

## REGULAR MEETING OF COUNCIL

### AGENDA

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**DATE:** Monday, May 16, 2016  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**  
[Regular Meeting Minutes of May 2, 2016](#) pg 3-7
3. **PUBLIC AND STATUTORY HEARINGS**
4. **PETITIONS AND DELEGATIONS**
5. **DEVELOPMENT MATTERS**
6. **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
7. **BYLAWS**
8. **REPORTS**
  - a. Mayor and Council
  - b. [RCMP Victim's Assistance – Q1 Report](#) pg 8-9
  - c. [Building Permit Detail Report – April 2016](#) pg 10-11
  - d. [2015 Climate Action / Carbon Neutral Progress Survey Report](#) pg 12-46
9. **NEW BUSINESS**
  - a. [RCMP Vernon/North Okanagan Detachment](#) – Correspondence dated April 22, 2016  
Re: 2016 – 2017 Strategic Plan pg 47-48
  - b. [Okanagan Boys and Girls Club](#) – Correspondence dated May 2, 2016  
Re: After School Recreation Programs pg 49-51
  - c. [Clayton Castle EOCP Certification](#) – Memo from Chief Administrative Officer dated May 9, 2016 pg 52

- d. [Enderby and District Lions Club – Special Occasion License Exemption Request for Beer Garden](#) – Memo from Assistant Corporate Officer and Planning Assistant dated May 11, 2016

pg 53-55

**10. PUBLIC QUESTION PERIOD**

**11. CLOSED MEETING RESOLUTION**

Closed to the public, pursuant to Section 90 (1) (c), (e) and (k) of the *Community Charter*

**12. ADJOURNMENT**

## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 2, 2016 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
The Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Schreiner, seconded by Councillor Baird that the agenda be approved as circulated.

Carried

### **ADOPTION OF MINUTES**

#### Regular Meeting Minutes of April 18, 2016

Moved by Councillor Davyduke, seconded by Councillor Case that the minutes of the regular meeting of April 18, 2016 be adopted as circulated.

Carried

#### Public Hearing Notes of April 18, 2016

Moved by Councillor Case, seconded by Councillor Baird that the Public Hearing Notes of April 18, 2016 be approved as circulated.

Carried

### **PETITIONS AND DELEGATIONS**

#### Dale Fennell, RCMP Auxiliary Constable

Re: RCMP Auxiliary Constable Program

Mr. Fennell has been an Auxiliary Constable with the RCMP for 33 years. He provided a brief outline of his service to the community:

- Was appointed in September 1983 as Auxiliary Police Officer under the BC Police Act.
- Extensive criminal records and family records checks were done followed by 6 months of extensive night school training.

- In the early years, he would be on patrol with a regular member for the entire shift and be part of whatever went down.
- Has provided assistance to the Search and Rescue teams.
- Auxiliary constables are 100% volunteer with no pay. They had the powers of an officer when in uniform and on duty.
- In 1989, side arms were no longer available to Auxiliary members and badges were changed from auxiliary “police” to auxiliary “constable”.
- Duties included bar walks, grad parties, foot patrols, road blocks.
- Became involved with Community Policing model later on which included visits to schools and community events. He was able to team up with other Auxiliary members without a regular member to work at the IPE to help keep the peace.
- General policing duties were no longer allowed once he turned 65 although he was still able to do community policing. He started visiting schools in the area in a marked vehicle. He enjoyed educating young people about survival skills and working on anti-bullying programs and believes he has made an impact.
- In October 2014 when an auxiliary soldier was shot and killed, restrictions were put in place; and the shooting last year in Alberta resulted in more restrictions. He was no longer able to use a marked vehicle or do speed watches. There is not a lot that he is able to do now, although he still makes visits to the schools.

His years of service to the community have been very rewarding and there have also been sad times. This is his last year of service as he is turning 70 this year.

A “Lifetime Civic Merit Award” was presented to Mr. Fennell by Mayor McCune and Council which included an inscribed plaque on art work of the Enderby Cliffs and an inscribed pen set.

### **BYLAWS – 3 Readings**

#### Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1596, 2016

A bylaw to impose summer ice rental fees

Moved by Councillor Case, seconded by Councillor Baird that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1596, 2016 be given three readings.

Carried

#### Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1602, 2016

A bylaw to amend excessive nuisance abatement fees

Moved by Councillor Baird, seconded by Councillor Davyduke that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1602, 2016 be given three readings.

Carried

### **BYLAWS – Adoption**

Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 – Memo from Chief Financial Officer dated April 26, 2016

Re: Results of the Alternative Approval Process

Moved by Councillor Case, seconded by Councillor Shishido that the report from the Chief Financial Officer dated April 26, 2016 regarding Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 – Results of Alternative Approval Process be received for information;

AND THAT Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 be adopted.  
Carried

2016 – 2020 Financial Plan Bylaw No. 1597, 2016

A bylaw respecting the 2016 – 2020 Financial Plan

Moved by Councillor Schreiner, seconded by Councillor Davyduke that 2016 – 2020 Financial Plan Bylaw No. 1597, 2016 be adopted.

Carried

Sewer Frontage Tax Bylaw No. 1598, 2016

A bylaw to impose a sewer frontage tax on owners of land pursuant to the provisions of the *Community Charter*

Moved by Councillor Knust, seconded by Councillor Case that Sewer Frontage Tax Bylaw No. 1598, 2016 be adopted.

Carried

Water Frontage Tax Bylaw No. 1599, 2016

A bylaw to impose a water frontage tax on owners of land pursuant to the provisions of the *Community Charter*

Moved by Councillor Baird, seconded by Councillor Knust that Water Frontage Tax Bylaw No. 1599, 2016 be adopted.

Carried

Hydrant Useage – Fees and Charges Bylaw – Memo from Chief Financial Officer dated April 28, 2016

Moved by Councillor Baird, seconded by Councillor Shishido that Council approve the Hydrant Use Fees as presented in the memo from Chief Financial Officer dated April 28, 2016.

Carried

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016

A bylaw to amend hydrant use fees

Moved by Councillor Schreiner, seconded by Councillor Shishido that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016 be adopted.

Carried

Annual Tax Rate Bylaw No. 1601, 2016

A bylaw for the levying of rates for Municipal, Regional Hospital District, Regional Library, and Regional District Purposes for the year 2016

Moved by Councillor Case, seconded by Councillor Baird that Annual Tax Rate Bylaw No. 1601, 2016 be adopted.

Carried

## REPORTS

### Councillor Schreiner

#### Chamber of Commerce:

- Gold Panners event taking place May long weekend.
- Recent challenges with the RV Park.
- Economic Development – Chamber manager will be meeting with the Chief Administrative Officer

#### Enderby and District Arts Council:

- Questions have arisen regarding the City's Community Art Policy. They would like to know specifics. The Chief Administrative Officer responded that the policy was purposely broad and open-ended as each project would be unique.

#### Communities In Bloom:

- Participation will not be taking place this year. There just wasn't enough time to get organized for this summer.
- Appreciation was extended to Shirley Fowler and efforts will be made to get on board for next year.

### Mayor McCune

- Attended 2 days of SILGA convention with Councillor Case. Had a discussion with the CEO of SIDIT regarding grant funding for a business plan for Interagency's Campus of Care.
- Ideas are being brought forward regarding the North Enderby pull-out.
- Rick Dugdale's movie Blackway is being shown at the Drive In on June 2<sup>nd</sup>. There will be tickets for 300 cars available. The event will include donations to the Food Bank.
- Attended an Area F Community Hall meeting.
- Purina Dog Walk takes place May 29<sup>th</sup>. Councillor Davyduke will attend in Mayor McCune's absence to cut the ribbon.
- Ball diamond repairs look great. Baird Brothers and Webb Contracting generously donated time and supplies. The Chief Administrative Officer is looking into getting new plumbed in washroom for that side of the park.

### Chief Administrative Officer

- The lights are going in on Vernon Street.
- Cliff Avenue upgrades are moving along. There have been no issues so far. An information sheet will be generated for merchants to give to customers to ensure that accurate information is getting out.

### Building Permit Detail Report – March 2016

Moved by Councillor Baird, seconded by Councillor Davyduke that the report be received and filed.

Carried

### Disclosure of Contracts – Council

Moved by Councillor Case, seconded by Councillor Shishido that the report be received and filed.

Carried

RCMP Mayor's Quarterly Report – Q1

Moved by Councillor Baird, seconded by Councillor Davyduke that the report be received and filed.

Carried

**NEW BUSINESS**

RCMP Auxiliary Constable Program Consultation – Memo from Chief Administrative Officer dated April 26, 2016

Moved by Councillor Baird, seconded by Shawn Shishido that Council approve the responses to the RCMP Auxiliary Constable Program consultation questions posed by the Ministry of Public Safety and Solicitor General as presented in the memo from the Chief Administrative Officer dated April 26, 2016;

AND that the responses to the RCMP Auxiliary Constable Program be advanced to the Ministry of Public Safety and Solicitor General.

Carried

**PUBLIC QUESTION PERIOD**

None.

**ADJOURNMENT**

Moved by Councillor Case, seconded by Councillor Knust that the regular meeting adjourn at 5:30 p.m.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**

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**CASELOAD:**

- Number of new files: 163
- Client type: Female: 111 Male: 52
- Adult: 145 Child: 4 Youth: 13 Senior: 1
- Number of new clients from family violence: 33
- Number of hours out on call: 31.5 hours
- Number of volunteer in-office service hours: 271 hours
- Number of volunteer stand-by on-call hours: 2933 hours
- Number of volunteers: 10
- Number of staff: 4 Full time: 2 Part time: 2 Casual: 1
  - Retirement of Program Assistant Aldene Campbell (mid-March)
  - Retirement of Office Assistant Corrie vanDyk (end of March)

**HIGHEST NUMBER OF INCIDENT TYPES:**

- Domestic Assault
- Sudden death
- MVA
- Assault

**AREA OF COVERAGE:**

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

**CLIENT CONTACT/SUPPORT:**

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs



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**VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:**

- Program monthly training for volunteers & staff
- Volunteer one on one meetings

**STAFF TRAINING & MEETINGS:**

- Weekly staff meetings/daily program file reviews
- Manager attended full day RCMP managers training: Road to Mental Readiness
- Staff attended half day training: Road to Mental Readiness

**COMMUNITY MEETINGS:**

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meetings
- Suicide Prevention committee meetings
- VAWIR sub-committee Immigrant Services meetings
- Child and Youth Advocacy Team (CYAC) Leadership meetings
- Community event, Suicide Prevention Committee: Shea Emry (see attached)

**OPERATIONAL MEETINGS:**

- Detachment liaison meetings
- Detachment Unit/Section Heads meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- Meeting with other VAU program Managers
- Police Victim Services Region board meetings

**Completed by: Anita EILANDER**  
**Program Manager**



**RDNO Building Permits Issued by Date Range**

**Category: BUILDING PERMITS**

**Type: ALL**

**Area: CITY OF ENDERBY**

**From Date: Apr 1, 2016 To Date: Apr 30, 2016**

Report Code	Folder Number / Status Ref. / Folio	Issued Date	Completed Date	Unit House Street Owner / Builder	New Units / SQM	Value
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**SINGLE FAMILY DWELLING**

ALTSFD	BP024016 NEW 16-0084-END-BP 208.0740.000	Apr 1, 2016		141 RIVERDALE DR MILLIS, ALBERT A	0 36	5,000.00
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<b>Report Code Totals</b>	<b>Permits: 1</b>	<u><u>0</u></u>	<u><u>5,000.00</u></u>
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<b>Folder Type Totals</b>	<b>Permits: 1</b>	<u><u>0</u></u>	<u><u>5,000.00</u></u>
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<b>Report Totals</b>	<b>Permits: 2</b>	<u><u>0</u></u>	<u><u>1,205,000.00</u></u>
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THE CORPORATION OF THE CITY OF ENDERBY



MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: May 11, 2016  
Subject: 2015 Climate Action/Carbon Neutral Progress Survey Report

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**RECOMMENDATION**

THAT Council receives the attached 2015 Climate Action/Carbon Neutral Progress Survey Report for information.

**BACKGROUND**

As a signatory of the Climate Action Charter, the City of Enderby is eligible to receive the annual Climate Action Revenue Incentive Program (CARIP) grant which is equal to 100% of the carbon taxes paid for that year. As a condition of the grant, the City is required to report publicly on its progress towards meeting its climate action goals including its progress towards carbon neutrality; the City of Enderby has completed the Climate Action/Carbon Neutral Progress Survey Report which has been submitted to the Province and is now being advanced to Council for information.

The attached Climate Action/Carbon Neutral Progress Survey Report provides a summary of the actions the City took in 2015, and the actions it plans to take in 2016, in order to reduce local greenhouse gas emissions and continue to progress towards carbon neutrality.

As the report has now been made public and submitted to the Province, the City will receive a 2016 CARIP grant in the amount of \$4,392.90.

Respectfully Submitted,



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Kurt Inglis  
Assistant Corporate Officer and Planning Assistant

# 2015 CARIP Climate Action/Carbon Neutral Progress Survey

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Climate action is a significant priority for the Province of British Columbia and local governments are key partners in helping to reduce greenhouse gas emissions and create complete, compact and energy-efficient communities.

The City of Enderby is a proud signatory to the Climate Action Charter and commits to taking actions to become carbon neutral in its corporate operations and reduce community-wide emissions.

The Climate Action Revenue Incentive Program (CARIP) is a conditional grant program that provides funding to BC Climate Action Charter signatories equivalent to one hundred percent of the carbon taxes they pay directly. This funding supports local governments in their efforts to reduce greenhouse gas emissions and move forward on achieving their Charter goals.

As per the reporting requirements of the CARIP Program, the City of Enderby is presenting the Climate Action/Carbon Neutral Progress Survey Report which outlines the key actions the City took in 2015, and the actions it plans to take in 2016, in order to reduce local greenhouse gas emissions and continue to progress towards carbon neutrality.

## Broad Planning

### **BROAD PLANNING ACTIONS**

Broad planning refers to high level planning that sets the stage for GHG emissions reductions, including plans such as Official Community Plans, Integrated Community Sustainability Plans, Climate Action Plans or Community Energy Emissions Plans. Land use planning that focuses on Smart Growth principles (compact, complete, connected, centred) plays an especially important role in energy and GHG reduction.

### **COMMUNITY-WIDE**

#### **COMMUNITY-WIDE BROAD PLANNING - 2015 ACTIONS**

In the following section, please identify up to five community-wide Broad Planning actions taken in 2015 (one action per box). There is a separate box for additional actions that you wish to report.

## 2015 Community-Wide Broad Planning Actions

Variable	Response
2015 Community-Wide Broad Planning Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk; such an enhancement and extension would promote active transportation and reduce automobile dependence within the community.
2015 Community-Wide Broad Planning Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to community sustainability.
2015 Community-Wide Broad Planning Actions	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll.

## Additional Community-Wide Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Broad Planning actions in the boxes below (optional).

(No response)

## COMMUNITY-WIDE BROAD PLANNING - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Broad Planning actions proposed for 2016 (one action per box).

## 2016 Community-Wide Broad Planning Proposed Actions

Variable	Response
2016 Community-Wide Broad Planning Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to provide more sustainable standards for community works.
2016 Community-Wide Broad Planning Proposed Actions	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to community sustainability.
2016 Community-Wide Broad Planning Proposed Actions	Participate in the 5-year review of the North Okanagan Regional Growth Strategy.

## CORPORATE

### **CORPORATE BROAD PLANNING - 2015 ACTIONS**

In the following section, please identify up to five corporate Broad Planning actions taken in 2015 (one action per box). There is a separate box for additional actions that you wish to report.

#### **2015 Corporate Broad Planning Actions**

Variable	Response
2015 Corporate Broad Planning Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to corporate sustainability.
2015 Corporate Broad Planning Actions	Explored funding opportunities for broad corporate planning.

#### **Additional Corporate Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Broad Planning actions in the boxes below (optional).

(No response)

### **CORPORATE BROAD PLANNING - ACTIONS PROPOSED FOR 2016**

In the following section, please identify up to five community-wide Broad Planning actions proposed for 2016 (one action per box).

#### **2016 Corporate Broad Planning Proposed Actions**

Variable	Response
2016 Corporate Broad Planning Proposed Actions	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to corporate sustainability.
2016 Corporate Broad Planning Proposed Actions	Continue to explore funding opportunities for broad corporate planning.

## SNAPSHOT QUESTIONS

**Does your local government set aside funds in a climate reserve fund or something similar?**

No

**Does your local government have a corporate GHG reduction plan?**

No

What is your current GHG reduction target (s) as identified in your OCP or RGS?

7% from 2007 levels by 2020 and 13% by 2030.

Has your local government used the Community Energy and Emissions Inventory (CEEI) to measure progress?

Yes

**What plans, policies or guidelines govern the implementation of climate mitigation in your community?**

- Integrated Community Sustainability Plan
- OCP
- Other, please specify...: Zoning Bylaw, Subdivision Servicing and Development Bylaw

## Building and Lighting

### BUILDING AND LIGHTING ACTIONS

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially when calculated over the long term. This category also includes reductions realized from energy efficient street lights and lights in parks or other public spaces.



## COMMUNITY-WIDE

### COMMUNITY-WIDE BUILDING AND LIGHTING - 2015 ACTIONS

In the following section, please identify up to five community-wide Building and Lighting actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### 2015 Community-Wide Building and Lighting Actions

Variable	Response
2015 Community-Wide Building and Lighting Actions	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster green building design within the City's future growth area of the Knoll.
2015 Community-Wide Building and Lighting Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to green building design.
2015 Community-Wide Building and Lighting Actions	Explored opportunities for facilitating connection of local buildings onto district heating systems.

#### Additional Community-Wide Building and Lighting Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a "/", any additional community-wide Building and Lighting actions in the boxes below (optional).

(No response)

### COMMUNITY-WIDE BUILDING AND LIGHTING - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Building and Lighting actions proposed for 2016 (one action per box).

#### 2016 Community-Wide Building and Lighting Proposed Actions

Variable	Response
2016 Community-Wide Building and Lighting Proposed Actions	Continue to explore opportunities for facilitating extension of district systems to heat private buildings (i.e. granting licenses of occupation for infrastructure, etc.).
2016 Community-Wide Building and Lighting Proposed Actions	Continue to implement the outcomes of the Integrated Community sustainability Plan related to green building design.

2016 Community-Wide Building and Lighting Proposed Actions |

Continue to implement the objectives and policies of the Knoll Neighbourhood Plan related to green building design and sustainable lighting alternatives within the City's future growth area of the Knoll.

**CORPORATE**

**CORPORATE BUILDING AND LIGHTING - 2015 ACTIONS**

In the following section, please identify up to five corporate Building and Lighting actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

**2015 Corporate Building and Lighting Actions**

Variable	Response
2015 Corporate Building and Lighting Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of sustainable lighting options for the Jim Watt Heritage Riverwalk; implementation of lighting would strengthen the Riverwalk as an active transportation route and thus reduce automobile dependence within the community.
2015 Corporate Building and Lighting Actions	Installed high-efficiency furnace and hot water tank at the Volunteer Fire Hall.
2015 Corporate Building and Lighting Actions	Continued to operate a biomass heating system to heat the City's public works building and dog pound.
2015 Corporate Building and Lighting Actions	Installed energy-efficient street lights on Mill Avenue and Belvedere Street.
2015 Corporate Building and Lighting Actions	Installed energy efficient heaters in the arena.

**Additional Building and Lighting Corporate Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a “/”, any additional corporate Building and Lighting actions in the boxes below (optional).

Installed a high-efficiency hot water heater at the Enderby & District Museum.

## CORPORATE BUILDING AND LIGHTING - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Broad Planning actions proposed for 2016 (one action per box).

### 2016 Building and Lighting Proposed Actions

Variable	Response
2016 Building and Lighting Proposed Actions	Continue to explore funding opportunities related to green building design for municipal buildings.
2016 Building and Lighting Proposed Actions	Continue to analyze opportunities for connecting additional municipal buildings to biomass heating systems.
2016 Building and Lighting Proposed Actions	Continue to review and implement outcomes of the Integrated Community Sustainability Plan related green building design within municipal buildings.
2016 Building and Lighting Proposed Actions	Continue to explore opportunities for optimizing the operation of the publicly owned biomass heating system which heats the City's public works building and dog pound.
2016 Building and Lighting Proposed Actions	Install energy efficient street lights on Vernon Street and Cliff Avenue.

### Energy Generation

#### ENERGY GENERATION ACTIONS

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems.

## COMMUNITY-WIDE

### COMMUNITY-WIDE ENERGY GENERATION - 2015 ACTIONS

In the following section, please identify up to five community-wide Energy Generation actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### 2015 Community-Wide Energy Generation Actions

Variable	Response
2015 Community-Wide Energy Generation Actions	Continued to operate the publicly owned biomass heating system.
2015 Community-Wide Energy Generation Actions	Provide information related to sustainable energy generation on the Our Enderby Facebook page.
2015 Community-Wide Energy Generation Actions	Continued to explore opportunities for facilitating connections onto private district heating systems (i.e. granting licenses of occupation for infrastructure, etc.).

#### Additional Community-Wide Energy Generation Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Energy Generation actions in the boxes below (optional).

(No response)

### COMMUNITY-WIDE ENERGY GENERATION - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Energy Generation actions proposed for 2016 (one action per box).

#### 2016 Community-Wide Energy Generation Proposed Actions

Variable	Response
2016 Community-Wide Energy Generation Proposed Actions	Continue to explore opportunities for furthering local awareness of sustainable energy generation.
2016 Community-Wide Energy Generation	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to

Proposed Actions   2016 Community-Wide Energy Generation Proposed Actions	sustainable energy generation within the community. Continue to operate the publicly owned biomass heating system.
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## **CORPORATE**

### **CORPORATE ENERGY GENERATION - 2015 ACTIONS**

In the following section, please identify up to five corporate Energy Generation actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### **2015 Corporate Energy Generation Actions**

Variable	Response
2015 Corporate Energy Generation Actions	Continued to operate the publicly owned biomass heating system which heats the City's public works building and dog pound.
2015 Corporate Energy Generation Actions	Continued to optimize the operation of the publicly owned biomass heating system which heats the City's public works building and dog pound.
2015 Corporate Energy Generation Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to corporate energy generation.

#### **Additional Corporate Energy Generation Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Energy Generation actions in the boxes below (optional).

(No response)

### **CORPORATE ENERGY GENERATION - ACTIONS PROPOSED FOR 2016**

In the following section, please identify up to five community-wide Energy Generation actions proposed for 2016 (one action per box).

#### **2016 Energy Generation Proposed Actions**

Variable	Response
2016 Energy	Continue to operate the publicly owned biomass heating system

Generation Proposed  
Actions |

which heats the City's public works building and dog pound.

2016 Energy  
Generation Proposed  
Actions |

Continue to explore opportunities for optimizing the use of the publicly owned biomass heating system, including alternative providers of wood waste fuel in order to minimize trucking.

2016 Energy  
Generation Proposed  
Actions |

Continue to explore opportunities for connecting additional municipal buildings to biomass heating systems.

## SNAPSHOT QUESTIONS

**Is your local government developing or constructing...**

(No response)

**Is your local government operating...**

- A renewable energy system

**Is your local government connected to a district energy system that is operated by another energy provider?**

No

**Are you aware of the Integrated Resource Recovery guidance page on the BC Climate Action Toolkit? <http://www.toolkit.bc.ca/tool/integrated-resource-recovery-irr>**

Yes

## Greenspace

### GREENSPACE ACTIONS

Greenspace refers to parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites.

## COMMUNITY-WIDE

### COMMUNITY-WIDE GREENSPACE - 2015 ACTIONS

In the following section, please identify up to five community-wide Greenspace actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### 2015 Community-Wide Greenspace Actions

Variable	Response
2015 Community-Wide Greenspace Actions	Continued to implement the outcomes of the Infill and Redevelopment Strategy which will help to promote Smart Growth development within the community and maximize green space.
2015 Community-Wide Greenspace Actions	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll and maximize green space.
2015 Community-Wide Greenspace Actions	Developed a conceptual plan for the Belvidere Hand Launch which includes better definition of the hand launching area and protection of surrounding sensitive habitat.
2015 Community-Wide Greenspace Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk.
2015 Community-Wide Greenspace Actions	Planted trees in the northwest corner of Riverside Park and along the western portion of Cliff Avenue.

#### Additional Community-Wide Greenspace Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Greenspace actions in the boxes below (optional).

(No response)

#### COMMUNITY-WIDE GREENSPACE - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Greenspace actions proposed for 2016 (one action per box).

## 2016 Community-Wide Greenspace Proposed Actions

Variable	Response
2016 Community-Wide Greenspace Proposed Actions	Participate in the 5-year review of the North Okanagan Regional Growth Strategy which will focus on urban containment and rural protection.
2016 Community-Wide Greenspace Proposed Actions	Identify policies within the revised North Okanagan Regional Growth Strategy related to urban containment and rural protection which should be incorporated into the City's policy and regulatory framework.
2016 Community-Wide Greenspace Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to include more sustainable standards for community works which may reduce the amount of land required for development.
2016 Community-Wide Greenspace Proposed Actions	Complete upgrades to the Belvidere Hand Launch which includes better definition of the hand launching area and protection of surrounding sensitive habitat.
2016 Community-Wide Greenspace Proposed Actions	Explore opportunities for planting trees in public spaces throughout the community, such as Barnes Park.

## CORPORATE

### CORPORATE GREENSPACE - 2015 ACTIONS

In the following section, please identify up to five corporate Greenspace actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

### 2015 Corporate Greenspace Actions

Variable	Response
2015 Corporate Greenspace Actions	Continued to implement the outcomes of the Infill and Redevelopment Strategy which will help to promote Smart Growth development within the community and maximize green space.
2015 Corporate Greenspace Actions	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll and maximize green space.
2015 Corporate Greenspace Actions	Developed a conceptual plan for the Belvidere Hand Launch which includes better definition of the hand launching area and protection of surrounding sensitive habitat.
2015 Corporate Greenspace	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in



Actions	support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk.
2015 Corporate Greenspace Actions	Planted trees in the northwest corner of Riverside Park and along the western portion of Cliff Avenue.

### Additional Corporate Greenspace Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Greenspace actions in the boxes below (optional).

(No response)

### CORPORATE GREENSPACE - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Greenspace actions proposed for 2016 (one action per box).

#### 2016 Greenspace Proposed Actions

Variable	Response
2016 Greenspace Proposed Actions	Participate in the 5-year review of the North Okanagan Regional Growth Strategy which will focus on urban containment and rural protection.
2016 Greenspace Proposed Actions	Identify policies within the revised North Okanagan Regional Growth Strategy related to urban containment and rural protection which should be incorporated into the City's policy and regulatory framework.
2016 Greenspace Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to include more sustainable standards for community works which may reduce the amount of land required for development.
2016 Greenspace Proposed Actions	Complete upgrades to the Belvidere Hand Launch which includes better definition of the hand launching area and protection of surrounding sensitive habitat.
2016 Greenspace Proposed Actions	Explore opportunities for planting trees in public spaces throughout the community, such as Barnes Park.

### SNAPSHOT QUESTION

Does your local government have urban forest policies, plans or programs?

No

## Solid Waste

### SOLID WASTE ACTIONS

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality.

### COMMUNITY-WIDE

#### COMMUNITY-WIDE SOLID WASTE - 2015 ACTIONS

In the following section, please identify up to five community-wide Solid Waste actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### 2015 Community-Wide Solid Waste Actions

Variable	Response
2015 Community-Wide Solid Waste Actions	Continued the annual residential spring pruning curbside pickup program.
2015 Community-Wide Solid Waste Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to solid waste management.
2015 Community-Wide Solid Waste Actions	Held the 4th Annual Our Enderby Clean-Up Challenge
2015 Community-Wide Solid Waste Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk; the Plan included the provision of waste and recycling receptacles at strategic locations along the proposed Riverwalk extension.
2015 Community-Wide Solid Waste Actions	Posted solid waste management tips on the Our Enderby Facebook page.

#### Additional Community-Wide Solid Waste Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Solid Waste actions in the boxes below (optional).

(No response)

## COMMUNITY-WIDE SOLID WASTE - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Solid Waste actions proposed for 2016 (one action per box).

### 2016 Community-Wide Solid Waste Proposed Actions

Variable	Response
2016 Community-Wide Solid Waste Proposed Actions	Implement an 'Illegal Dumping Reporting Program'.
2016 Community-Wide Solid Waste Proposed Actions	Continue residential recycling and spring chipping programs.
2016 Community-Wide Solid Waste Proposed Actions	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to solid waste management.
2016 Community-Wide Solid Waste Proposed Actions	Host the 5th Annual Our Enderby Clean-Up Challenge.

## CORPORATE

### CORPORATE SOLID WASTE - 2015 ACTIONS

In the following section, please identify up to five corporate Solid Waste actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

### 2015 Corporate Solid Waste Actions

Variable	Response
2015 Corporate Solid Waste Actions	Continued to recycle paper, aluminum and glass within municipal buildings.
2015 Corporate Solid Waste Actions	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to solid waste management within municipal buildings.
2015 Corporate Solid Waste Actions	Chipped prunings from the curbside pickup program to divert waste from the landfill.

### Additional Solid Waste Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Solid Waste actions in the boxes below (optional).

(No response)

### CORPORATE SOLID WASTE - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Solid Waste actions proposed for 2016 (one action per box).

#### 2016 Solid Waste Proposed Actions

Variable	Response
2016 Solid Waste Proposed Actions	Continue to recycle paper, aluminum, and glass within municipal buildings.
2016 Solid Waste Proposed Actions	Continue to chip prunings from the curbside pickup program to divert waste from the landfill.
2016 Solid Waste Proposed Actions	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community plan related to solid waste management within municipal buildings.

### SNAPSHOT QUESTIONS

**Does your local government have construction and demolition waste reduction policies, plans or programs?**

No

**Does your local government have organics reduction/diversion policies, plans or programs?**

Yes

## Transportation

### TRANSPORTATION ACTIONS

Transportation actions that increase transportation system efficiency, emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling, ridesharing, and public transit, can contribute to reductions in greenhouse gas emissions and more livable communities.

### COMMUNITY-WIDE

#### COMMUNITY-WIDE TRANSPORTATION - 2015 ACTIONS

In the following section, please identify up to five community-wide Transportation actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### 2015 Community-Wide Transportation Actions

Variable	Response
2015 Community-Wide Transportation Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk; such an enhancement and extension would promote active transportation and reduce automobile dependence within the community.
2015 Community-Wide Transportation Actions	As part of the re-construction of Vernon Street between Cliff Avenue and King Avenue, the corridor was designed to be more pedestrian friendly thus promoting active transportation and reducing automobile dependence.
2015 Community-Wide Transportation Actions	Continue to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan which frames strategies for improving opportunities for active transportation within the community.
2015 Community-Wide Transportation Actions	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which promote active transportation within the City's future growth area of the Knoll.
2015 Community-Wide Transportation Actions	Posted transportation facts and tips on the Our Enderby Facebook page.

## Additional Community-Wide Transportation Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Transportation actions in the boxes below (optional).

(No response)

## COMMUNITY-WIDE TRANSPORTATION - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Transportation actions proposed for 2016 (one action per box).

### 2016 Community-Wide Transportation Proposed Actions

Variable	Response
2016 Community-Wide Transportation Proposed Actions	Complete re-construction of Cliff Avenue which will include key amenities to make the street and downtown more pedestrian friendly, thus promoting active modes of transportation and reducing automobile dependence.
2016 Community-Wide Transportation Proposed Actions	Continue to give due consideration to the provision of sustainable active transportation infrastructure as part of capital road projects.
2016 Community-Wide Transportation Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to incorporate standards for more sustainable and active modes of transportation infrastructure.
2016 Community-Wide Transportation Proposed Actions	Explore grant funding opportunities for implementing an enhancement and southern extension of the Jim Watt Heritage Riverwalk, which would promote active modes of transportation and thus reduce automobile dependence.
2016 Community-Wide Transportation Proposed Actions	Continue to explore funding opportunities for enhancing active transportation opportunities throughout the community.

## CORPORATE

### CORPORATE TRANSPORTATION - 2015 ACTIONS

In the following section, please identify up to five corporate Transportation actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

## 2015 Corporate Transportation Actions

Variable	Response
2015 Corporate Transportation Actions	Continued to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan which frames strategies, including corporate strategies, for improving opportunities for active transportation.
2015 Corporate Transportation Actions	Continued to maintain the 'no idling' policy for the municipal vehicle fleet.
2015 Corporate Transportation Actions	Continued to use 'proximity of service' on vehicle tender scoring matrices.

## Additional Corporate Transportation Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Transportation actions in the boxes below (optional).

(No response)

## CORPORATE TRANSPORTATION - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Transportation actions proposed for 2016 (one action per box).

## 2016 Transportation Proposed Actions

Variable	Response
2016 Transportation Proposed Actions	Continue to use 'proximity of service' on vehicle tender scoring matrices.
2016 Transportation Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to incorporate standards for more sustainable and active modes of transportation infrastructure.
2016 Transportation Proposed Actions	Continue to maintain the 'no idling' policy for the municipal vehicle fleet.

## SNAPSHOT QUESTIONS

Does your local government have policies, plans or programs to support:

- Walking
- Cycling
- Transit

Does your local government have a Transportation Demand Management (TDM) strategy (e.g. to reduce single-vehicle occupancy trips, increase travel options, provide incentives to encourage individuals to modify travel behavior)?

No

Does your local government have policies, plans or programs to support local food production (thus reducing transportation emissions)?

No

### Water and Wastewater

## WATER AND WASTEWATER ACTIONS

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces greenhouse gas emissions.

### COMMUNITY-WIDE

## COMMUNITY-WIDE WATER AND WASTEWATER - 2015 ACTIONS

In the following section, please identify up to five community-wide Water and Wastewater actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

### 2015 Community-Wide Water and Wastewater Actions

Variable

Response

2015 Community-Wide Water and Wastewater Actions |

Continued to implement the objectives and policies of the Knoll Neighbourhood Plan related to promoting water conservation



2015 Community-Wide Water and Wastewater Actions |

within the City's future growth area of the Knoll.

Implemented a metered water rate structure which promotes water conservation.

2015 Community-Wide Water and Wastewater Actions |

Utilized the Our Enderby Facebook page to provide tips and information on water conservation.

2015 Community-Wide Water and Wastewater Actions |

Notified property owners with intermittent or continuous water leaks on their property, as determined through water meter reports.

2015 Community-Wide Water and Wastewater Actions |

Continued to utilize consumption data collected through water metering to analyze year-on-year water consumption reductions.

### Additional Community-Wide Water and Wastewater Actions Taken in 2015

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Water and Wastewater actions in the boxes below (optional).

(No response)

### COMMUNITY-WIDE WATER AND WASTEWATER - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Water and Wastewater actions proposed for 2016 (one action per box).

#### 2016 Community-Wide Water and Wastewater Proposed Actions

Variable

Response

2016 Community-Wide Water and Wastewater Proposed Actions |

Rewrite the City's Subdivision Servicing and Development Bylaw to frame development standards which promote water conservation.

2016 Community-Wide Water and Wastewater Proposed Actions |

Continue to utilize consumption data collected through water metering to analyze year-on-year water consumption reductions, and identify opportunities for optimization.

2016 Community-Wide Water and Wastewater Proposed Actions |

Continue to implement the objectives and policies of the Knoll Neighbourhood Plan related to promoting water conservation within the City's future growth area of the Knoll.

2016 Community-Wide Water and Wastewater Proposed Actions |

Continue to utilize water meter reports to identify properties with intermittent or continuous water leaks, and then notify these properties accordingly.

## CORPORATE

### **CORPORATE WATER AND WASTEWATER - 2015 ACTIONS**

In the following section, please identify up to five corporate Water and Wastewater actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

#### **2015 Corporate Water and Wastewater Actions**

Variable	Response
2015 Corporate Water and Wastewater Actions	Continued to review and implement the outcomes of the Official Community Plan and Integrated Community Sustainability Plan related to water conservation within municipal operations.
2015 Corporate Water and Wastewater Actions	Continued to implement the outcomes of the Water Conservation Plan.
2015 Corporate Water and Wastewater Actions	Conducted a tour of the wastewater and water treatment plants for elected officials.
2015 Corporate Water and Wastewater Actions	Continued to monitor municipal buildings for intermittent or continuous leaks, as identified through water meter reports.

#### **Additional Corporate Water and Wastewater Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Water and Wastewater actions in the boxes below (optional).

(No response)

### **CORPORATE WATER AND WASTEWATER - ACTIONS PROPOSED FOR 2016**

In the following section, please identify up to five corporate Water and Wastewater actions proposed for 2016 (one action per box).

#### **2016 Water and Wastewater Proposed Actions**

Variable	Response
2016 Water and Wastewater Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to frame development standards which promote water conservation.
2016 Water and Wastewater Proposed	Continue to review and implement the outcomes of the Official Community Plan and Integrated Community Sustainability Plan related to water

Actions   2016 Water and Wastewater Proposed Actions	conservation within municipal operations. Continue to monitor municipal buildings for intermittent or continuous leaks, as identified through water meter reports, and complete repairs or replace with low-flow/high efficiency fixtures and appliances as necessary.
---	---

## SNAPSHOT QUESTION

**Does your local government have water conservation policies, plans or programs?**

Yes

## Adaptation

### CLIMATE CHANGE ADAPTATION ACTIONS

For local governments, adaptation to a changing climate can take the form of changes in policy, management, technology and behaviour that minimize negative impacts or exploit opportunities. It can involve both “hard” and “soft” solutions, including: changes in infrastructure engineering, planning, zoning, bylaws and public education.

## COMMUNITY-WIDE

### COMMUNITY-WIDE ADAPTATION - 2015 ACTIONS

In the following section, please identify up to five community-wide Adaptation actions taken in 2015 (one action per box). There is a separate box for additional actions that you may want to report.

### 2015 Community-Wide Adaptation Actions

Variable	Response
2015 Community-Wide Adaptation Actions	Developed the Enderby-Splatsin Riverwalk Enhancement and Extension Plan which included conceptual designs and engineered drawings in support of an enhancement and southern extension of the Jim Watt Heritage Riverwalk; such an enhancement and extension would promote active transportation and reduce automobile dependence within the community.

2015 Community-  
Wide Adaptation Actions |

Continued to operate the publicly owned biomass heating system.

### **Additional Community-Wide Adaptation Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional community-wide Adaptation actions in the boxes below (optional).

(No response)

### **COMMUNITY-WIDE ADAPTATION - ACTIONS PROPOSED FOR 2016**

In the following section, please identify up to five community-wide Adaptation actions proposed for 2016 (one action per box).

#### **2016 Community-Wide Adaptation Proposed Actions**

Variable	Response
2016 Community- Wide Adaptation Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to frame more sustainable development standards.

## **CORPORATE**

### **CORPORATE ADAPTATION - 2015 ACTIONS**

In the following section, please identify up to five corporate Adaptation actions taken in 2015. One action per box. There is a separate box for optional additional 2015 actions your community may want to report.

#### **2015 Corporate Adaptation Actions**

Variable	Response
2015 Corporate Adaptation Actions	Continued to operate the publicly owned biomass heating system which heats the City's public works building and dog pound.
2015 Corporate Adaptation Actions	Added a timer to the solids mixer at the waste water treatment plant which reduces the mixer's energy consumption by 50%.

### **Additional Corporate Adaptation Actions Taken in 2015**

For those communities that would like to provide additional actions - please list, separated by a forward slash /, any additional corporate Adaptation actions in the boxes below (optional).

(No response)

## CORPORATE ADAPTATION - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Adaptation actions proposed for 2016 (one action per box).

### 2016 Adaptation Proposed Actions

Variable	Response
2016 Adaptation Proposed Actions	Rewrite the City's Subdivision Servicing and Development Bylaw to frame more sustainable development standards.
2016 Adaptation Proposed Actions	Continue to explore opportunities for connecting additional municipal buildings to biomass heating systems.

## SNAPSHOT QUESTIONS

**Are you familiar with the Plan2Adapt guidance located on the Climate Action Toolkit Website? <http://www.toolkit.bc.ca/Resource/Plan2Adapt>**

Yes

**Are you familiar with "Preparing for Climate Change - An Implementation Guide for Local Governments in BC? <http://www.toolkit.bc.ca/Resource/Preparing-Climate-Change-Implementation-Guide-Local-Governments-British-Columbia>**

Yes

**Have you visited the climate change adaptation guidance page on the BC Climate Action Toolkit? <http://www.toolkit.bc.ca/adaptation-challenges-and-opportunities>**

Yes

**Other**

## OTHER CLIMATE ACTIONS

This section provides local governments the opportunity to report other climate actions that are not captured in the categories above.

## COMMUNITY-WIDE

### COMMUNITY-WIDE OTHER - 2015 ACTIONS

In the following section, please identify up to five community-wide Other actions taken in 2015 (one action per box).

#### 2015 Community-Wide Other Actions

Variable	Response
2015 Community-Wide Other Actions	(No response)
2015 Community-Wide Other Actions	(No response)
2015 Community-Wide Other Actions	(No response)
2015 Community-Wide Other Actions	(No response)
2015 Community-Wide Other Actions	(No response)

### COMMUNITY-WIDE OTHER - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five community-wide Other actions proposed for 2016 (one action per box).

#### 2016 Community-Wide Other Proposed Actions

Variable	Response
2016 Community-Wide Other Proposed Actions	(No response)
2016 Community-Wide Other Proposed Actions	(No response)
2016 Community-Wide Other Proposed Actions	(No response)
2016 Community-Wide Other Proposed Actions	(No response)
2016 Community-Wide Other Proposed Actions	(No response)

## CORPORATE

### CORPORATE OTHER - 2015 ACTIONS

In the following section, please identify up to five corporate Other actions taken in 2015 (one action per box).

## 2015 Corporate Other Actions

Variable	Response
2015 Corporate Other Actions	(No response)
2015 Corporate Other Actions	(No response)
2015 Corporate Other Actions	(No response)
2015 Corporate Other Actions	(No response)
2015 Corporate Other Actions	(No response)

## CORPORATE OTHER - ACTIONS PROPOSED FOR 2016

In the following section, please identify up to five corporate Other actions proposed for 2016 (one action per box).

## 2016 Other Proposed Actions

Variable	Response
2016 Other Proposed Actions	(No response)
2016 Other Proposed Actions	(No response)
2016 Other Proposed Actions	(No response)
2016 Other Proposed Actions	(No response)
2016 Other Proposed Actions	(No response)

## Innovation/Peer Learning

### INNOVATION AND PEER LEARNING

#### Innovation

This section provides the opportunity to showcase an innovative Corporate and/or Community-wide reduction or adaptation activity that your local government has undertaken and that has had a significant impact or has the potential to have a significant impact. You are welcome to repeat an action that has already been listed. Projects included here may be featured as success stories on the B.C. Climate Action Toolkit and/or shared with other local governments to inspire further climate action. Please add links to additional information where possible.

## **Community-Wide Innovation**

Continued to operate the publicly owned biomass heating system at the City of Enderby Public Works Yard to provide renewable, sustainable and clean heat to the Public Works building and dog pound.

## **Corporate Innovation**

'Proximity of service' included in vehicle tender scoring matrices.

## **Programs, Partnerships and Funding Opportunities**

Local governments often rely on programs, partnerships and funding opportunities to achieve their climate action goals. Please share the names of programs and organizations that have supported your local government's climate actions by listing each entry in the appropriate box below separated by a forward slash / (e.g. program1/program2/...).

## **Programs, Partnerships and Funding**

Partnered with the Splantsin to develop the Enderby-Splantsin Riverwalk Enhancement and Extension Plan which frames the conceptual design and engineered drawings for an enhancement and southern extension of the Jim Watt Heritage Riverwalk onto the Splantsin Reserve.

## **Emissions**

### **2015 Carbon Neutral Progress Reporting**

Local governments are required to report on their progress in achieving their carbon neutral goal under the Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee has established a common approach to determining carbon neutrality for the purposes of the Climate Action Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral. Prior to completing this survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, especially *Becoming Carbon Neutral: A Guide for Local Governments in British Columbia*.

### **Did you measure your local government's corporate GHG emissions in 2015?**

Yes



**If your local government measured 2015 corporate GHG emissions, please report the number of corporate GHG emissions from services delivered directly by your local government:**

(in tonnes of carbon dioxide equivalent)

158

**If your local government measured 2015 corporate GHG emissions, please report the number of corporate GHG emissions from contracted services:**

(in tonnes of carbon dioxide equivalent)

0

**Total Corporate GHG Emissions for 2015: 158.0 tCO<sub>2</sub>e**

## **Reductions and Offsets**

### **Reporting Reductions and Offsets**

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions by one or a combination of the following actions: undertake Option 1 Projects (Green Communities Committee (GCC)-supported) undertake Option 2 Projects (alternative) community GHG emissions reduction projects that meet project eligibility requirements purchase carbon offsets from a credible offset provider

## **Reductions**

**If applicable, please report the 2014 GHG emissions reductions being claimed from Option 1 GHG Reduction Projects:**

### **Energy Efficient Retrofits**

(in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e))

(No response)

### **Solar Thermal**

(in tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e))

(No response)

**Household Organic Waste Composting**

(in tonnes of carbon dioxide equivalent (tCO2e))

(No response)

**Low Emission Vehicles**

(in tonnes of carbon dioxide equivalent (tCO2e))

(No response)

**Avoided Forest Conversion**

(in tonnes of carbon dioxide equivalent (tCO2e))

(No response)

**2015 OPTION 1 REDUCTIONS = 0.0 tCO2e**

**If applicable, please report the names and 2015 GHG emissions reductions being claimed from Option 2 GHG Reduction Projects:**

Option 2 Project Name	GHGs Reduced (tCO2e)
(No response)	(No response)
(No response)	(No response)
(No response)	(No response)

**2015 OPTION 2 REDUCTIONS = 0.0 tCO2e**

**Offsets**

**If applicable, please report the number of offsets purchased from an offset provider for the 2015 reporting year. Note: Please do not include funds set aside in a climate action reserve fund.**

(in tonnes of carbon dioxide equivalent (tCO2e))

(No response)

**If your local government purchased offsets , please identify the name of the offset provider:**

(No response)

**2015 OFFSETS = tCO<sub>2</sub>e**

**2015 REDUCTIONS AND OFFSETS = 0.0 tCO<sub>2</sub>e**

### **Corporate GHG Emissions Balance for 2015**

Your local government's Corporate GHG Emissions Balance is the difference between total corporate GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

**2015 CORPORATE GHG EMISSIONS BALANCE: 158.0 tCO<sub>2</sub>e**

**If your Corporate GHG Emissions Balance is negative or zero, your local government is carbon neutral. CONGRATULATIONS!**

### **Recognition**

#### **Green Communities Committee (GCC) Climate Action Recognition Program**

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

- Level 1 - Progress on Charter Commitments: for local governments who demonstrate progress on fulfilling one or more of their Charter commitments
- Level 2 - Measurement: for local governments who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI)
- Level 3 - Achievement of Carbon Neutrality: for local governments who achieve carbon neutrality in the reporting year.

**Based on your local government's 2015 Climate Action/Carbon Neutral Progress Survey, please check the GCC Climate Action Recognition Program level that best applies:**

Level 2 - Measurement

**Email Address**

An email confirming that the survey was successfully submitted will be sent to the address provided in the box below.

kinglis@cityofenderby.com

**Other Opportunities for Awards and Recognition**

In addition to the GCC's Climate Action Recognition Program, your local government may be eligible for other award and recognition programs that recognize a range of aspects related to climate action. Here is a list of some award programs, submission timelines and web links. Climate & Energy Action (CEA) Awards – The CEA awards are offered annually to a municipality or regional district implementing a project or program best integrating energy / climate planning into community planning and development, corporate operations and collaboration with public service organizations. Submission: May. <http://communityenergy.bc.ca/apply-now-for-2014-climate-energy-action-awards/UBCM> Community Excellence Awards – The UBCM Community Excellence Awards program is an opportunity to showcase municipalities and regional districts who "lead the pack", take risks to innovate, establish new partnerships, question established ways of doing business and pioneer new customer service practices. One of the five categories recognized in 2015, "Leadership & Innovation, Green Initiatives", related to climate action. Submission: July. <http://www.ubcm.ca/EN/main/convention/Awards/15021/community-excellence-awards-application.html>

**LG Info**

**LOCAL GOVERNMENT INFORMATION**

Variable	Response
LOCAL GOVERNMENT INFORMATION   Name of Local Government	Enderby, The Corporation of the City of
LOCAL GOVERNMENT INFORMATION   Name of member Regional District (RD)	North Okanagan
LOCAL GOVERNMENT INFORMATION   Regional Growth Strategy	Yes

(RGS) in your region

LOCAL GOVERNMENT INFORMATION | Population

0-4,999

**Submitted by:**

Variable	Response
Submitted by:   Name	Kurt Inglis
Submitted by:   Position	Assistant Corporate Officer and Planning Assistant
Submitted by:   Telephone # (123-456-7890)	250-838-7230
Submitted by:   Email Address	kinglis@cityofenderby.com

**This year we comined two online surveys with one in addition to other changes to streamline and improve the reporting process. We would like to know what you think.**

Please check the answer that best describes your thoughts on how the new survey process compares to last year's process.

Somewhat improved

**Before submitting your survey, please ensure that it is your local government's complete and final 2015 Climate Actions Survey. Please submit this survey only once.**

Is this your local government's complete and final 2015 Climate Actions Survey?

Yes

**Once you have submitted your survey, be sure to download your survey report from the 'Thank You' page and use it as your public report.**

**Carbon Tax Calculation Form**  
**Under the Climate Action Revenue Incentive Program**

<b>Local Government Name:</b>	The Corporation of the City of Enderby
<b>Contact Information:</b>	
<b>Name:</b>	Jennifer Bellamy
<b>Position:</b>	Chief Financial Officer
<b>Telephone Number:</b>	250-838-7230
<b>Email address:</b>	jbellamy@cityofenderby.com

**Calculation of carbon tax paid directly by the local government  
for fuel purchased between January 1 and December 31, 2015**

Fuel Type	Unit measure	Units	Tax Rate per unit, January 1, 2015 to December 31, 2015	Carbon Tax paid
<b>Most common fuels in a local government context:</b>				
Gasoline	Litre	8381.41	0.0667	559.04
Diesel	Litre	17737.71	0.0767	1,360.48
Bio-Diesel <sup>4</sup>	Litre		0.0767	-
Natural Gas	Gigajoule <sup>3</sup>	1581.47	1.4898	2,356.07
Natural Gas	m <sup>3</sup>		0.057	-
Propane	Litre	2539	0.0462	117.30
<b>Other fuels which are taxed:</b>				
Heating Oil	Litre		0.0767	0
Locomotive Fuel	Litre		0.0767	0
Heavy Fuel Oil	Litre		0.0945	0
Aviation Fuel	Litre		0.0738	0
Jet Fuel	Litre		0.0783	0
Kerosene	Litre		0.0783	0
Naphtha	Litre		0.0765	0
Methanol	Litre		0.0327	0
Butane	Litre		0.0528	0
Ethane	Litre		0.0294	0
Refinery Gas	m <sup>3</sup>		0.0528	0
Coke Oven Gas	m <sup>3</sup>		0.0483	0
Coal -- Low Heat Value <sup>4</sup>	Tonne		53.31	0
Coal -- High Heat Value <sup>4</sup>	Tonne		62.31	0
Coke	Tonne		74.61	0
Petroleum Coke	Litre		0.1101	0
Tires -- shredded <sup>5</sup>	Tonne		71.73	0
Tires -- whole <sup>5</sup>	Tonne		62.4	0
Peat	Tonne		30.66	0
<b>Total Carbon Tax Paid:</b>				<b>4,392.90</b>

1. Only list fuels that were purchased for the local government's own use, on which carbon tax was paid, and where that carbon tax was not refunded or recovered from another party (e.g., through a lease arrangement). Also do not include any fuels that were exempted from carbon tax (for more information)
2. Bio-diesel blends must be prorated in order to claim the diesel and bio-diesel portions on the appropriate line. The proportion of the blend (B5, B10, B15 etc) that is conventional hydrocarbon-based diesel is included on the diesel line; consequently, the bio-diesel pro-rated amount must be entered on the bio-diesel line. For example, a 10,000 litre purchase of B10, which is 10% bio-diesel and 90% hydrocarbon-based diesel, would be recorded as 9,000 litres hydrocarbon-based diesel (90% of 10,000)
3. Marketable Natural Gas may be recorded at either Gigajoules or m<sup>3</sup>
4. Low Heat Value Coal includes Sub-Bituminous Coal; High Heat Value Coal includes Bituminous Coal
5. Only include tires if they are combusted

I declare that the information contained in this Carbon Tax Calculation Form is true and correct and based on actual accounting records and not estimates. I am also aware of the requirement to report publicly by June 1st.

Signature of Financial Officer

*J. Bellamy* Feb 5, 2016



Royal Canadian  
Mounted Police

Gendarmerie Royale  
du Canada

Agenda

Superintendent Jim McNamara  
Officer in Charge  
Vernon/North Okanagan Detachment  
3402 - 30<sup>th</sup> Street  
Vernon, B.C.  
V1T 5E5

Date: April 22, 2016

Dear Stakeholder:

Strategic Planning is a process to recognize and address existing issues which will impact Vernon/North Okanagan Detachment in order to effectively allocate police resources. The Strategic Plan is reviewed annually, taking into consideration changes in client input, human resources, funding, community issues and trends with the goal of keeping Vernon/North Okanagan a safe and secure community.

The 2016-2017 Vernon/North Okanagan Detachment (V/NOD) Strategic Plan has been created with input from both the internal membership as well as our external stakeholders. It is designed as a guide to enhance existing police services. In order to maximize our effectiveness we must focus on areas that will have the greatest impact in the community.

As in the past, the three policing priorities of Crime Reduction, Communication and Road Safety were identified as important to our communities, our membership and our stakeholders. Each priority identified has numerous initiatives, objectives and work action plans to ensure our employees are fully engaged in policing activities which support our priorities.

The Vernon/North Okanagan Strategic Plan for 2016-2017;

### Crime Reduction

- Youth Engagement: Continued support of the RCMP Youth Academy, Oak Child & Youth Advocacy Centre and Restorative Justice Program.
- Police Visibility: Conduct foot patrols, identify & dismantle crime hot spots, proactive patrols and increase use of street check files.
- Prolific & Priority Offender Management: increase use of crime data, crime analyst, curfew compliance checks and the implementation of comparative statistics "Compstat".
- Provincial Tactical Enforcement Priority (PTEP): maintain targets and provide education to members.
- Undercover Operations: Conduct one street level drug trade operation.

- **Domestic Violence:** Participate in the Integrated Case Assessment Team (ICAT) and preventative education to the community.

**Measurement of Success**

- ❖ Downward trend of Criminal Code Cases
- ❖ Downward trend of Property Crime Offences

**Communication**

- **Media Relations:** Increase public awareness & profile, use of social media, enhance relationships with local officials.
- **Interagency Collaboration:** effective communication & partnerships with stakeholders, and involvement in working groups.
- **Employee Engagement:** Increase internal communication, conduct rural detachment visits, increase awareness of member wellness, and recognition for our members for outstanding service.

**Measurement of Success**

- ❖ Target of 8 public awareness media releases on crime prevention.
- ❖ Target of 4 recognition/merit awards to V/NOD members from the OIC.

**Road Safety**

- **Directed Enforcement:** All members contribute to road safety initiatives, dedicated use of Reservist members to conduct traffic enforcement activities, and use of community policing programs to address traffic related complaints.
- **Road checks:** Use Prime codes for checkstop files (Code 8120), joint road check initiatives and checkstops to support crime reduction initiatives.

**Measurement of Success**

- ❖ Upward trend in alcohol related driving enforcement by members.
- ❖ Upward trend in violation tickets issued by members.
- ❖ Upward trend in traffic checkstop files generated in PRIME (Code 8120).

As in past years, we require confirmation from you with respect to the identified strategic priorities. Accordingly, could you please sign the attached letter of acknowledgment of consultation and return to the Vernon Detachment for our records. Should you have any comments, suggestions or questions, please do not hesitate to contact me or my staff at Vernon/North Okanagan Detachment.



Superintendent Jim McNamara  
Officer in Charge  
Vernon/North Okanagan Detachment



*Agenda*

**Tate Bengtson**

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**From:** Greg McCune [gregmccune@telus.net]  
**Sent:** May-07-16 4:59 PM  
**To:** tbengtson@cityofenderby.com  
**Cc:** tundrabaird@gmail.com; blmrk@telus.net; benhogan@telus.net; rdavyduke@hotmail.com; drshishido@shaw.ca; casebrad@telus.net  
**Subject:** FW: B&G Club  
**Attachments:** B&G Cover Letter - Enderby Recreation.pdf; Enderby Budget - Additional Day.pdf

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**From:** Kirstie Blanleil [mailto:kblanleil@boysandgirlsclubs.ca]  
**Sent:** Thursday, May 5, 2016 10:28 AM  
**To:** gregmccune@telus.net  
**Subject:** B&G Club

Good Morning Greg,

I wanted to connect with you at the Interagency meeting held recently, unfortunately I was at a conference. It seems a while since we have crossed paths!

I have attached a letter and some information regarding the Enderby Recreation program. As mentioned there is a need for an additional day of activities due to capacity and popularity.

We are respectfully requesting consideration for the City of Enderby to support this program in partnership with us. I am thrilled to let you know we have secured funding for one day per week, enabling the program to continue for the next school year 2016-2017.

We are excited to be a part of supporting families and children in Enderby. The support we have received from City Counsellors and other community members is appreciated and valued.

I look forward to continued projects and partnerships.

Respectfully,

**Kirstie Blanleil**  
Area Director, North Okanagan  
Okanagan Boys & Girls Clubs  
250.542-3121/123



## Okanagan Boys & Girls Clubs

Osoyoos • Oliver • Penticton • Summerland • Peachland • West Kelowna • Kelowna • Lake Country • Vernon • Armstrong • Enderby

May 2nd, 2016

Enderby Mayor, Greg McCune  
C/o 619 Cliff Avenue  
Enderby, BC

Re: Okanagan Boys & Girls Clubs / After-School Recreation Program

Dear Mr. McCune,

Okanagan Boys & Girls Clubs primary focus this year has been to enhance community relationships and seek to understand the needs of local children and families in Enderby. In collaboration, with the City of Enderby and community partners we are thrilled to continue supporting children, youth and families.

During discussions with community partners during Enderby 'Inter-Agency' meetings and attending community events; we identified that social and recreational activities were needed during the after-school hours for children ages 6-12 years. A number of families in Enderby with young children are unable to register for mainstream recreation sports, due to financial barriers, transport or other challenges. To address this identified need we sought to secure funding to pilot a recreation program one day per week at the local elementary school; until the end of the school year (June 2016). Grants and fundraising enabled us to do this at no cost to families accessing the program. Our working partnership with School District #83 and Enderby Parks & Recreation have also supported the success of this program.

We were fortunate to be able to hire two local residents to host this program. With training and support they are proving to be dynamic, creative and engaging. The school based recreation program has proved to be popular and is at full capacity. We have been asked to consider expanding the program to two days per week to better meet an identified need. Although a pilot program we are confident that we have secured funds to continue the program one day per week during the next school year (September – June 2017).

I am writing to enquire about funding opportunities within the City of Enderby. We are seeking financial support to offer the program for an additional day, enabling more children to participate. I have attached a proposed budget for your review and discussion with Council.

I would welcome the opportunity to present to Council to discuss our programming and successes. We value our renewed relationships in Enderby and appreciate your trust in the work we are doing.

Respectfully,

Kirstie Blanleil, North Okanagan Area Director  
Okanagan Boys & Girls Clubs

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3300 37<sup>th</sup> Avenue, Vernon, BC  
Tel. 250.542-3121/123 Fax. 250.542-6559  
E-mail: [kblanleil@boysandgirlsclubs.ca](mailto:kblanleil@boysandgirlsclubs.ca)  
Website: [www.boysandgirlsclubs.ca](http://www.boysandgirlsclubs.ca)





Okanagan  
Boys & Girls Clubs

**Okanagan Boys & Girls Clubs  
Enderby Recreation Program**

**Budget for Enderby Recreation – Additional Day:  
Term: September – June 2017**

<b>Wages</b>	<b>\$ 6,175</b>	<b>2 staff / 4 hours /x1 per week</b>
<b>Supplies</b>	<b>\$ 400</b>	
<b>Mileage</b>	<b>\$ 200</b>	
<b>Support</b>	<b>\$ 678</b>	<b>Supervision /Support / Training</b>
<b>Total:</b>	<b>\$ 7,453</b>	

A handwritten signature in black ink, appearing to read 'KB' with a stylized flourish underneath.

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**Kirstie Blanleil, Area Director  
Okanagan Boys & Girls Clubs**

Agenda

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: May 9, 2015  
Subject: Clayton Castle EOCP certification

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**RECOMMENDATION**

THAT Council receives and files this memorandum.

**BACKGROUND**

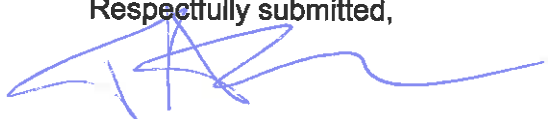
Management is pleased to advise Council that Public Works Lead Hand Clayton Castle has recently obtained his Water Treatment Plant Operator Level II from EOCP. Mr. Castle is certified in the following fields of practice: Water Treatment II, Wastewater Collections I, and Wastewater Treatment Operator-in-Training.

In order to obtain EOCP certification, an operator needs to accumulate hours of hands-on experience in a given field of practice and then write an exam, which is often preceded by coursework. Following certification, there are ongoing continuing education requirements which help ensure ongoing skill development.

EOCP certifications are a critical regulatory instrument used by Interior Health (drinking water) and the Ministry of Environment (wastewater) to assure that the City of Enderby is providing operators which have sufficient knowledge and experience to operate the facilities. Treatment facilities are classified in terms of inclining complexity, with Class IV being the most complex. The City of Enderby Water Treatment Plant is Class III and the Wastewater Treatment Plant has recently been reclassified to Class II. The City of Enderby Water Distribution System is Class III and its Wastewater Collection System is Class II.

Management is pleased to report significant growth in the number of Public Works employees who have or will soon be certified at Level I or greater (4/5 department employees) in at least one of the four EOCP fields.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

*Agenda*

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: May 11, 2016  
Subject: Enderby & District Lions Club - Special Occasion License Exemption Request for Beer Garden

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**RECOMMENDATION**

THAT Council grants a Special Occasion License Exemption to the Enderby & District Lions Club to permit a beer garden at the Lions Gazebo in Riverside Park from June 30 to July 3, 2016, consistent with the attached schedule.

**BACKGROUND**

The Enderby & District Lions Club has requested permission to hold a beer garden at the Lions Gazebo in Riverside Park from June 30 - July 3 for the annual Funtastic event; the proposed schedule for the beer garden is as follows:

- June 30 from 5:00 pm to 1:00 am
- July 1 from 11:00 am to 1:00 am
- July 2 from 11:00 am to 1:00 am
- July 3 from 11:00 am to 7:00 pm

Given that the Lions Club is proposing to serve and sell liquor in a public space, they are required to obtain a Special Occasion License from the Liquor Control and Licensing Branch; within their Special Occasion License application, the Lions Club are proposing to extend the hours of their beer garden to 1:00 am and thus, must first receive a Special Occasion License exemption from the City of Enderby.

The City's Special Occasion License Exemptions Policy (attached) states that for Special Occasion License exemption requests for events ending after 12:00 am, the exemption must be approved by Council.

Similar Special Occasion License Exemptions requests from the Lions Club have been approved by Council in years past.

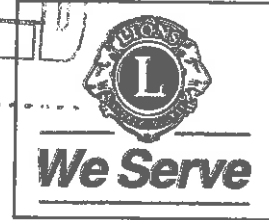
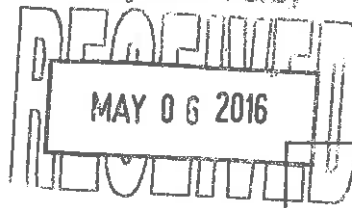
Respectfully Submitted,



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Kurt Inglis  
Assistant Corporate Officer and Planning Assistant

Corporation of The  
City of Enderby



**Enderby & District Lions Club**  
Box 228  
Enderby B.C. V0E 1V0  
Serving since 1947  
Meeting nights: 2<sup>nd</sup> & 4<sup>th</sup> Mondays

May 6, 2016

Mayor & City Council of Enderby  
City Hall  
Enderby BC

We the respectfully request permission to hold a Beer Garden at the Gazebo from June 30 to July 3, 2016.

DATE	START	END
JUNE 30	5 PM	1 AM
JULY 1	11 AM	1 AM
JULY 2	11 AM	1 AM
JULY 3	11 AM	7 PM

SINCERELY,

HERB BAYES

838 9361 - 550 7433

LIONS FUNTASTIC CHAIR

A handwritten signature in cursive script that reads "Herb Bayes".

Policy Title	Special Occasion License Exemptions
Policy Number	

Effective Date	Adopted by	Replaces
December 17, 2012	Council	N/A

**PURPOSE:** To provide guidance to staff for Special Occasion License exemptions.

**POLICY:** Council authorizes the Chief Administrative Officer, Chief Financial Officer, or designate to grant Special Occasion License exemptions subject to the following conditions:

1. Delegation to staff shall only apply to Special Occasion License exemption requests for events ending by 12am;
2. For events ending after 12am, the exemption must be approved by Council;
3. All Special Occasion License exemption requests pertaining to the sale of hard liquor at a public special event must be approved by Council; and
4. An applicant may appeal an exemption request that was denied by staff or designate by making a written request to the Corporate Officer that Council reconsider it at its next regular meeting.