



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 7, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Davyduke
“THAT the October 7, 2024 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of September 3, 2024

Councillor Shishido noted a typographic error on page 6 of the minutes of the meeting of September 3, 2024.

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the September 3, 2024 Council Meeting minutes be adopted as amended.”

CARRIED

PUBLIC HEARINGS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1803, 2024

The regular meeting gave way to the public hearing at 4:39 p.m.

The regular meeting re-convened at 4:41 p.m.

DEVELOPMENT MATTERS AND RELATED BYLAWS

Councillor Baird declared a conflict of interest because of a business interest and recused from the meeting at 4:42 p.m.

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1803, 2024

Moved by Councillor Ramey, seconded by Councillor Davyduke
“THAT Council receives and files the Zoning Text Amendment Application Staff Report dated August 29, 2024;

AND THAT having considered the input of the Public Hearing, Council gives third reading and adopts City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1803, 2024 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to permit a detached secondary suite to be located on the second storey level of an accessory residential building for the property legally described as LOT 1 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP59880 EXCEPT PLAN KAP65977 and located at 123 Red Rock Crescent, Enderby BC.”

CARRIED

Councillor Baird returned to the meeting at 4:43 p.m.

Rezoning Application #0006-24-RZ-END

Moved by Councillor Councillor Baird, seconded by Councillor Shishido
“THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1802, 2024 which proposes to rezone the properties legally described as: i) NORTHERLY PORTION OF LOT 2 DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT PLAN 1876 HAVING A UNIFORM WIDTH OF 60 FEET FRONTING EVERGREEN AVENUE AND EXTENDING THE FULL DEPTH OF SAID LOT AND ADJOINING LOT 1 PLAN 1876, and located at 1600 Evergreen Street, Enderby BC, ii) LOT 1 DISTRICT LOT 150 KAMLOOPS(FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12563, and located at 1602 Evergreen Street, Enderby BC, and iii) LOT 2 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12563, and located at 1604 Evergreen Street, Enderby BC, from the Residential Single Family (R.1-A) zone to the Highway and Tourist Commercial (C.2) zone, be given First and Second Reading and forwarded to a Public Hearing.”

CARRIED

Official Community Plan Amendment and Rezoning Application #0016-24-OR-END

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1800, 2024 which proposes to change the future land use designations of the property legally described as LOT 4 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION

YALE DISTRICT PLAN 12563, and located at 1605 George Street, Enderby BC, from Residential Medium Density to Highway and Tourist Commercial, be given First Reading;

AND THAT after First Reading of City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1800, 2024 and in accordance with Sections 473 (2.1) and 477 of the Local Government Act, Bylaw No. 1800 be considered in conjunction with the City's Housing Needs Assessment Report, Financial Plan, and Regional Solid Waste Management Plan;

AND THAT after considering City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1800, 2024 in conjunction with the City's Housing Needs Assessment Report, Financial Plan, and Regional Solid Waste Management Plan, Bylaw No. 1800 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1800, 2024, as outlined in this Staff Report, be considered appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND FURTHER THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1801, 2024 which proposes to rezone the property legally described as LOT 4 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12563, and located at 1605 George Street, Enderby BC, from the Residential Single Family (R.1-A) zone to the Highway and Tourist Commercial (C.2) zone, be given First and Second Reading and forwarded to a Public Hearing.”

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Delegation Request for Amendment to City of Enderby Sidewalk Encroachments Policy

Council discussed the origin of the sidewalk encroachments policy and Council's policy decision in 2014 to clean up off-premise signs proactively because of the number of signs accumulating.

Council discussed signs that are regularly placed for the Enderby Farmers Market and Music by the River Events.

Staff explained that exceptions to the policy can be made for community events according to the Streets and Traffic Bylaw No. 1471, 2010.

Councillor Baird suggested that Cardiff Miller may be able to approach the Ministry of Transportation about having a permanent sign placed on the highway.

Councillor Ramey clarified that the intention of their sandwich board is to be placed only when the gallery is open, as the gallery is not always open consistent hours.

Council discussed the possibility of allowing sandwich boards to be placed on George Street only for non-profits, as Ms. Cardiff mentioned in her delegation at the regular meeting of September 3, 2024 that they are exploring the possibility of obtaining non-profit status for the Cardiff Miller Art Warehouse.

