



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 17, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the June 17, 2024 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 3, 2024

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
“THAT the June 3, 2024 Council Meeting minutes be adopted as circulated.”

CARRIED

Revised Meeting Minutes of May 6, 2024

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT the revised May 6, 2024 Council Meeting minutes be adopted as circulated.”

CARRIED

Revised Public Hearing Report of May 6, 2024

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
“*THAT the revised May 6, 2024 Public Hearing Report be adopted as circulated.*”

CARRIED

DELEGATIONS

Okanagan Regional Library CEO Danielle Hubbard and Enderby Community Librarian, Dawn Wierzbicki

Ms. Hubbard introduced herself and presented the goals of the Okanagan Regional Library as well as an overview of the structure of the organization.

The goals of the Okanagan Regional Library include:

- Cultivate learning, literacy, creativity, and imagination.
- Offer a welcoming, inclusive space to gather, and connect.
- Embrace local heritage, and culture.
- Develop and nurture community partnerships.
- Strive for organizational and service excellence.

Explained that a council member from each member community makes up the Library Board and that the organization is 80% municipally funded. The library has a floating collection of materials that can be returned to and borrowed from any branch, and are transported by truck between branches as necessary.

Ms. Wierzbicki gave an overview of some of the programming available at the Enderby branch including paint nights, murder mystery nights, and teen nights.

Highlighted that the Enderby Library participates in Interagency meetings, participates in the Christmas celebrations by hosting the gingerbread house contest, and has public internet stations available. Also reported that as of July, the Enderby Library will be open on Thursdays.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0069-24-DVP-END

The Mayor invited representations from the Public.

There were no representations from the Public.

There were no written submissions.

Moved by Councillor Shishido, seconded by Councillor Schreiner
“*THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as PARCEL A (BEING A CONSOLIDATION OF LOTS 5 AND 6, SEE CB833629) DISTRICT LOT 150 BLOCK 6 KAMLOOPS DIVISION YALE DISTRICT PLAN 211B, and located at 603 Knight Avenue, Enderby BC., to permit a variance to Section 602.10.d of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum rear yard setback for a single family dwelling from 6 m (19.68 feet) to 3.4 m (11.15 feet).*”

CARRIED

Temporary Use Permit #0006-21-TUP-END Renewal

Councillor Baird asked if the owner has plans for this lot at the end of the extension.

Chief Administrative Officer responded that the owner has expressed that they would like to either legalize the current use, or build something permanent, but that they are hoping to have more clarity on the future alignment of the highway before deciding.

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council authorizes the renewal of Temporary Use Permit 0006-21-TUP-END for the property legally described as Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A and located at 803 Vernon Street to permit a retail sales/food service business to operate out of a temporary building, and to use a shipping container for storage purposes, for an additional three-year period, subject to the following conditions:

- a) *Throughout the duration of the Temporary Use Permit, the applicant must provide adequate dust control measures for the subject property and adjacent parcels also owned by the applicant that are implicated in the proposed use;*
- b) *Throughout the duration of the Temporary Use Permit, the applicant must remove particulate matter tracked onto Vernon Street from the subject property or adjacent parcels also owned by the applicant that are implicated in the proposed use;*
- c) *Throughout the duration of the Temporary Use Permit, the applicant must provide sufficient on-site garbage and recycling receptacles which are well-maintained;*
- d) *The dimensions and siting of the temporary building and parking spaces shall be in general accordance with the attached Schedule ‘A’;*
- e) *With regards to the use of a shipping container for storage purposes:*
 - i. *Only one shipping container is permitted on the subject property;*
 - ii. *The use, siting and sizing of the shipping container must adhere to all relevant City of Enderby health and safety specifications;*
 - iii. *The use, siting and sizing of the shipping container must adhere to the regulations expressed in the Zoning Bylaw, as if it were a permitted use, unless otherwise varied (except for the provision of screening);*
 - iv. *The siting and sizing of the shipping container shall be in general accordance with the attached Schedule ‘A’, except that to the extent of a conflict between Schedule ‘A’ and the Zoning regulations or health and safety specifications for shipping containers, the Zoning regulations and health and safety specifications shall prevail;*
 - v. *The exterior of the shipping container shall be complimentary to the aesthetics of the site and surrounding neighbourhood.*

The Temporary Use Permit shall expire three years from the date the Permit is renewed.”

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Councillor Ramey declared a conflict of interest because of his involvement in the repairs of the Legion building and recused himself from the meeting at 4:53 p.m.

The Royal Canadian Legion #98 – Partnering Agreement

Rene Verwey and Lindsay Gowan thanked Council for their support of the Legion and reported that work has begun on the building.

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council, having considered the public representation made at its regular meeting of June 3, 2024, authorizes Staff to execute a partnering agreement between The Royal Canadian Legion #98 and the City of Enderby to provide assistance valued at \$25,000 to The Royal Canadian Legion #98 through the Community Enhancement Fund.”

CARRIED

Councillor Ramey returned to the meeting at 4:59 p.m.

BYLAWS

Implementation of Small-Scale Multi-Unit Housing Legislation – City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1793, 2024

Councillor Ramey stated that he does not like that the proposed bylaw removes the requirement for one of the registered owners to reside on the property in order to rent an attached or detached secondary suite.

The Planner responded that there is a sound basis to argue that this requirement frustrates the intent of the new Provincial housing legislation and that it could be challenged. Also noted that even before this change to the zoning bylaw, it is likely that the requirement would have been unenforceable.

Councillor Shishido expressed agreement with Councillor Ramey’s concerns and explained that he does not agree with increasing density.

Councillor Schreiner noted that he is in support of more housing in the community.

Councillor Baird asked what would happen if this bylaw was not adopted by Council.

Chief Administrative Officer explained that if Council does not adopt the bylaw by the deadline given, the Province will make the changes on the City’s behalf and that they will likely be more aggressive changes than are proposed in this bylaw.

Moved by Councillor Ramey, seconded by Councillor Schreiner
“THAT Council considers the Provincial Manual & Site Standards – Small Scale, Multi-Unit Housing;

AND THAT Council gives three readings and adopts the City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1793, 2024.”

CARRIED

OPPOSED Councillor Ramey
Councillor Shishido

Water and Sprinkling Regulation Bylaw Amendment

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT Council gives three readings to City of Enderby Water and Sprinkling Regulation Bylaw No. 1468, 2010 Amendment Bylaw No. 1794, 2024.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Attended an Enderby & District Museum Society meeting. Reported that Bob Cowan will have a booth set up at the Enderby Farmers Market selling the History of Enderby books.

Attended the Splatsin Tsm7aksaltn Society fundraiser with Mayor Galbraith.

Councillor Davyduke

Reported that things are going well at the Harvest Hut so far this year.

Attended an Enderby & District Community Resource Centre board meeting and noted that their programs have been well received by the community.

Reported that there are some free family swims coming up at the Enderby pool.

Councillor Yerhoff

Attended a senior's fair in Vernon.

Reported that there is a concern with foul balls from ball diamond 1 hitting the playground equipment at Riverside Park.

Councillor Schreiner

Will be attending the National Indigenous Peoples Day event at Splatsin Centre on Friday.

Councillor Ramey

Reported that the Arts Centre and the Courtyard Gallery have parted ways.

Reported concerns about the groundskeeping at the Interior Health building on George Street.

Councillor Baird

Attended a golf tournament fundraiser for Camp Mackenzie.

Reported that St. Andrews Church may be closing and that there will be information sessions held on Wednesday the 19th and the 21st of June from 10 a.m. to 11 a.m..

Reported that there is a new art installation at the Cardiff Miller Art Gallery.

Reported that the pride installation at the Arts Centre is great and that they had a beading table outside at the Farmers Market last week that saw lots of traffic.

Reported that stone planter work is ongoing at Cenotaph Park and looks great.

Mayor Galbraith

Thanked Councillor Yerhoff for filling in as Chair of the last Council meeting.

Attended the Splatsin Tsm7aksaltn Society fundraiser and reported that it was a great event.

Attended the A.L. Fortune graduation ceremony.

Attended the walk for dog guides hosted by the Enderby Lions Club.

Chief Administrative Officer

Thanked the Parks and Recreation team for their quick work to minimize downtime and reopen the pool following a water quality incident the week before last.

Reported that Public Works has completed removal of the boxwoods at Cenotaph Park. The stone mason is now doing site preparation. The first pour for the footings was completed this morning.

A temporary patch was placed over the water break excavation area on Knight Avenue and George Street last week. This is not a complete repair, but it is intended to remain until the fall when the area can be dug out to the full depth required to rebuild the gravel base.

The general contractor milled Russell Avenue today. Staff met last week with the owners of Vetter Plaza to discuss how best to coordinate for access to their parking area. A detour has been announced for the next three days as the contractor excavates near George Street for sanitary and storm sewer.

The Canada Day event page on the City website is now public.

The gardening contractor will start adding fresh mulch to many of the garden beds over the course of this month.

The sign has now been posted at Cornerstone Garden acknowledging the hard volunteer work of the Garden Club. Thanked both the Club and Planner for coordinating the sign installation, and Public Works for the work involved in actually getting it installed. The tops of the posts will be cut down and made more aesthetic in the near future.

Councillor Shishido reported that the heritage signs along the riverwalk need some attention and that the nameplates by the stairs in Riverside Park are showing signs of wear.

Chief Administrator responded that Public Works will inspect the signs and nameplates and address accordingly.

Councillor Davyduke reported that one of the 50km/hr signs on the south end of town is obscured by branches. Staff will review the sign for visibility.

Councillor Baird asked about parking downtown when the lot behind City Hall is closed and noted a concern about sightlines at the Maud Street parking lot.

Chief Administrative Officer will meet with Councillor Baird on site to review the concern at the Maud Street parking lot.

Councillor Baird noted that there continues to be an issue of drivers not stopping heading east at the intersection of Cliff and Belvedere and requested that a flasher be added to the stop sign. Chief Administrative Officer will inquire to the Rail Trail owners about the supplier for the flashers that were added to two of the stop signs on the Belvedere Street approach to Brickyard Road and Howard Avenue.

Annual Municipal Report 2023

Meeting on Annual Municipal Report 2023

There were no submissions or representations from the public.

Consideration and Acceptance of the Annual Municipal Report 2023

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT Council considers the public input received;

AND THAT Council Approves the 2023 Annual Report.”

CARRIED

City of Enderby Wastewater System Annual Report 2023

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council receives and files the City of Enderby Wastewater System Annual Report 2023.”

CARRIED

RDNO Building Permit Report – May 2024

Moved by Councillor Schreiner, seconded by Councillor Ramey
“THAT the RDNO Building Permit Report – May 2024 be received and filed.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (a) and Section 90 (2) (b) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Councillor Ramey, seconded by Councillor Davyduke
“THAT the regular meeting of June 17, 2024 adjourn at 7:55 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER