



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 6, 2024 at 4:30 p.m. in Council Chambers.

---

Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner – Kurt Inglis  
Clerk-Secretary – Andraya Holmes

Other: Press and Public

---

### **LAND ACKNOWLEDGEMENT**

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT the May 6, 2024 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Meeting Minutes of April 15, 2024

Moved by Councillor Shishido, seconded by Councillor Ramey  
*“THAT the April 15, 2024 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **DELEGATIONS**

Brent Gennings, School District #83 Trustee for Electoral Area 2 (City of Enderby / CSRD Area E / District of Sicamous / RDNO Area F)

Trustee Gennings introduced himself to Council and highlighted that food programs are going well in schools in the area. Noted that changes in housing legislation and increased density will have an impact on staffing and enrollment in schools.

Also explained that he can act as a liaison between Council and the School District if there are concerns or questions that need to be raised.

Councillor Baird asked about capacity and enrollment projections for M.V. Beattie and A.L. Fortune.

Trustee Gennings responded that he will get that information to Council.

Councillor Ramey asked about the use of the theatre by community groups. Explained that the A.L. Fortune auditorium was build with assistance from the community on the understanding that it could be used for this purpose.

Trustee Gennings responded that he will look into this and raise the issue with the School District to find out the reasoning and if there is a path forward.

Councillor Shishido explained that he has been in contact with a local organizer of youth sports, who runs the basketball program at A.L. Fortune as well as Splatsin, and he has some more ideas about how to reach youth through sport. Asked what the best way is to get him in contact with the School District.

Trustee Gennings asked Councillor Shishido to pass his contact information to the community sport organizer and welcomed him to attend and present at a future board meeting.

## **PUBLIC HEARINGS**

### **Temporary Use Permit Application #00-24-DVP-END**

*Councillor Baird declared a conflict of interest because of an interest in the subject property and recused herself from the meeting at 4:44 p.m.*

The regular meeting gave way to the public hearing at 4:45 p.m.

The regular meeting re-convened at 5:00 p.m.

## **DEVELOPMENT MATTERS AND RELATED BYLAWS**

### **Temporary Use Permit Application #00-24-DVP-END**

Moved by Councillor Ramey, seconded by Councillor Schreiner

*“THAT Council authorizes the issuance of a Temporary Use Permit for the property legally described LOT 1 BLOCK 12 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 707 George Street to allow a food truck to operate on the property on Wednesdays from 4:00 – 9:00 pm, between May and September, as shown on the attached Schedule ‘A’, for a three-year period from the date the Permit is issued, subject to the following conditions:*

- 1. The siting of the food truck shall be in general accordance with the attached Schedule ‘A’;*
- 2. The applicant shall ensure that there are no impacts by way of sound or fumes associated with power generation for the food truck and its operations;*
- 3. The applicant shall ensure that the staging of patrons is properly managed on-site in order to avoid patrons spilling over on to adjacent streets, sidewalks or properties;*

- 4. *The applicant shall take steps to engage with their patrons in order to ensure that vehicles are not overflowing into nearby private parking lots;*
- 5. *The food truck must be removed from the property at the end of its daily operations;*
- 6. *The City of Enderby shall be added as a named insured to the insurance policy of the owner of the subject property, and indemnified and saved harmless, including legal expenses, associated with its decision to issue a Temporary Use Permit.”*

CARRIED

Councillor Baird returned to the meeting at 5:02 p.m.

**BYLAWS**

2024 Budget Bylaws

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT Council adopts the bylaws cited as “City of Enderby 2024 – 2028 Financial Plan Bylaw No. 1788, 2024”, “City of Enderby Annual Tax Rate Bylaw No. 1789, 2024”, “City of Enderby Sewer Frontage Tax Bylaw No. 1790, 2024”, “City of Enderby Water Frontage Tax Bylaw No. 1791, 2024” and “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1792, 2024”.”*

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Ramey

Nothing to report.

Councillor Baird

Will be attending the Rail Trail grand opening on Friday.

Asked who from Council will be attending the A.L. Fortune Graduation Ceremony on June 14<sup>th</sup>.

Councillor Davyduke responded that she will be attending.

Councillor Baird reported that the Chamber launch event was a success.

Suggested that instead of replacing the feature tree on Cliff Avenue with another tree, Council should explore the idea of replacing it with some form of public art.

Councillor Yerhoff

Will be attending the Rail Trail grand opening event.

Attended the community clean up event and reported that it was well attended.

Councillor Davyduke

Attended the community clean up event and thanked the Lions for putting on the appreciation barbeque each year.

Thanked Staff for their prompt notification of service interruptions both to Council and on public channels.

Reported that the senior drum line at A.L. Fortune placed 1<sup>st</sup> and the junior drum line placed 2<sup>nd</sup> at the provincial level.

Dropped in to observe some of the Legacy North Basketball camp at A.L. Fortune and reported that the event was very well received.

The Get Connected Enderby service providers event is taking place on May 7<sup>th</sup> at the Seniors Centre.

Will be attending the Enterprize Challenge finale at the Vernon Performing Arts Centre on May 8<sup>th</sup>.

The Harvest Hut will be setting up their garden bags behind the hut again this season.

Reported that the Volunteer Drivers group is waiting to hear back about a number of grants for which they have applied.

Seniors Tech Connect and Meal Mentoring programs at the Enderby & District Community Resource Center are going well.

#### Councillor Shishido

Nothing to report.

#### Councillor Schreiner

Attended the SILGA Convention and reported that the event was great with many opportunities for learning about different aspects of local government. Highlighted a few different workshops that were available including Keeping Order in Council and Board meetings, Short Term Rental Accommodation Regulations, ETSI-BC, Wildfires in BC, and Economic Development.

#### Mayor Galbraith

Attended the community clean up.

Attended the Baby Welcoming Ceremony at Splatsin Centre.

Attended the Chamber launch event.

#### Chief Administrative Officer

Reported that crack sealing has been completed.

Line painting is now completed, except for a few missed items that are still to be completed.

Spring pruning curbside pickup has been completed. Thanked the Fire Department for their work.

The Our Enderby clean-up challenge went over well. Thanked the Planner for his work organizing this event.

The Russell Avenue reconstruction pre-bid meeting occurred last week, there were 6 contractors in attendance. The request for proposal closes on May 9.

The Fire Department siren test was successful. There will be messaging in the 2024 tax insert about what the public should do if they hear the siren outside of a test situation.

Valve work at the Booster Station is scheduled for later this month. Once it has been verified that things are working as expected in a normal scenario, the longer duration test of our water system under reservoir 1 bypass conditions will proceed.

Mechanical design for the expansion of the water treatment plant is nearing completion to a grant ready stage. Once the design is complete, staff will be meeting with Interior Health, Splatsin, and other stakeholders to discuss and seek their support.

The pool basin work and repainting has been completed ahead of schedule. Parks will be filling the pool earlier this season, as Recreation Services will be doing their training prior to the May long weekend.

The brine leak repair at the arena is underway this week. The new header has been ordered and is expected in about 6 weeks. Once the new header has been installed, staff will be pressuring up the brine portion of the refrigeration system in order to filter the brine. This gives the added benefit of verifying that there are no other issues with the system, before the chiller is started up and the floor temperature is lowered to make ice.

Thanked Public Works for their work on a water break on Enderby-Mabel Lake Road on Saturday.

A number of consolidated bylaws have been added to the City website. This is part of a long-term plan to remove all bylaw amendments in favour of consolidated versions, which are more user friendly for the public. Thanked the Clerk-Secretary and Planner for their work on this initiative.

Will be meeting with the president of the Chamber on Thursday to review the new office co-sharing agreement. Had a meeting with Recreation Services last week to discuss it.

Some stump grinding will be done at the Riverside RV Park within the next two weeks. The floors in the washrooms were repainted a week ago, and look fantastic.

There are plans to remove a lot of the bushes between the trees in the parking lot meridian behind City Hall, which will clean up the area. These bushes are intended to be replaced with some decorative grasses or other more suitable landscaping.

Councillor Schreiner asked if there is a start date for construction on the new pool.

Chief Administrative Officer responded that the intended start date for construction is late August or September of this year. Work is progressing on the design development stage.

2023 Statement of Financial Information

Moved by Councillor Shishido, seconded by Councillor Baird  
“*THAT Council approves the 2023 Statement of Financial Information.*”

CARRIED

RDNO Building Permit Report – April 2024

Moved by Councillor Ramey, seconded by Councillor Davyduke  
“*THAT the RDNO Building Permit Report – April 2024 be received and filed.*”

CARRIED

**NEW BUSINESS**

The Royal Canadian Legion #98 – Grant

*Councillor Ramey declared a conflict of interest because of his involvement in the repairs of the Legion building and recused himself from the meeting at 5:37 p.m.*

The Chief Financial Officer gave an overview of the accompanying memo.

