, 2015 pg 36-38
- d. [Digital Billboard Sponsorship Application – Royal Canadian Legion](#) pg 39-40
- e. [Digital Billboard Sponsorship Application – Enderby & District Curling Club](#) pg 41-42
- f. [Municipal Insurance Association Voting Delegates](#) – Memo from Chief Administrative Officer dated August 31, 2015 pg 43

**10. PUBLIC QUESTION PERIOD**

**11. CLOSED MEETING RESOLUTION**

Closed to the public, pursuant to Section 90 (1) ( ) of the *Community Charter*

**12. ADJOURNMENT**

## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, August 17, 2015 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
The Press and Public

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### **APPROVAL OF AGENDA**

The following item was added to the agenda under New Business:

- Digital Billboard Sponsorship Application

Moved by Councillor Baird, seconded by Councillor Schreiner that the agenda be approved as amended.

Carried Unanimously

### **ADOPTION OF MINUTES**

Regular Meeting Minutes of July 20, 2015

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of July 20, 2015 be adopted as circulated.

Carried Unanimously

### **PETITIONS AND DELEGATIONS**

Jon Turpin

Re: Street lighting on 100 block of Larsen Avenue

- Mr. Turpin was tasked with surveying his neighbours to determine if street lighting was desired on Larsen Avenue. As those mid block had concerns, he ceased his survey.
- Crime is a concern and also safety for pedestrians.
- He is requesting 3 lights, not just one.
- Excerpts from the bylaw were quoted.
- Mr. Turpin consulted with a lighting expert who quoted a price of \$16,500 for 3 street lights.
- His report and quote will be forwarded to the Planning Assistant along with reports he has gathered regarding crime and safety.

The Planning Assistant will provide a report to Council.

Members of the public were invited to comment:

*Claire and Dave Rosin of 112 Larsen* stated that a survey was conducted recently with “no” outweighing “yes” by 8-3. Residents of Larsen Avenue do not want street lighting. As for pedestrian safety, a sidewalk would accomplish that.

## **DEVELOPMENT MATTERS**

### **0008-15-DVP-END**

That Part of the South East ¼ of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9 West of the 6<sup>th</sup> Meridian, KDYD, Except Plan KAP55286 (T1450 Johnston Avenue)

Applicant: Benjamin F. Reimer, agent for Jeff Arnold of Siena Development Ltd.

The Planning assistant confirmed the road width which was questioned at the last meeting. It was also confirmed that there are properties on Ridgewood Drive that have reduced front yard setbacks of 4.5 m.

The Planning Assistant reviewed his report with options for Council to consider. Option A was originally recommended but was met with resistance from the neighbourhood. Option B is generally consistent with Ridgewood Drive and Option C is exactly consistent. Option D is the current bylaw standard.

A letter from *Yvonne Whyte of 1115 Ridgewood Drive* opposing the variances was read into record.

Members of the public were provided an opportunity to comment:

*Donna Doorn of 1112 Ridgewood Drive* stated that the residents of Ridgewood Drive take pride in their neighbourhood and fears that properties will become unkempt if bylaws are not enforced. Mayor McCune explained that Option B is generally consistent with the existing standard of Ridgewood Drive and will include a sidewalk.

*Steve Campbell, representing the applicant* reported that the developer is happy to accept Option B. The next roadway that continues in this area will be the perfect place to start new, more sustainable works.

Moved by Brad Case, seconded by Tundra Baird that Council authorize the issuance of a Development Variance Permit for the property legally described as That Part of the South East ¼ of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6<sup>th</sup> Meridian, KDYD, Except Plan KAP55286 and located at T1450 Johnston Avenue to permit a variance to Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback requirement for proposed Lots 1-11, which do not have a garage or carport having vehicular entry from the front, from 6 m (19.68 feet) to 4.5 m (14.76 feet), as shown on the attached Schedule “A”;

AND to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.3.2 of Schedule 'A' by reducing the minimum right-of-way width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 18 m (59.06 feet) to 15 m (49.21 feet), as shown on the attached Schedule "B"; and
- Section 2.3.2 of Schedule 'A' by reducing the minimum roadway width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 9.2 m (30.18 feet) to 7.5 m (24.61 feet), as shown on attached Schedule "B";

Subject to the applicant constructing the proposed 'Road 1' in accordance with asphalt thickness, base, and sub-base specifications outlined in the attached Schedule "B";

AND THAT Council does not permit a variance to Section 2.3.7 of Schedule 'A' and Schedule 'B' of the City of Enderby Subdivision Servicing and Development Bylaw by constructing a separated asphalt pathway in lieu of the required sidewalk along that portion of proposed 'Road 1' fronting proposed Lots 1-11, as shown on the attached Schedule "B" and "C";

AND THAT the minimum lot frontage requirement of Section 601.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived for the property legally described as Thar Part of the South East ¼ of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6<sup>th</sup> Meridian, KDYD, Except Plan KAP55286 and located at T1450 Johnston Avenue, by reducing the lot frontage for proposed Lots 1-6 from 18 m (59.06 feet) to 16 m (52.49 feet), as shown on the attached Schedule "C";

AND THAT Council endorse the future intersection of 'Road 1'/Ridgewood Drive (as shown on the attached Schedule "C") with any Local Road as the transition area from a concrete sidewalk to a multi-use separated asphalt pathway.

Carried Unanimously

### **BYLAWS - Adoption**

#### Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015

A bylaw to authorize the revision of Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014

Moved by Councillor Knust, seconded by Councillor Baird that Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015 be adopted.

Carried Unanimously

### **BYLAWS – 3<sup>rd</sup> Reading**

#### Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015

A bylaw to revise Parks, Recreation and Culture Fees Imposition Bylaw

Moved by Councillor Baird, seconded by Councillor Knust that Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015 be given third reading.

Carried Unanimously

### **BYLAWS – 3 Readings**

#### Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

A bylaw to impose fees for providing recreation programs and facilities

Moved by Councillor Case, seconded by Councillor Shishido that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 be given three readings.

Carried Unanimously

## **REPORTS**

### Councillor Schreiner

Regent Avenue storm and lift station works are underway and are expected to be completed by December 23<sup>rd</sup>. The current low water levels are beneficial to the project.

### Councillor Knust

- Resource Centre:
  - Grant of \$52,000 per year over 8 years has been applied for. It would assist the Resource Centre with their “Food Action Initiative”.
  - Interagency meeting is Aug. 22 at the Fire Hall.
  - Survival Guide will be ready for distribution by Aug 22.
  - FACT Hut is doing well. They have a large wish list, but will deal with what they have for now.
- Caterpillar issue – please spread the word to have everyone deal with the cocoons on their own property.

### Councillor Case

- Met with Phil McIntyre-Paul, Jean Brown, and Daniel Joe regarding the Riverwalk extension. Sean Weibe will be talking with land owner to get approval to proceed.
- Splatsin has endorsed the Cliff Crunch app.

### Councillor Davyduke

- The Hut is a great addition to the community.
- Gardening contractor is doing a great job.
- Enderby and District Services Commission meeting:
  - Barnes Park revised conceptual plan was approved.
  - Parks and Rec Q2 report shows that participation is increasing.
- Chamber of Commerce meeting:
  - Membership is growing.
  - RV Park is busy and revenues are up.
  - Accordion festival was a success. They have suggested that on-line registration be offered.
  - Chamber has set up booth at the Open Air Market

### Councillor Shishido

- Events calendar is almost up and ready. It should be live by next week.
- Has heard concerns about backyard chickens in town.
- Garbage on the east side of the bridge is a concern. Although it is not our jurisdiction, it reflects on Enderby.

### Councillor Baird

More dog signage is needed at Tuey Park – at the entrance on the left side and also where tubers exit onto the beach.

### Mayor McCune

- The Hut will hopefully help 'break the cycle' by helping people to help themselves and be involved.
- Regional policing meeting today – lots of marijuana businesses have been popping up.
- Meeting with Splatsin is this Thursday 10:00 – noon.
- Met the new RCMP Corporal this week.

### Building Permit Detail Report – July 2015

Moved by Councillor Baird, seconded by Councillor Case that the report be received and filed.  
Carried Unanimously

### RCMP Mayor's Report – Q2 2015

Moved by Councillor Baird, seconded by Councillor Case that the report be received and filed.  
Carried Unanimously

### RCMP Victims Assistance Report – Q2 2015

Moved by Councillor Baird, seconded by Councillor Case that the report be received and filed.  
Carried Unanimously

## **NEW BUSINESS**

Hazardous Material Response Contract Renewal with City of Vernon – Memo from Chief Administrative Officer dated July 28, 2015

Moved by Councillor Shishido, seconded by Councillor Knust that Council authorize the Mayor and Chief Administrative Officer to execute the Ammonia Chlorine Sulphur Dioxide Response Agreement with the City of Vernon for 2015-2020.

Carried Unanimously

Enderby Friday Night Lights Road Closure Application – Memo from Assistant Corporate Officer and Planning Assistant dated August 5, 2015

Moved by Councillor Baird, seconded by Councillor Shishido that Council approve the Enderby Friday Night Lights Road Closure Application as presented;

AND THAT Council grant an exemption for the requirement to provide a petition signed by a majority of affected business owners agreeing to the proposed event.

Carried Unanimously

Green Communities Committee – Correspondence dated July 29, 2015

Re: Congratulations on measuring and reducing greenhouse gas emissions

Moved by Councillor Case, seconded by Councillor Knust that the correspondence be received and filed.

Carried Unanimously

Bike for Your Life Society – Correspondence dated August 3, 2015

Re: Community Cycle Tour Route

Moved by Councillor Knust, seconded by Councillor Shishido that the correspondence be received and filed.

Carried Unanimously

Road Capital Project 2015 Tender Award – Memo from Chief Administrative Officer dated August 13, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council award the tender for the 2015 capital road project of Vernon Street in the amount of \$1,131,303.96 to R355 Enterprises Ltd.

Carried Unanimously

*Late Item:* Digital Billboard Sponsorship Application – Enderby and Area Early Years Committee

Moved by Councillor Case, seconded by Councillor Knust that Council approve the digital billboard sponsorship application for Enderby and Area Early Years Committee valued at \$5,200 in-kind.

Carried Unanimously

### **PUBLIC QUESTION PERIOD**

None

### **CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (d), (e) and (k) of the *Community Charter*.

Carried Unanimously

### **ADJOURNMENT**

The regular meeting reconvened at 6:35 p.m.

The regular meeting adjourned at 6:35 p.m.

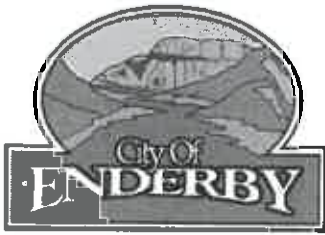
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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**





REQUEST TO APPEAR AS A DELEGATION

On 8 September 2015  
Day Month Year

Date of Request July 23/15

Name of Person Making Request Tate, on behalf of

Name and Title of Presenter(s) Tolko

Contact Information

Details of Presentation To discuss Forest Service  
Plan - referral and amended cutblocks

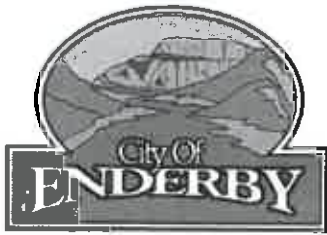
Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Bethann - supporting material to follow  
Kurt - prep screen, laptop, projector  
TB

Please describe desired action in detail

Please attach any supporting documentation or presentation materials related to your delegation request.



**REQUEST TO APPEAR AS A DELEGATION**

On 8 Sept 2015  
Day Month Year

Date of Request July 22 / 15

Name of Person Making Request Tate, on behalf of

Name and Title of Presenter(s) Norm Metcalf and Leigha Horsfield, Community Futures

Contact Information \_\_\_\_\_

Details of Presentation Presentation @ programs and opportunities delivered by Community Futures

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail \_\_\_\_\_

*Please attach any supporting documentation or presentation materials related to your delegation request.*

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: September 1, 2015  
Subject: Enderby Business Walk

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**RECOMMENDATION**

THAT Council identifies a preferred time period to conduct a Business Walk within Enderby;

AND THAT Council indicates whether it wishes to conduct the Business Walk independently or invite external partners to participate;

AND THAT Council endorses the attached *BC Business Counts - Business Walk Survey* as the preferred method for collecting information during the Business Walk.

**ALTERNATE RECOMMENDATION**

THAT Council directs Staff to develop its own survey and data analysis method, rather than participate in the provincial program.

**BACKGROUND**

At the June 1, 2015 Regular Council meeting, Council expressed a desire to lead a Business Walk within Enderby. A Business Walk is an opportunity to learn more about local businesses through face-to-face interviews and is a key component of business retention and expansion.

Business Walks are intended to:

- Understand the issues and opportunities of the existing business community;
- Build long lasting and effective working relationships between decision makers and local businesses;
- Recognize the impact and value placed on local businesses; and
- Provide local businesses with access to information that can help them grow and expand locally.

The British Columbia Economic Development Association has developed tools to help municipalities undertake Business Walks within their communities, including the *BC Business Counts - Business Walk Survey* and the *BC BusinessCounts Program*.

The *BC Business Counts - Business Walk Survey* (attached) was designed to assist in gathering and organizing the feedback collected on a Business Walk; the Survey is typically quite short and will assist the community in identifying economic trends, opportunities, and threats.

The *BC BusinessCounts Program* enables communities to import and organize local business information, contacts and data collected through the *BC Business Counts - Business Walk Survey*; when this information is imported into the *BC BusinessCounts Program*, it will allow communities to:

- Develop an integrated and interactive inventory of businesses within the community;
- Generate comprehensive reports based on the information gathered through the *BC Business Counts - Business Walk Survey* which can then assist in reporting the findings to the community; and
- Create and track action items to address issues that are raised when meeting with local businesses.

In addition, the Enderby-specific data imported into the *BC BusinessCounts Program* will be integrated into the provincial aggregate which will provide the Province with useful information which may be used in the development of business support programs.

The following are the recommended steps of a Business Walk as outlined in the *Business Walks Manual* and the BC Business Walks Webinar held on August 31, 2015:

- Pre-Walk Gathering: Start the Business Walk with a meeting of all participants before they deploy. Items to discuss include an overview of why the Business Walk is being held, how to ask the questions, assignment of areas, importance of confidentiality, and other pertinent details.
- The Team: Each team should be 2-3 members in size.
- Visiting the Business: The team leader should start the discussion with each business and introduce the rest of the team. He/she will ask the survey questions while one of the other team members, who is the “scribe”, will document the answers. A business card should be collected from the owner or manager so it is known who to follow up with and who should be entered in the *BC BusinessCounts Program* as the primary contact.
- Completion of Business Walk: Once the teams have completed the visits in the assigned areas, they should converge back to the original determined location with the completed surveys and collected business cards being given to Staff for importing into the *BC BusinessCounts Program*.

The *Business Walks Manual* developed by the BC Economic Development Association recommends that communities utilize a number of different communication tools to raise awareness of Business Walks; Staff will promote the local Business Walk through Press Releases, updates on the City of Enderby Website, and posts on the Our Enderby Facebook Page.

The Province has recommended that Business Walks take place in October in conjunction with Small Business Month.

Furthermore, given that the Business Walk will be integrated with the Neighbourhood Watch initiative, Council may wish to wait until the next Business Walk to invite external partners (Community Futures, Chamber of Commerce, etc.).

Respectfully Submitted,



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Kurt Inglis

Assistant Corporate Officer and Planning Assistant

**BUSINESS WALK**

Date submitted\*

\_\_\_\_\_

Contact visited\*

\_\_\_\_\_

Please rate the current state of your business

- Slow/Poor
- Fair/Steady
- Good/Increasing

What do you like MOST about doing business in the area?

- Location
- Affordability
- Clientele
- Cost of doing business
- Business Friendly local government
- Availability of talented labour
- Other

If *Other*, please specify

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What can be done to help your business thrive?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What specific information would you like to have access to locally?

- Exporting
- Financing
- Hiring/Human Resources
- Business planning
- Supply chain development
- Succession Planning
- Other

If *Other*, please specify

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Business Walk Survey

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Should this company be revisited to provide 1:1 assistance?

Yes  No

If Yes within

30 days  60 days  90 days

Business walk notes

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THE CORPORATION OF THE CITY OF ENDERBY

Agenda  
Sept 8<sup>th</sup>

MEMO

**To:** Tate Bengtson, CAO  
**From:** Barry Gagnon, Deputy CFO  
**Date:** August 07, 2015  
**Subject:** Permissive Tax Exemptions for 2016

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**Recommendation:**

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby 2016 Tax Exemption Bylaw No. 1579, 2015".

**Background:**

In October 2008, Council adopted a Permissive Tax Exemption policy. In granting tax exemptions the following are to be considered:

- The economic, social and cultural benefits
- Immediate and long term implications
- Degree of exemption (land or improvements or both)
- Duration of exemption (maximum term is ten years, all the while still maintain a level of revenue stability throughout the term)
- Conditions to the exemption (penalties to owners who do not comply)
- Financial implications (the total exemption amount to be no more than approximately 5% of general revenue in order to minimize any strain on the City's revenue).

Attached is a schedule of all of the permissive tax exemption applications submitted. Each of the applicants have met the policy criteria and were granted an exemption for 2015. The total amount of estimated taxes for 2015 make up 4.8% of the 2015 general revenue.

Respectfully Submitted



Barry Gagnon  
Deputy Chief Financial Officer





**THE CORPORATION OF THE CITY OF ENDERBY**

**NOTICE OF PERMISSIVE TAX EXEMPTIONS**

Notice is hereby given that Council of the City of Enderby intends to exempt the following properties from taxation in 2016 in accordance with Section 224 of the "Community Charter".

The term of the exemption shall be for one year and shall be reviewed on an annual basis.

<b>Name</b>	<b>Civic Address</b>	<b>Estimate for 2016</b>
Pioneer Place Society	1104 Belvedere Street	\$ 11,760
Enderby & District Senior Citizen's Complex Inc No S12884	606 Stanley Avenue	\$ 1,968
Enderby & District Senior Citizen's Complex Inc No S12884	1011 George Street	\$ 2,007
Enderby Seniors Housing Society	708 Granville Avenue	\$ 12,717
Enderby Fraternal Hall Society	507 Mill Avenue	\$ 693
Royal Canadian Legion Branch # 98	909 Belvedere Street	\$ 3,232
St. Andrew's United Church – Trustees	606 Regent Avenue	\$ 503
St. Andrew's United Church – Trustees	1110 Belvedere Street	\$ 344
Enderby Evangelical Chapel	104 Meadow Crescent	\$ 792
Enderby Evangelical Chapel	706 Mill Avenue	\$ 430
Synod Diocese Kootenay Armstrong-Enderby Parish	602 Knight Avenue	\$ 535
Synod Diocese Kootenay Armstrong-Enderby Parish	608 Knight Avenue	\$ 260
Enderby Jehovah Witnesses	115 George Street	\$ 2,034
Roman Catholic Pastor/Kamloops	1406 George Street	\$ 690
Imperial Oil Ltd. (City Hall parking lot)	907 George Street	\$ 2,798
City of Enderby (Drill Hall)	208 George Street	\$ 4,634
City of Enderby (Drill Hall parking lot)	206 George Street	\$ 1,112
City of Enderby (Drill Hall parking lot)	204 George Street	\$ 1,805
City of Enderby (Museum)	903 George Street	\$ 5,540
City of Enderby (Riverside Park & House)	112 Kildonan Avenue	\$ 7,989
City of Enderby (Info Centre)	700 Railway Street	\$ 1,805
<b>Total Estimate of Taxes for Exemptions for 2016</b>		<b>\$ 63,648</b>

Barry Gagnon  
Deputy Tax Collector

## THE CORPORATION OF THE CITY OF ENDERBY

### BYLAW NO. 1579

A bylaw of the Corporation of the City of Enderby to exempt certain properties from taxation for the year 2016.

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**WHEREAS** Section 224 of the Community Charter provides that Council may by bylaw grant exemption from taxation of certain land or improvements or both;

**NOW THEREFORE** the Municipal Council of the Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

- a. **Folio 208.0020.000** - Lot 1, Plan KAP67159, DL 150 [PID 024-819-310] [1104 Belvedere Street]. Registered Owner and Occupier - **Pioneer Place Society**
- b. **Folio 208.0023.022** - Lot A, Plan KAP54361, DL 150 [PID 023-025-930] [606 Stanley Avenue]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**
- c. **Folio 208.0294.000** - Lot 3, Block 16, Plan KAP211A, DL 150 [PID 012-594-059] [PID 012-594-067] [1101 George Street]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**
- d. **Folio 208.0607.007** - Lot 1, Plan KAP77756, DL 150, [PID 026-240-319] [708 Granville Avenue]. Registered Owner – **Provincial Rental Housing Corp.** Occupier – **Enderby Seniors Housing Society**
- e. **Folio 208.0590.500** - Lot 5, Plan KAP6406, DL 150 [PID 010-101-578] [507 Mill Avenue]. Registered Owner and Occupier - **Enderby Fraternal Hall Society**
- f. **Folio 208.0017.000** - Lot 30, Plan KAP211, DL 150 [PID 012-454-842] [909 Belvedere Street]. Registered Owner and Occupier - **Royal Canadian Legion Branch #98**
- g. **Folio 208.0298.000** - Lot 5, Block 16, Plan KAP211A, DL 150 [PID 005-363-195] [606 Regent Avenue]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**
- h. **Folio 208.0018.000** - Lot 31, Plan KAP211, DL 150 [PID 005-363-187] [1110 Belvedere Street]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**
- i. **Folio 208.0621.012** - Lot 1, Plan KAP28247, DL 150 [PID 004-603-320] [104 Meadow Crescent]. Registered Owner and Occupier - **Enderby Evangelical Chapel**
- j. **Folio 208.0113.100** - Lot Z, Plan KAP211A [PID 012-591-904] [706 Mill Avenue]. Registered Owner and Occupier - **Enderby Evangelical Chapel**

- k. **Folio 208.0358.004** - Lot 1, Plan KAP27530, DL 150 [PID 004-825-683] [602 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**
- l. **Folio 208.0356.000** - Lot 2, Plan KAP20377, Section 26, Township 18, Range 9, Meridian W6 [PID 003-932-150] [608 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**
- m. **Folio 208.0607.100** - Lot 1, Plan KAP10055, DL 150 [PID 009-593-764] [115 George Street]. Registered Owner and Occupier - **Enderby Jehovahs Witnesses**
- n. **Folio 208.0618.200** - Lot 1, Plan KAP12491, DL 150 [PID 009-422-323] [1406 George Street]. Registered Owner and Occupier - **Roman Catholic Bishop of Kamloops**
- o. **Folio 208.0269.100** - Lot 4, Block 14, Plan KAP211A, DL 150 [PID 009-553-479 & PID 012-593-851] [907 George Street]. Registered Owner - **172965 Canada Limited c/o Imperial Oil Limited**. Occupier - **The Corporation of the City of Enderby** (Parking lot behind City Hall)
- p. **Folio 208.0492.000** - Lot 1, Block 3, Plan KAP920, DL 150 [PID 009-974-148] [208 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall)
- q. **Folio 208.0493.000** - Lot 2, Block 3, Plan KAP920, DL 150 [PID 009-974-164] [206 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall Parking Lot)
- r. **Folio 208.0494.000** - Lot 3, Block 3, Plan KAP920, DL 150 [PID 009-974-083] [204 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier - **Enderby Drill Hall Committee** (Drill Hall Parking Lot)
- s. **Folio 208.0270.000** - Lot 2, Block 14, Plan KAP211A, DL 150 [PID 012-593-877 & PID 012-593-842] [903 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Community Museum Society**
- t. **Folio 208.0512.020** - Lot 3, Plan KAP58637, DL 150 [PID 023-681-209] [112 Kildonan Avenue]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Chamber of Commerce** (Riverside Park, Bathhouse & Residence)
- u. **Folio 208.0602.000** - Lot 2, Plan KAP211B, DL 149 [PID 012-826-901, PID 012-826-910 & PID 012-826-928] [700 Railway Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Chamber of Commerce** (Information Centre)

2. The term of the exemptions shall be for one year and shall be reviewed on an annual basis.
3. This bylaw may be cited as the **“City of Enderby 2016 Tax Exemption Bylaw No. 1579, 2015”**.
4. **“City of Enderby 2015 Tax Exemption Bylaw No. 1551, 2014”** is hereby repealed.

**READ A FIRST TIME** this    day of    , 2015;

**READ A SECOND TIME** this    day of    , 2015;

**READ A THIRD TIME** this    day of    , 2015;

**RECONSIDERED & ADOPTED** this    day of    , 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1580

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

---

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015".
2. Schedules "3", "4" and "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3", "4" and "9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this    day of    , 2015.

READ a SECOND time this    day of    , 2015.

READ a THIRD time this    day of    , 2015.

ADOPTED this    day of    , 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 3**

**SEWER USER FEES**

**Administered through the Sanitary Sewer Regulation Bylaw**

<b>DESCRIPTION</b>	<b>PER</b>	<b>MINIMUM CHARGE</b>
APARTMENT	Unit	260.15
BAKERY	Unit	432.48
BARBER	Chair	148.19
BEAUTY	Chair	148.19
BODY SHOP	Unit	519.18
BED & BREAKFAST	Unit	163.36
BUTCHER SHOP	Unit	381.43
CAMPGROUND - TENT SPACE	Unit	42.45
CAMPGROUND - RV HOOKUP	Unit	86.05
CAMPGROUND - SANI DUMP	Unit	356.90
CARWASH (RECYCLABLE)	Stall	464.28
CARWASH (NON-RECYCLABLE)	Stall	795.33
CHURCH	Unit	260.15
CURLING RINK	Unit	1,266.14
DAYCARE	Unit	379.22
DENTAL OFFICE	Unit	332.17
DUPLEX /TRI-PLEX	Unit	294.33
GARAGE	Unit	450.19
HEALTH/FITNESS	Unit	242.79
HOSPITAL	Bed	173.70
HOTEL/MOTEL	Unit	163.60
HOTEL/MOTEL WITH POOL (FILTERED )	Unit	129.66
HOTEL/MOTEL WITH POOL (UNFILTERED )	Unit	260.15
INDUSTRY (1-5 PEOPLE)	Unit	280.77
INDUSTRY (EACH ADDITIONAL PERSON)	Person	27.40
LAUNDROMAT	Washer	163.60
LODGING/BOARDING HOUSE	Unit	201.44
MEDICAL CLINIC	Unit	356.90
MILL	Unit	409.07
OFFICE (0-2000 SQUARE FEET)	Unit	115.57
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.43
POOL	Unit	2,180.35
PUBLIC HALLS	Unit	228.85
RECREATION HALL	Unit	190.04
RESTAURANT (1-10 SEATS)	Unit	236.01
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.43
SCHOOL	Class	191.16
SINGLE FAMILY DWELLING	Unit	270.68
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	378.93
SKATING RINK	Unit	2,180.35
STORE (0-1000 SQUARE FEET)	Unit	148.19
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	Unit	45.98
STRATA/CONDO	Unit	260.15

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**SERVICE CONNECTIONS**

- a) 100mm = dia. Sanitary Service At actual cost with minimum \$750.00 charge
  
- b) Greater than 100mm dia. Sanitary Service At Cost  
or any connection requiring asphalt or rock removal
  
- c) Robinson-Vetter on the Knoll sub-division Actual Fee \$750.00

**SCHEDULE 4  
WATER FEES  
Administered through the Water and Sprinkling Bylaw**

**USER FEES**

**Metered Rates**

	Flat Rate / Period	Consumption Rate / Period
A. Single Family Residential		
Jan-Apr / Sep-Dec	\$ 78.00	\$ 1.30 / m <sup>3</sup> over 45 m <sup>3</sup> to 225* m <sup>3</sup>
May - Aug	\$ 78.00	\$ 1.30 / m <sup>3</sup> over 90 m <sup>3</sup> to 450* m <sup>3</sup>
B. Single Family Residential with Legalized Suite		
Jan-Apr / Sep-Dec	\$ 108.35	\$ 1.30 / m <sup>3</sup> over 70 m <sup>3</sup> to 312* m <sup>3</sup>
May - Aug	\$ 108.35	\$ 1.30 / m <sup>3</sup> over 110 m <sup>3</sup> to 625* m <sup>3</sup>
C. Strata Residential		
Jan-Apr / Sep-Dec	\$ 62.85	\$ 1.30 / m <sup>3</sup> over 35 m <sup>3</sup> to 180* m <sup>3</sup>
May - Aug	\$ 62.85	\$ 1.30 / m <sup>3</sup> over 75 m <sup>3</sup> to 360* m <sup>3</sup>
Irrigation:		
Metered		\$ 1.30 / m <sup>3</sup>
Non-metered		\$ 1.30 / m <sup>3</sup> based on estimated volume
D. Multi Family Residential		
Jan-Apr / Sep-Dec	\$ 62.85	\$ 1.30 / m <sup>3</sup> over 35 m <sup>3</sup> to 180* m <sup>3</sup>
May - Aug	\$ 62.85	\$ 1.30 / m <sup>3</sup> over 75 m <sup>3</sup> to 360* m <sup>3</sup>
E. Business / Industrial	\$ 32.95	\$ 1.30 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
F. Business / Industrial with Residential	\$ 49.25	\$ 1.30 / m <sup>3</sup> over 35 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
G. Institutional / Civic	\$ 32.95	\$ 1.30 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
Irrigation on separate meter		\$ 0.50 / m <sup>3</sup>
H. Agricultural**		
Properties with single family residential		
Jan-Apr / Sep-Dec		\$ 0.50 / m <sup>3</sup> over 45 m <sup>3</sup>
May - Aug		\$ 0.50 / m <sup>3</sup> over 90 m <sup>3</sup>
Land only		
Jan-Apr / Sep-Dec		\$ 0.50 / m <sup>3</sup>
May - Aug		\$ 0.50 / m <sup>3</sup> Irrigation

\* Amount to increase by 25 m<sup>3</sup> in the Jan - Apr and Sep - Dec periods and by 50 m<sup>3</sup> in the May - Aug period each year.

\*\*Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

**Non-Metered Rates**

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, an annual flat rate fee of \$726.40 will apply.
- For properties located out of town, an out of town parcel tax of \$291.60 will apply.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**MISC. CHARGES**

**Connection Charge**

<b>Size</b>	<b>Replace Existing Connection</b>	<b>New Connection</b>
19mm	At cost with minimum \$275 charge	At cost with minimum \$275 charge
Robinson-Vetter Subdivision on Knoll	N/A	Actual \$275 charge
25mm	At cost with minimum \$300 charge	At cost with minimum \$300 charge
32mm and larger	At cost with minimum \$900 charge	At cost with minimum \$900 charge

**Meter Installation**

At cost with deposit of \$900.00

**Failure or Refusal to Have a Water Meter Installed**

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

**Meter Reading Request**

Per request \$25.00.

**Hydrant Use**

Water Usage

Application fee .....	\$50.00
Fee per day or part thereof* .....	\$50.00
Water Wrench Deposit .....	\$35.00

\* Daily hydrant use fee shall not apply to a contractor retained by the City for City business.

**Supply of Water to Vendors for Resale**

Annual charge .....	\$1,000
Volume charge per 4,500 litre .....	\$ 2.20

**Turn-On Turn-Off**

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On .....	\$25.00

**Note:** No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.



## SCHEDULE 9

### GARBAGE COLLECTION

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

**Garbage Collection:**

- a) Garbage Collection: \$91.00 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$1.50 per sticker

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1577

A BYLAW TO REVISE A PARKS, RECREATION, AND CULTURE FEES IMPOSITION BYLAW

---

WHEREAS the Council has adopted City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014;

AND WHEREAS the Council adopted Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1575, 2015 to authorize the revision of City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 pursuant to Section 140 of the *Community Charter* and the *Bylaw Revision Regulation*;

AND WHEREAS the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 has been revised and the Corporate Officer has certified that it has been revised in accordance with Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015 prior to third reading;

AND WHEREAS, pursuant to Section 4 of the *Bylaw Revision Regulation*, to the extent that a provision of a revised bylaw has the same effect as the provision of a previous bylaw for which it is substituted, the provision of the revised bylaw operates retrospectively as well as prospectively and is deemed to have come into force on the date on which the previous bylaw provision came into force;

NOW THEREFORE the Council, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015".
2. Schedule A – Swimming Pool Rates of the Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 is revised in accordance with the attached Revision Schedule, which incorporates parts of Parks, Recreation and Culture Fees Bylaw No. 1535, 2014 omitted in error during adoption of the succeeding bylaw, corrects a discrepancy regarding the price of Semi-Private Lessons, and adds clarity to how the calculation of the price for Semi-Private Lessons shall be calculated.

READ a FIRST time this \_\_\_ day of \_\_\_\_\_, 2015.

READ a SECOND time this \_\_\_ day of \_\_\_\_\_, 2015.

CERTIFIED as revised in accordance with Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1575, 2015.

READ a THIRD time this \_\_\_ day of \_\_\_\_\_, 2015.

ADOPTED this \_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Certification by Corporate Officer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**Swimming Pool Rates****Rate**

1. Public Swim – Adult (inc. GST)	
a. Per swim	\$ 3.75
b. 10 visit pass	\$ 33.75
c. 1 month pass	\$ 41.25
2. Public Swim – Senior / Youth (inc. GST)	
a. Per swim	\$ 3.50
b. 10 visit pass	\$ 31.50
c. 1 month pass	\$ 38.50
3. Public Swim – Preschool (inc. GST)	
a. Per swim	\$ 3.00
b. 10 visit pass	\$ 27.00
c. 1 month pass	\$ 33.00
4. Public Swim – Family (inc. GST)	
a. Per swim	\$ 9.00
b. 10 visit pass	\$ 79.50
c. 1 month pass	\$ 99.00
5. Fitness Class – Adult	
a. Per class	\$ 5.75
b. 10 visit pass	\$ 51.50
c. 1 month pass	\$ 55.00
6. Fitness Class – Senior / Youth (inc. GST)	
a. Per class	\$ 5.50
b. 10 visit pass	\$ 49.50
c. 1 month pass	\$ 52.50
7. Public Swim - Parent & 1 Preschool Child	
a. Per swim (inc. GST)	\$ 5.00
8. Toonie Swim Program (inc. GST)	\$ 2.00
9. Swim Lessons – ½ hr (inc. GST)	\$ 37.00/session
10. Swim Lessons – ¾ hr (inc. GST)	\$ 48.00/session
11. Private Lessons – ½ hr x 5 days (inc. GST)	\$ 75.00/session
12. Semi-Private Lessons (per person, max 3) – ½ hr x 5 days (inc. GST)	\$ 55.00/session
13. Pool Rentals – up to 50 swimmers	\$ 67.00/hour
14. Pool rentals – 50+ swimmers	\$ 91.50/hour
15. Swim Club	\$ 24.00/hour
16. School District	
- 1st Lifeguard	*
- 2nd Lifeguard	*
- 3rd Lifeguard	*
17. Licensed Not for Profit Preschool or Youth Organizations	
- 1st Lifeguard	\$ 17.00/hour
- 2nd Lifeguard	\$ 17.00/hour
- 3rd Lifeguard	\$ 17.00/hour

\* Fee based on incremental cost per Joint Use Agreement

# THE CORPORATON OF THE CITY OF ENDERBY BYLAW No. 1578

A bylaw to impose fees for providing recreation programs and facilities

---

**WHEREAS** The Council of the Corporation of the City of Enderby has the authority by bylaw pursuant to Section 194 of the Community Charter, RSBC, 2003 to impose fees payable in respect of all or part of a service in the municipality and may have the bylaw apply outside the municipality;

**WHEREAS** the City has resolved to provide Parks, Recreation and Culture services outside the City to Area 'F' of the North Okanagan Regional District;

**AND WHEREAS** the Board of the North Okanagan Regional District has provided consent on December 09, 2009 in accordance with Section 13 of the Community Charter, RSBC, 2003;

**NOW THEREFORE** the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

## **CITATION**

This Bylaw may be cited as "*The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015*".

## **DEFINITIONS**

"Preschool" means any person that is five years of age and under.

"Youth" means any person that is six to eighteen years of age.

"Adult" means any person that is nineteen years to sixty-four years of age (fifty-nine years for Pool).

"Senior" means and person that is sixty-five years of age and older (sixty years for Pool).

"Family" means members of an immediate family and includes parents, grandparents and guardians of dependent children who are under the age of 19 years.

## **ESTABLISHMENT**

All Schedules attached hereto are hereby established and form part of this Bylaw.

The rates established by this bylaw shall continue and remain in effect beyond the years cited until amended or repealed.

## **Repeal**

The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014, and all amendments thereto are hereby repealed as of the effective date specified in the respective Schedule.

READ a FIRST time this 17<sup>th</sup> day of August, 2015.

READ a SECOND time this 17<sup>th</sup> day of August, 2015.

READ a THIRD time this 17<sup>th</sup> day of August, 2015.

ADOPTED this \_\_\_ day of \_\_\_\_, 2015.

---

Mayor

---

Chief Administrative Officer

## **SCHEDULE "A" – GENERAL CONDITIONS FOR RENTAL OR USE OF FACILITIES**

1. All rental rates include the standard facility, with normal maintenance staff.
2. All rates include GST as applicable, unless stated otherwise. GST is not included in the prices for ball diamond rental, league ice rental, dry floor rental, and gazebo rental.
3. Facility rentals, unless exempted by Commission policy, are subject to the renter obtaining a General Liability Insurance Policy in accordance with the User Group Rating Schedule provided by the City of Enderby insurance provider as amended from time to time.
4. Ushers, ticket sellers, security forces, etc. are the responsibility of the renter (the City of Enderby reserves the right to provide such services at the Renter's expense).
5. Uses beyond the normal operating hours will require payment of additional labour costs.
6. The City of Enderby reserves the right to require a Performance Bond and/or Damage Deposit.
7. The Renter is responsible to ensure that the facility is vacated at the end of the event.
8. Entrance to or use of facilities will only be requested and approved on the Facility Rental Agreement. Prior entry for decorating, setup, etc. will be subject to the approval of the Facility Manager and noted on the application form.
9. The Renter must not exceed the maximum capacity allowed for the facility.
10. The Renter shall be responsible for loss or damage and assume all risk of injury (including death) to any person arising out of the use of the facility.
11. For all rentals involving the serving of liquor, the renter must carry a liability insurance policy naming the City of Enderby and the Regional District of North Okanagan as additional insured.
12. Should the renter cancel all or part of the rental period, within 30 days of the rental date, they shall not be entitled to any refund of the rental fee. All cancellations resulting in a refund of the rental fee will be subject to a ten (10) percent administration fee. Should the ice be re-rented the original renter will be entitled to a credit equal to the revenue generated by the re-rental to a maximum of the original renter's fees, less the administrative fee.
13. Interest in the amount of 2% per month shall apply on all account balances unpaid after 30 days.
14. **Facility Rental Agreement:**

Prior to use of any facilities, the Renter must complete a Facility Rental Agreement. This document includes a waiver or release, which must be read by the participant before signing. If the participant requests an explanation of the meaning of the waiver, the staff shall respond as follows:

*It means that you have carefully read, clearly understand and voluntarily sign this participation, release and indemnification agreement. You intend, by signing this agreement, to adhere to all policies and procedures stated in this rental agreement.*

***Under no circumstances is the document to be signed without drawing the participant's attention to the waiver, and confirming that the proper liability insurance coverage is in place.***

**SCHEDULE "B" – ARENA FEES**

<b>Rates effective September 15, 2015</b>	
Ice (per hour unless otherwise indicated)	
Adult – rental	154.00
Youth and Pre-School – rental	85.00
Senior – rental	111.00
Non Prime – rental	40.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop-In	5.00
Skating lesson – 30 minutes x 8 sessions	60.00
Skating lesson – 45 minutes x 8 sessions	75.00
Birthday Package	105.00
SD #83	JOINT USE AGREEMENT
ALF Hockey Academy	JOINT USE AGREEMENT
Public Skate	FREE
Dry Floor (per hour unless otherwise indicated)	
Adult	60.00
Youth	28.00
Senior	31.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop In	5.00
Non-Profit (per day)	624.00
Commercial (per day)	1,248.00
SD #83	JOINT USE AGREEMENT

**SCHEDULE "C" – POOL FEES**

<b>Rates effective January 1, 2016</b>			
<b>Drop In (per visit)</b>			
	<b>Per Swim</b>	<b>10-Visit Pass</b>	<b>1-Month Pass</b>
Public Swim – Adult	3.75	33.75	41.25
Public Swim – Youth or Senior	3.50	31.50	38.50
Public Swim – Preschool	2.50	22.50	27.50
Public Swim – Family	9.00	81.00	99.00
Public Swim – Parent & Tot	5.00	n/a	n/a
Toonie Swim	2.00	n/a	n/a
Dash n Splash	6.00	n/a	n/a
Youth Night	8.00	n/a	n/a
Aqua Fit – Youth or Senior	5.75	51.75	57.50
Aqua Fit – Adult	6.00	54.00	60.00
<b>Rentals (per hour)</b>			
Up to 50 persons			67.00
51-85 persons			91.50
Swim club			25.00
SD #83			JOINT USE AGREEMENT
Not-for-profit licensed preschool or youth organization			17.00/lifeguard/hr
<b>Swim Lessons (per set unless specified otherwise)</b>			
Group – 30 minutes x 10 sessions			40.00
Group – 45 minutes x 10 sessions			51.50
Group (Parented) – 30 minutes x 10 sessions			40.00
Private – 30 minutes x 1 session			15.00
Semi-Private – 30 minutes x 1 session (cost is per person, max. 3 persons)			11.00
<b>Swim Programs (per program)</b>			
Bronze Star			87.75
Bronze Medallion			145.00
Bronze Cross			130.00
Junior Lifeguard			70.00
Sport & Adventure Camp			115.00

**SCHEDULE "D" – PARK FEES**

<b>Rates effective January 1, 2016</b>	
<b>Park Rates</b>	
Grindrod Park overnight camping (per night; ancillary to baseball tournament)	17.75
Riverside Park – Youth (per day; includes ball diamond area)	250.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	500.00
<b>Gazebo</b>	
Daily Rental*	120.00
Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
<b>Ball Diamonds</b>	
Adult League (per team per season)	240.00
Minor League (per team per season)	120.00
Non-League (per diamond per day)	81.00
Funtastic	FREE

\*Rental contracts signed prior to the adoption of this bylaw will be honoured at the previous price.



**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: August 18, 2015  
Subject: Cornerstone Garden Paved Path

---

**RECOMMENDATION**

THAT Council directs Staff on whether it wishes to issue a \$4,000 grant to the Garden Club for paving an asphalt path in Cornerstone Garden, with the balance returned to the City of Enderby after the works have been completed.

**BACKGROUND**

In September 2014, Council authorized Staff to obtain an estimate for paving a pathway through Cornerstone Garden, on the northeast corner of George Street and Mill Avenue. Council had not committed to the paving project but only determining costs for subsequent evaluation. The Garden Club, which maintains the site, had requested that the City pay to pave the pathway in order to reduce maintenance and address slipping concerns related to the stepping stones lining the pathway, which had a concave surface that accumulated water and moss.

Due to some other aspects of the project involving the irrigation, the Garden Club subsequently asked Staff to postpone the project until such time as the other works were completed and the Lions Club had installed a gravel base. The works have since been completed. As part of constructing the new base, the stepping stones were removed. The base itself is well-constructed, slightly raised, and properly compacted and graded; it has been functioning as a pathway since its construction earlier this summer.

Staff have obtained a quote from the City's asphalt contractor. The total estimate for the pathway is \$4,000. The project will provide a 2" asphalt surface, approximately 5' wide, built upon the new base. Staff are hesitant to offer assurance that the proposed asphalt pathway will fit with the aesthetics of Cornerstone Garden nor significantly improve upon the existing gravel path. Should Council wish to fund the project, Staff recommends that it be made in the form of a \$4,000 grant to the Garden Club towards this purpose, with the balance returned to the City after the works have been completed.

Other alternatives that Council may wish to consider would be postponing the decision until the spring to monitor the functionality of the new gravel path, referring the matter to budget (which

would delay a decision on the project until adoption of the next budget), or providing a partial grant.

Respectfully submitted,

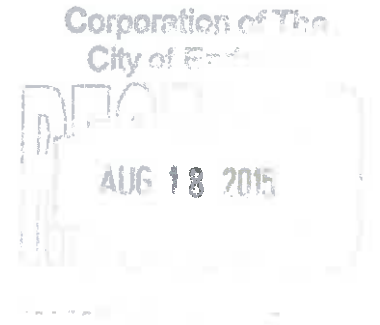
A handwritten signature in black ink, appearing to read 'Tate Bengtson', with a long horizontal stroke extending to the right.

Tate Bengtson  
Chief Administrative Officer



**The Royal Canadian Legion #98  
ENDERBY**  
PO Box 514  
909 Belvedere Street  
Enderby, BC V0E 1V0  
(250) 838-7283  
Fax: (250) 838-7235  
Email: [enderbylegion@gmail.com](mailto:enderbylegion@gmail.com)

**Website: [www.enderbylegion.com](http://www.enderbylegion.com)**



August 18<sup>th</sup>, 2015

City of Enderby  
619 Cliff Avenue  
PO Box 400  
Enderby, BC V0E 1V0

To The Enderby City Council,

The Royal Canadian Legion, Branch #98, Enderby would like to know if you would volunteer your time for our Thanksgiving Ham & Turkey Meat Draw which will be held on Saturday October 3<sup>rd</sup>, 2015. We would very much appreciate your help and hope that you will consider doing this event. Please respond by September 15<sup>th</sup>, 2015 to Dee Corea-Jacobson at the above contact information. Thank you.

Sincerely,

The Royal Canadian Legion Executive  
Branch #98

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: August 26, 2015  
Subject: Road Projects for 2016

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**RECOMMENDATION**

THAT Council gives policy direction to Staff on its objective for capital road projects in 2016.

**BACKGROUND**

In order to complete the required surveying, engineering, and tendering, work for 2016 capital road projects will commence later in September.

Following overland flooding issues associated with severe rain events and river levels, much of the City's capital spending for the last five years was realigned to address the largest drainage catchment area, which outfalls at Regent Avenue. Borrowing and grant funding were also used to pursue this objective aggressively. To the greatest extent possible, the works were pursued in a "downstream, up" sequence to avoid a scenario where upstream improvements result in cascading or compounding incidents downstream. Certain minor improvements which were unlikely to have a cascading or compounding impact were implemented outside of this sequence in order to deliver immediate relief to problem areas.

These works involved the following:

- 1) Belvedere Street sidewalk rebuilt at north end to enhance containment of surcharging stormwater at the low point in road elevation;
- 2) Cliff Avenue repairs to a storm line segment between Vernon Street and Belvedere Street;
- 3) Regent Avenue storm sewer replaced and upsized;
- 4) Phase One enhancements to Regent Avenue lift station, including installation of a Tideflex valve and a grant-funded mobile back-up power generator that could be dedicated to the station, in order to carry the City until grant funding was obtained for Phase Two (full rebuild);
- 5) Mill Avenue outfall enhanced maintenance program as an interim measure, followed by full replacement, pipe realignment, and installation of a Tideflex valve in 2014;
- 6) Belvedere Street storm sewer replaced in vicinity of Cliff Avenue and Mill Avenue;
- 7) Mill Avenue storm sewer replaced and upsized;

- 8) Vernon Street storm sewer replaced and upsized (to be completed Spring 2016);
- 9) Regent lift station rebuilt and upsized, with two-thirds funding from senior government; (to be completed Winter 2016/17); and
- 10) A variety of minor improvements such as a check valve at the Brickyard/Park intersection, sidewalk let-down reconstruction and catch basin renewal at Belvedere Street near Cenotaph Park.

Ultimately, these improvements will make the City more resilient to the effects of climate change. Council should be aware that absolute protection from the elements is impossible and the improvements thus far only address the largest catchment area, but may take comfort that the City has taken very significant leaps forward with respect to drainage.

Staff are requesting policy direction from Council on its broad objectives for capital road projects in the near term. This will help Staff to identify a suitable road project, or set of projects. Within the next few years, it would be prudent for the City to proceed with a comprehensive condition assessment of its road network; however, given that many planned projects were deferred in order to focus on the drainage-related projects, there is a backlog carried forward from the previous condition assessment that can reasonably be addressed in the absence of a new study.

With Council's policy direction, Staff can begin to identify options within the chosen scope and work towards assessing condition and consistency with known infrastructure needs, at which point preliminary designs and cost estimates will be obtained. Staff will report to Council with this information so that it may explore the business case relative to budget and other policy considerations.

Potential options are as follows:

- 1) Reconstruct one or more local roads based on condition.
  - a. Lower cost per square meter;
  - b. Lower per capita impact;
  - c. High need in terms of condition;
  - d. Potential opportunity to begin separating storm from sanitary sewer in areas where a combined collection system exists, which is important for reducing inflow to the City's sanitary sewer system.
  
- 2) Reconstruct one or more phases of a collector road, such as Salmon Arm Drive, Bass Avenue, or the remainder of Vernon Street.
  - a. Higher cost per square meter;
  - b. Higher per capita impact;
  - c. Highest operations and maintenance costs in the absence of reconstruction;
  - d. May result in a multi-year commitment in order to complete;
  - e. Opportunity to implement infrastructure improvements to trunk lines, as well as enhance connectivity.
  
- 3) Reconstruct Cliff Avenue east of Highway 97A to Bridge.
  - a. Highest cost per square meter;

- b. Highest impact in terms of community profile and beautification;
- c. Road is not yet at the point of failure with the exception of spots closer to the Bridge that are evidencing base issues;
- d. Sidewalk and curb drainage is failing due to root growth;
- e. Most likely to affect businesses (mitigation measures will be used to limit interruptions, but there is likely to be impacts nonetheless);
- f. Existing trees are affecting infrastructure and it is not known at this time whether the trees may be saved, replaced with more suitable species, or eliminated in favour of other design or social amenities.

As the above indicates, there are a wide variety of factors that Council may wish to consider with respect to its policy direction.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer

Agenda

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: August 25, 2015  
Subject: Digital Billboard Sponsorship Application - Royal Canadian Legion Branch #98 - Enderby

**RECOMMENDATION**

THAT Council considers the Royal Canadian Legion Branch #98's sponsorship application valued at \$8,400 in-kind.

**BACKGROUND**

The Royal Canadian Legion Branch #98 - Enderby has submitted a Digital Billboard Sponsorship Application and is requesting an in-kind sponsorship valued at \$8,400 (12 weeks of advertising) for messaging related community events and announcements.

The Royal Canadian Legion Branch #98 - Enderby is a not-for-profit organization and therefore qualifies for a digital billboard sponsorship from Council.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant



619 Cliff Avenue  
P. O. Box 400  
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby  
Top of the Okanagan

Tel: (250) 838-7230  
Fax: (250) 838-6007  
Website: www.cityofenderby.com

### Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

The Royal Canadian Legion  
Branch #98- Enderby.

Name of Applicant:

Same as organization.

Phone Number:

(250) 838-7283

Email:

enderbylegion@gmail.com

Nature of Messaging:

Community events - Dances  
& announcements.

(community events, programming,  
announcements, etc.)

ie: Remembrance Day, Legion Week etc

Annual Sponsorship Needs:

We are a NOT-FOR-PROFIT  
ORGANIZATION WITH A  
COMMUNITY HALL AND RELY  
ON DONATIONS FOR SOME OF OUR  
EXPENSES. \* ALL OUR GAMING FUNDS  
\* GO BACK INTO THE COMMUNITY.

Requested Value of Sponsorship:

\$ 8400.00

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

D. Green - [Signature]  
Signature of Applicant

Aug 25/15  
Date



*Agenda*

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: August 26, 2015  
Subject: Digital Billboard Sponsorship Value Increase - Enderby & District Curling Club

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**RECOMMENDATION**

THAT Council considers the Enderby & District Curling Club's request to increase their digital billboard sponsorship value from \$1,400 to \$7,000.

**BACKGROUND**

The Enderby & District Curling Club received a Digital Billboard Sponsorship from Council on March 2, 2015 valued at \$1,400. The Curling Club is requesting that their sponsorship value be increased to \$7,000 annually as they now have a better understanding of what their annual sponsorship needs are; messaging will relate to Curling Club events and announcements.

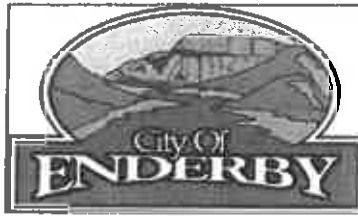
Respectfully Submitted,

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Kurt Inglis, Assistant Corporate Officer and Planning Assistant

619 Cliff Avenue  
P. O. Box 400  
Enderby, B. C. V0E 1V0



The Corporation of the City of Enderby  
*Top of the Okanagan*

Tel: (250) 838-7230  
Fax: (250) 838-6007  
Website: www.cityofenderby.com

### Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

The Enderby & Dist Curling Club

Name of Applicant:

Carole Knopp

Phone Number:

250 838-2364

Email:

Carolewyn@yahoo.ca

Nature of Messaging:

(community events, programming,  
announcements, etc.)

Enderby & Dist. Curling  
events and announce-  
ments

Annual Sponsorship Needs:

\$ 6300. + ~~1,000~~<sup>700</sup>  
as normally would  
want to adv. in Sept.  
as well.

Requested Value of Sponsorship:

\$ ~~6300.~~<sup>7,000</sup>

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

  
Signature of Applicant

Aug 26/15  
Date

Thank you!

Agenda

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: August 31, 2015  
Subject: Municipal Insurance Association Voting Delegates

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**RECOMMENDATION**

THAT Council names a Voting Delegate and two (2) Alternate Voting Delegates to the Municipal Insurance Association of BC.

**BACKGROUND**

The City of Enderby is a member of the Municipal Insurance Association of BC ("MIABC"), which is a member-owned and operated risk pool providing liability coverage to local governments. Through MIABC, local governments pool their resources to self-insure and, in turn, realize broad coverage, rate stabilization, risk management, and casual legal advice services.

The 28th Annual General Meeting of MIABC is scheduled to take place at 3:00pm on Tuesday, September 22nd at the Mackenzie Room, Fairmont Waterfront Hotel, Vancouver, with reception to follow. The AGM will address three special resolutions and elect five director-at-large positions.

As the MIABC AGM is the first of the new term, Council needs to elect a Voting Delegate and two (2) Alternate Voting Delegates, and notify MIABC as such. Councillor Baird has previously served as Voting Delegate.

Respectfully submitted,

  
Tate Bengtson  
Chief Administrative Officer