Council discussed the importance of a clear policy for fairness and enforcement.

Council discussed postponing indefinitely this matter until more information can be gathered from Cardiff Miller Art Warehouse.

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT Council maintains proactive enforcement of the current Sidewalk Encroachments Policy.”

Moved by Councillor Baird, seconded by Councillor Ramey

“THAT Council postpones indefinitely the motion to maintain proactive enforcement of the current Sidewalk Encroachments Policy.”

CARRIED

BYLAWS

City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1804, 2024 – Setbacks for Single Family Dwellings in Residential Multi-Family Medium Intensity (R.3) Zone and Corrugated Metal Fencing for Screening Purposes

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council gives First and Second Reading to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1804, 2024 and forwards it to a Public Hearing.”

CARRIED

REPORTS

UBCM 2024 Report

Councillors Davyduke and Yerhoff gave an overview of the UBCM convention and the meetings and workshops they and Councillor Schreiner attended throughout the week. Some highlights included:

- Emergency and Disaster Management Act in Action Workshop.
- Ministry Meeting with the Ministry of Post Secondary Education and Future Skills.
- Keynote address by George Stroumboulopoulos
- UBCM Trade Show
- Networking and relationship building with Splatsin, Armstrong, Spallumcheen, Sicamous, Vernon, Revelstoke, Princeton, and many more.

Mayor and Council Reports

Councillor Baird

Attended an Enderby National Film Board screening at the Legion.

Noted that on a trip to Nova Scotia she observed that flags were placed at crosswalks for people to carry as they crossed the street to make them more visible to traffic. The flags were then dropped into a container on the other side of the street for the next person to use.

Councillor Ramey

Attended the National Day for Truth and Reconciliation Walk and Gathering hosted by Splatsin.

Reported that there are renovations being done to the Enderby Library including new carpet and paint.

Councillor Yerhoff

Attended the National Day for Truth and Reconciliation Walk and Gathering hosted by Splatsin.

Attended Enderbeer and reported it was a great event.

Has attended the Enderby Chamber of Commerce coffee chats.

Reported that the Enderby Food Bank has been seeing some new clients recently.

Councillor Davyduke

Attended the National Day for Truth and Reconciliation Walk hosted by Splatsin.

Attended an interagency meeting in September.

Reported that the Harvest Hut is wrapping up its 10th season of operation with cake on October 14th.

Reported that the Meal Mentoring for Moms program hosted by the Enderby & District Community Resource Centre is going very well.

Councillor Shishido

Attended a meeting of the Enderby Fish & Game Club where volunteer engagement was discussed.

Spoke with the organizer of the Friday Night Lights burn out competition from past years and reported that the event was cancelled this year because of a lack of available people to help run the event, but that there may be an opportunity to bring the competition back next year.

Reported that the United Church will be closing as of December 31st and that the Enderby & District Community Resource Centre is looking for a new location.

The Enderby & District Museum Society AGM is scheduled for November.

Mayor Galbraith

Attended the National Day for Truth and Reconciliation Walk and Gathering hosted by Splatsin.

Attended the Splatsin Development Corporation Golf tournament fundraiser.

Attended an Okanagan Regional Library Board Meeting.

Met with Dr. Abdalla to present the welcome gift basket that local businesses and residents contributed to. Thanked all who contributed to the basket.

Chief Administrative Officer

Reported that Russell Avenue was paved last week and is nearing completion. The contractor is doing landscape and driveway/pathway crossing tie-ins this week.

The Reservoir 1 request for proposals has been posted to BC Bid. There is a bidder information meeting tomorrow afternoon on site, which will provide a good sense of contractor interest. Staff is waiting to hear back on the Construction Permit application with IHA.

The Pool's construction drawings were completed to 50% and a submission to the Interior Health Authority for a Construction Permit has been made. The Construction Manager is engaging with trades to refine prices. Some site preparation work will be done ahead of actual construction in January, including some tree removal and realigning the district heating line that runs through Barnes Park.

The Arena is up and running without any problems. It has been quite busy and is expected to get even busier. Thanked Parks staff for their work coordinating with the various contractors to ensure that the refrigeration system was back in action.

There is a ribbon cutting for the Grindrod Park ball diamond, at 11am on October 10th.

