



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 15, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

A delegation request by Sheryl Hay of Enderby & District Recreation Services regarding a proclamation by Council of National Drowning Prevention Week was added to the agenda as a late item.

Moved by Councillor Yerhoff, seconded by Councillor Ramey
“THAT the July 15, 2024 Council Meeting agenda be approved as amended.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of June 17, 2024

Moved by Councillor Yerhoff, seconded by Councillor Baird
“THAT the June 17, 2024 Council Meeting minutes be adopted as circulated.”

CARRIED

DELEGATIONS

Proclamation of National Drowning Prevention Week

Sheryl Hay of Enderby & District Recreation Services presented that in Canada, over 450 people die every year from drowning. Explained that the Lifesaving Society’s mission is to reduce this number.

Explained that the pool in Enderby was built initially with the intent to provide an opportunity for the community to learn to swim, and that this legacy will be continued with the construction of the new pool including a lazy river feature that will be used to teach community members how to swim in a current.

Enderby & District Recreation Services will be hosting a number of demonstrations both at the Enderby Pool and at Tuey Park throughout National Drowning Prevention Week, as well as a Swim to Survive challenge in the month of July.

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT Council declares July 21-27, 2024 as National Drowning Prevention Week in the City of Enderby;

AND THAT Council authorizes the Mayor and Corporate Officer to sign and seal a proclamation to this effect.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Housing Agreement Authorization Bylaw No. 1797, 2024 – 704 Cliff Avenue

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council gives three readings to Housing Agreement Authorization Bylaw No. 1797, 2024;

AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as LOT 1 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN EPP115678, and located at 704 Cliff Avenue, Enderby BC is subject to the attached Housing Agreement;

AND FURTHER THAT the Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as LOT 1 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN EPP115678, and located at 704 Cliff Avenue, Enderby BC.”

CARRIED

Councillor Shishido arrived at 4:40 p.m.

Consideration of North Okanagan Regional Growth Strategy Amendment Bylaw No. 2923, 2022 for Acceptance

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT Council receives and files the attached correspondence from the Regional District of North Okanagan dated May 29, 2024;

AND THAT Council reviews North Okanagan Regional Growth Strategy Amendment Bylaw No. 2923, 2022 in the context of the City of Enderby Official Community Plan Bylaw No. 1549, 2014 and any other matters it considers relevant;

AND FURTHER THAT Council accepts North Okanagan Regional Growth Strategy Amendment Bylaw No. 2923, 2022 and directs Staff to send correspondence to the Regional District of North Okanagan Board of Directors advising of the City of Enderby’s acceptance.”

CARRIED

BYLAWS

Water and Sprinkling Regulation Bylaw Amendment

Moved by Councillor Yerhoff, seconded by Councillor Davyduke
“THAT Council adopts the City of Enderby Water and Sprinkling Regulation Bylaw No. 1468, 2010 Amendment Bylaw No. 1794, 2024.”

CARRIED

Three Readings to Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1795, 2024 and Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1796, 2024

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council gives three readings to Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1795, 2024;

AND THAT Council gives three readings to Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1796, 2024.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Ramey

Reported that the Music by the River event was successful with 50-70 people in attendance.

Councillor Yerhoff

Attended the Canada Day event.

Councillor Davyduke

Reported that there are still many new faces checking out the Harvest Hut.

Reported that the Enderby & District Resource Centre is looking into alternative locations as St. Andrews United Church is considering closing.

There is an Early Years Fair planned for October at Splatsin Centre that will be free to attend. This event was very successful last year.

Councillor Shishido

Reported that the Canada Day event and the Funtastic tournament were well attended and praised Parks Staff for their maintenance of the ball fields during the tournament.

Mayor Galbraith

Attended a National Indigenous Peoples Day event at Splatsin.

Reported that the Community to Community meeting with Splatsin Kukpi7 & Tkwamipla7 and Area F went well.

Noted that the U17 baseball tournament at Riverside Park was well attended.

Councillor Baird

Suggested that cards should be sent to welcome some of the new businesses in the City.

Chief Administrative Officer

Thanked Council for their participation in the recent strategic planning session. An update will be advanced to Council at the regular meeting of August 19th.

The pool and spray park have both been very busy so far this year.

There is an Enderby & District Services Commission meeting scheduled for the end of the month that will provide a progress update for the new pool.

The replacement header for the arena is expected to arrive with the refrigeration mechanic any day now. It is expected to be installed by August 10th. Parks staff will run the brine system for several weeks before the official reopening of the Arena.

The Cenotaph Park stone planters have been completed and the site is being cleaned up and prepared for planting.

The Russell Avenue road project is generally on schedule and on budget. There have been no major issues or surprises so far. More storm connections have been discovered than allowed for in the budget and a few extra sections of French drain have been added to help pick up groundwater, given how close the water table is to the surface. There will be a detour for the next three to four days while the contractor completes the tie-ins at the Russell-Sicamous intersection.

There has been good progress on the Water Treatment Plant expansion plan over the last 3 weeks. Plans for how some of the new elements will fit into the plant are being finalized and solutions are being identified to deal with some of the historical problems that have challenged Public Works related to sand buildup around the intake and in the intake pipe. Thanked the

Public Works Lead Hand and Systems Operator for their knowledgeable contributions towards the design.

There was a surprise inspection by WorksafeBC recently regarding Public Works' confined space program. It was a thorough review. The City received a clean report without any deficiencies.

The Fire Department has recently completed a review of a request referred by the Shuswap River Fire Protection District, proposing to add a portion of Area F on Riverside Road to the fire protection area. The Fire Department has assessed and supports the expansion, subject to one parcel in the middle of the expansion area being included.

The process of selecting a Deputy Fire Chief is underway, with the latter to take on the position in October when the position is vacated as part of the leadership transition.

The Canada Day event was well attended. Thanked the Event Coordinator and the volunteers and sponsors who made the event successful.

Councillor Davyduke asked if the Arena is expected to open on schedule.

Chief Administrative Officer responded that the Enderby Arena is usually open the third week of September and is expected to be ready to open at that time.

Councillor Yerhoff asked for an update on the Reservoir 1 bypass testing.

Chief Administrative Officer responded that the testing is going well and the system is keeping up with peak demand. Also noted that there will be a water quality advisory coming up as part of the testing because water will be delivered from the well directly to the reservoir, meaning it will not receive UV treatment.

RDNO Building Permit Report – June 2024

Moved by Councillor Baird, seconded by Councillor Davyduke
“THAT the RDNO Building Permit Report – June 2024 be received and filed.”

CARRIED

NEW BUSINESS

2024-2034 Community Works Fund Agreement

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council authorizes the Mayor and Corporate Officer to execute the 2024-2034 Community Works Fund Agreement on behalf of the City of Enderby.”

CARRIED

Councillor Yerhoff declared a conflict of interest because of a relationship involving her employer and recused herself from the meeting at 5:11 p.m.

Community Futures North Okanagan – Rural Community Immigration Pilot Funding

Councillor Shishido expressed concerns about job availability and increasing population in light of the current housing crisis.

Moved by Councillor Ramey, seconded by Councillor Shishido
“That Council provides an annual grant to Community Futures North Okanagan of \$2,250 from 2025 to 2027 for the Rural Community Immigration Pilot program.”

CARRIED
OPPOSED Councillor Shishido

Councillor Yerhoff returned to the meeting at 5:39 p.m.

Local Government Climate Action Program – 2024 Public Reporting

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT Council supports the draft responses to the Local Government Climate Action Program 2024 Survey attached to this memorandum as Schedule ‘A’.”

CARRIED

License of Occupation with Slim Jim’s Diner

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council authorizes the Corporate Officer to execute the attached license of occupation with Slim Jim’s Diner.”

CARRIED

Councillor Yerhoff declared a conflict of interest and recused herself from the meeting at 5:49 p.m.

Request to Occupy Travel Trailer for Residential Purposes at 133 West Enderby Road

Mayor Galbraith invited Danielle Smith to address Council.

Ms. Smith gave an overview of the events that have occurred since the house fire at 133 West Enderby Road in February of 2023 and noted that there is ongoing litigation with her insurance company. Explained that her plan is to have the home demolished and rebuilt.

Council discussed with Ms. Smith some of the bylaw and law enforcement concerns that have arisen over the past year since Council originally gave approval to allow Ms. Smith and her family to occupy the travel trailer at 133 West Enderby Road. Also discussed Ms. Smiths plan to mitigate these issues in the future.

Alice Brown of 123 West Enderby Road spoke in support of Ms. Smith being allowed to occupy the travel trailer at 133 West Enderby Road.

Councillor Baird asked if there is a timeline for the rebuilding of the home.

Ms. Smith responded that there is no definite timeline and suggested 12 months as a reasonable length of time for enforcement deferral.

Moved by Councillor Ramey, seconded by Councillor Shishido
“*THAT Council directs a deferral of enforcing the provisions of the City of Enderby Zoning Bylaw No. 1550, 2014 related to prohibiting the occupation of a travel trailer residential purposes, for 133 West Enderby Road, subject to the following conditions:*

- *The deferral of enforcement shall only apply to a single travel trailer on the property;*
- *The travel trailer must be sited in accordance with the Country Residential (C.R) zone’s setback requirements for a single-family dwelling;*
- *The travel trailer shall only be occupied by the applicant and her immediate family, including partner;*
- *The applicant shall ensure that the occupation of the travel trailer does not result in any unreasonable impacts to adjacent properties;*
- *The applicant agrees that, should the City require them to discontinue the occupation of a travel trailer at 133 West Enderby Road, for failure to meet the conditions, or as a result of another bylaw contravention reasonably related to the occupation of a travel trailer at 133 West Enderby Road, the use will be discontinued immediately;*
- *The deferral of enforcement shall expire on March 30, 2025; and*
- *The applicant must acknowledge that failure to adhere to any of the above conditions will result in the discontinuance of enforcement deferral, at which point the City will take enforcement action to remedy the contravention of City of Enderby Zoning Bylaw No. 1550, 2014 related to prohibiting the occupation of a travel trailer for residential purposes, for 133 West Enderby Road.”*

Moved by Councillor Ramey, seconded by Councillor Shishido
“*THAT Council amends the list of conditions contained in the main motion to extend the expiry of enforcement deferral to July 15th, 2025;*

AND THAT Council adopts the main motion as amended.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT the regular meeting of July 15, 2024 adjourn at 6:47 p.m.”*

CARRIED

MAYOR

CORPORATE OFFICER