Rene Verwey of the Legion thanked Council for their support and reported that repairs are scheduled to start on the building in June.

Moved by Councillor Shishido, seconded by Councillor Baird  
“*THAT Council authorizes staff to draft a partnering agreement between The Royal Canadian Legion #98 and the City of Enderby pursuant to section 21 of the Community Charter, for the provision of support to veterans, with notice of Council’s intent to provide assistance under a partnering agreement published in accordance with section 24 of the Community Charter;*

*AND THAT, subject to considering public representation at the Council meeting following the end of the notice period, Council authorizes Staff to execute the partnering agreement and provide assistance valued at \$25,000 to The Royal Canadian Legion #98 through the Community Enhancement Fund.*”

CARRIED

*Councillor Ramey returned to the meeting at 5:39 p.m.*

Water Conservation and Drought Management Framework

Chief Administrative Officer explained that the proposed new framework focuses on irrigation unrelated to food insecurity, and encourages awareness, education, and voluntary reduction of water use.

Moved by Councillor Baird, seconded by Councillor Ramey  
“*THAT Council adopts the Water Conservation and Drought Management Framework;*

*AND THAT Council delegates to the Director of Public Works the authority to designate a Stage within the Water Conservation and Drought Management Framework and issue exemption permits;*

*AND FURTHER THAT Council directs staff to publish notice of the Water Conservation and Drought Management Framework.”*

CARRIED

Policy Direction on Implementation of Small-Scale Multi-Unit Housing Legislation

The Planner gave an overview of the policy direction decision points listed in the accompanying memo.

Council discussed the first decision point listed by the Planner regarding detached secondary suites. Council discussed the current system in place for allowing detached suites on single family lots.

Councillor Schreiner stated that he is in favour of policies that allow more housing in the community.

Councillor Ramey stated that he is in favour of allowing one of either an attached or detached secondary suite, but not both on the same lot.

Councillor Shishido stated that he prefers the system in place requiring detached secondary suites to change their zoning through an application.

Councillor Baird stated that she is in favour of allowing both an attached and a detached secondary suite on lots that are large enough to accommodate this.

Moved by Councillor Ramey, seconded by Councillor Shishido  
*“THAT Council supports adding detached suites as a permitted use to the City’s single-family zoning designation;*

*AND THAT a property in the City’s single-family zoning designation may have an attached or a detached secondary suite, but not both.”*

DEFEATED  
OPPOSED Mayor Galbraith  
Councillor Baird  
Councillor Davyduke  
Councillor Schreiner  
Councillor Yerhoff

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
*“THAT Council supports adding detached suites as a permitted use to the City’s single-family zoning designation;*

*AND THAT a property in the City’s single-family zoning designation may have an attached and a detached secondary suite.”*

CARRIED  
OPPOSED Councillor Shishido  
Councillor Ramey

Council discussed the second decision point regarding reducing the minimum lot area in the City’s single-family and two-family zones to allow increased density through small-lot subdivisions.

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
“*THAT Council supports reducing the minimum lot area in the City’s single-family and two-family zones in order to enable higher densities through small-lot subdivisions.*”

DEFEATED  
OPPOSED Mayor Galbraith  
Councillor Baird  
Councillor Davyduke  
Councillor Shishido  
Councillor Ramey

Council discussed the third decision point regarding prioritizing flexibility for property owners in realizing density potential for their properties versus maintaining consistency in the character of existing residential neighbourhoods to the extent permitted by law.

Moved by Councillor Baird, seconded by Councillor Shishido  
“*THAT Council supports prioritizing maintaining consistency in the character of existing residential neighbourhoods to the extent permitted by law.*”

CARRIED

**PUBLIC QUESTION PERIOD**

There were no questions from the public.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke  
“*THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the Community Charter.*”

CARRIED

**MATTERS RELEASED FROM IN-CAMERA**

**Update on Community Garden Proposal for 602 Knight Avenue (St. George Anglican Church)**

Moved by Councillor Baird, seconded by Councillor Shishido  
“*THAT Council directs Staff to continue to explore opportunities for the installation of a community garden on institutional lands within the community;*

*AND THAT with respect to the open space north of the Enderby Arena, Council continues to support the Enderby & District Services Commission’s continued enhancement of the site as a passive park, consistent with the Master Parks Plan;*

*AND FURTHER THAT this matter be released from in-camera.”*

CARRIED



**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT the regular meeting of May 6, 2024 adjourn at 7:09 p.m.”*

CARRIED

---

**MAYOR**

---

**CORPORATE OFFICER**