The new Fire Department Command/Utility vehicle is in full operation. The CFO is preparing to advertise for the disposal of Rescue 17. The Fire Department is hosting an open house as part of fire prevention week. It will be held on October 12 from 9am to 2pm.

A new digitized system for getting pre-incident plans into the hands of our firefighters and ensuring that they are always up-to-date is being rolled out. Thanked the Clerk-Secretary for her work in getting the new system in place.

Public Works is getting everything prepared for the cremation garden expansion, which is part of the amended Cemetery Land Use Plan. The existing utility shed has been removed and tools and stored materials have been relocated to the Public Works Yard. The site is being levelled and excavated, and then the new section will be poured. There are plans to extend the screening late this year or early next.

Public Works has installed the new stop sign beacons at the Cliff/Belvedere intersection. They have also added some signs on Kildonan Avenue to help direct boat launch and campground traffic to the preferred route back out to Highway 97A, as there have been issues with this traffic having to back out of Kildonan Drive. Signs encouraging southbound truck traffic on Belvedere to turn at Knight or Mill, rather than trying to navigate Maud/Cliff, have been installed.

Public Works along with a local fabricator have extended the handrails at the Riverwalk stairwell.

Enderbeer and Wine Festival has been delivered. Thanked those who were able to attend and all involved in putting on the event, particularly the Events Coordinator and CFO.

The storage enclosure in the Russell Avenue parking lot is being repainted by the original artist. The results already look amazing. The City is hopeful that there will be an opportunity for the artist to share with local media the symbolism and vision of the work.

The inaugural Coffee with Mayor and Council is scheduled for October 8, 9:30-11:00am at Hungry Jack’s.

RDNO Building Permit Report – August 2024

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT the RDNO Building Permit Report – August 2024 be received and filed.*”

CARRIED

NEW BUSINESS

Pay Parking Program for Tuey Park

Moved by Councillor Baird, seconded by Councillor Yerhoff
“*THAT Council receives and files the memorandum titled “Pay Parking Program for Tuey Park”.*”

CARRIED

Proposed Date and Time for 2024 Business Walk

Moved by Councillor Baird, seconded by Councillor Yerhoff
“*THAT Council confirms October 25th as the date for the 2024 Business Walk;*

AND THAT Council confirms that 10:00 am – 12:00 pm is an acceptable time for the 2024 Business Walk;

AND FURTHER THAT Council sends an invitation to the Enderby & District Chamber of Commerce to participate in the 2024 Business Walk.”

CARRIED

Proposed Pedestrian Walkway Enhancements Along the Unpaved Portion of Waterwheel Street

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT Council supports in principle a walkway enhancement initiative consisting of the installation of ‘No Parking’ signs along, and the re-grading of, the western boulevard of the unpaved portion of Waterwheel Street;*

AND THAT Council refers the project to budget for 2025 and directs Staff to explore potential grant opportunities.”

CARRIED

2025-27 Residential Refuse Collection Contract

Moved by Councillor Davyduke, seconded by Councillor Baird
“*THAT Council awards the Residential Refuse Collection Contract for 2025 – 2027 to Tip-It Waste Solutions.*”

CARRIED

Appointment of Liaison to Enderby & District Chamber of Commerce

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT Council appoints Councillor Yerhoff as liaison to the Enderby & District Chamber of Commerce.

AND THAT Council appoints Councillor Baird as alternate liaison to the Enderby & District Chamber of Commerce.”

CARRIED

Request for Letter of Support from the Enderby & District Chamber of Commerce

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council authorize the issuance of a letter of support for the Enderby & District Chamber of Commerce in their ETSI-BC grant application.”

CARRIED

Enderby National Film Board – Screening Event Funding

Mayor Galbraith declared a conflict of interest because of a personal relationship with one of the event organizers and recused from the meeting at 6:56 p.m.

Acting Mayor Yerhoff assumed the Chair at 6:56 p.m.

Moved by Councillor Baird, seconded by Councillor Ramey
“THAT Council provides the Enderby National Film Board with a Bronze Scholarship for the October 21, 2024 screening date.”

CARRIED

Mayor Galbraith returned to the meeting and resumed as Chair at 6:59 p.m.

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Councillor Councilor Ramey, seconded by Councillor Yerhoff
“THAT the regular meeting of October 7, 2024 adjourn at 7:08 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER