

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: December 2, 2024
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 899 7194 7949
Passcode: 914769*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

When applicable, public hearing materials are available for inspection at www.cityofenderby.com/hearings/

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the December 2, 2024 Council Meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of November 18, 2024

Page 3

THAT the November 18, 2024 Council Meeting minutes be adopted as circulated.

4. DELEGATIONS

4.1 Community Futures

Page 8

Presentation by Leigha Horsfield, Executive Director

5. DEVELOPMENT MATTERS AND RELATED BYLAWS

5.1 Amendment to Zoning Bylaw to Regulate Permitted Non-Farm Uses in the Agricultural Land Reserve

Page 9

Memo prepared by Planner dated November 26, 2024

THAT Council directs Staff to prepare an amendment to the City of Enderby Zoning Bylaw No. 1550, 2014 in order to prohibit particular 'permitted non-farm uses' for properties in the Agricultural Land Reserve, in accordance with Division 2 of Part 3 of the Agricultural Land Reserve Use Regulation.

6. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

7. BYLAWS

Residential Garbage Collection Stickers

- 7.1 Memo prepared by Chief Financial Officer dated November 22, 2024 Page 11
THAT Council provides three readings to the bylaw cited as "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1805, 2024."

8. REPORTS

8.1 Mayor and Council Reports

8.2 Area F Director Report

8.3 Chief Administrative Officer Report

8.3.1 Council Inquiries

9. NEW BUSINESS

9.1 Findings and Opinions of Public Art Select Committee

9.1.1 Presentation of findings of the Public Art Select Committee

- 9.1.2 Memo prepared by Planner dated November 27, 2024 Page 14
THAT Council receives the Findings and Opinions of Public Art Select Committee memorandum dated November 21, 2024;

AND THAT Council considers how it wishes to proceed with the recommendations of the Public Art Select Committee as outlined in Schedule 'A' of the Findings and Opinions of Public Art Select Committee memorandum dated November 21, 2024.

- 9.2 Appointments to the Okanagan Regional Library Board for 2025 Page 33
Memo prepared by Chief Administrative Officer dated November 21, 2024
THAT Council appoints a Library Trustee and Alternate Trustee to serve on the Okanagan Regional Library Board for 2025.

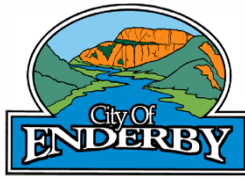
- 9.3 City of Enderby Economic Development Initiatives Page 37
Memo prepared by Planner dated November 27, 2024
THAT Council receives the City of Enderby Economic Development Initiatives memorandum dated November 27, 2024 .

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) and (k) of the Community Charter.

12. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 18, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Tundra Baird

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Ramey, seconded by Councillor Yerhoff
“THAT the November 18, 2024 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of November 4, 2024

Councillor Shishido noted a typographic error on page 4 of the minutes of the meeting of November 4, 2024.

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the November 4, 2024 Council Meeting minutes be adopted as amended.”

CARRIED

Public Hearing Report - City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1800, 2024 and City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1801, 2024

Moved by Councillor Schreiner, seconded by Councillor Yerhoff
“THAT the November 4, 2024 Public Hearing report for City of Enderby Zoning Bylaw No.1550, 2014 Amendment Bylaw No. 1800, 2024 and City of Enderby Zoning Bylaw No.1550, 2014 Amendment Bylaw No. 1801, 2024 be adopted as circulated.”

CARRIED

Public Hearing Report - City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1802, 2024

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT the November 4, 2024 Public Hearing report for City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1802, 2024 be adopted as circulated.”

CARRIED

Public Hearing Report - City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1804, 2024

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the November 4, 2024 Public Hearing report for City of Enderby Zoning Bylaw No.1550, 2014 Amendment Bylaw No. 1804, 2024 be adopted as circulated.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Yerhoff

Has been attending the Chamber of Commerce morning coffee meetings at Enderbeans on the second and fourth Wednesday of each month. Reported that there is a “Business After Dark” event scheduled for November 21st at Askew’s.

There will be a Business Awards Gala hosted by the Chamber of Commerce on March 20th, 2025.

Attended a FACT meeting. Reported that the edible landscaping in planters was a big hit this year.

Attended the Lions Christmas Auction at Fortune’s Landing.

Reported that Santa’s Workshop is still looking for donations and volunteers.

Attended the Remembrance Day Ceremony.

Councillor Davyduke

Reported that planning is ongoing for the Christmas event.

Attended the Remembrance Day Ceremony.

The A.L. Fortune play is coming up December 10 – 14th and tickets are on sale now.

Councillor Shishido

Attended the Remembrance Day Ceremony and reported that the event was well attended by the community.

Attended a Museum meeting and reported that the museum is converting their VHS data to MP4 format. Also reported that their Christmas Bake Sale will only be one day this year, starting at 10 am on Friday, December 6th.

Councillor Schreiner

Attended the Remembrance Day Ceremony.

Mayor Galbraith

Thanked Councillor Baird for chairing the previous meeting.

Attended the Remembrance Day Ceremony and discussed ways that Enderby could further involve Splatsin and indigenous veterans in the Enderby Remembrance Day Ceremony in the future.

Reported that he would like to invite Leigha Horsfield from Community Futures be a delegation at a future meeting to discuss physician attraction and retention.

Chief Administrative Officer

Reported that cost savings are being negotiated with the preferred contractor for the Reservoir 1 replacement. A recommendation for award is anticipated to be presented to Council at the next meeting. It is likely that work will be starting in February, given the costs of hording heat for concrete over the winter.

The cemetery's cremation garden extension was completed last week. The vinyl fence extension project was able to be fast-tracked and will be completed this year. It is expected to go up later this week. All aspects of this project came in under budget. There is still a bit of tidying to be done around the immediate work area.

With respect to the streetlights that have turned purple on Salmon Arm Drive, staff have determined that this is a manufacturer's defect that occurred with lights manufactured during this period of time. The manufacturer is shipping replacement light engines for all 18 lights for free, including freight. Discussions are ongoing around the installation costs.

The pool construction manager is getting ready to start tendering. Finalized construction documents are expected within the next 2 days, which will be the basis for the tenders to be generated. There is a form on the City's website inviting local trades and suppliers to make themselves known to the construction manager.

A substantial completion inspection on the McGowan Street subdivision works was completed this afternoon. It was passed with some deficiencies that will be completed over the next several weeks, which is typical. The most visible deficiencies are the completion of boulevard re-grading along McGowan and installing streetlights on the new roads.

RDNO Building Permit Report – October 2024

Moved by Councillor Shishido, seconded by Councillor Ramey
“*THAT Council receives and files the RDNO Building Permit Report – October 2024.*”
CARRIED

Interim Housing Needs Report

Moved by Councillor Schreiner, seconded by Councillor Shishido
“*THAT Council receives the City of Enderby Interim Housing Needs Report and directs Staff to publish it on the City of Enderby website.*”
CARRIED

NEW BUSINESS

2024 Business Walk Results

Council discussed some of the concerns raised by business owners during the walk.

Moved by Councillor Schreiner, seconded by Councillor Ramey
“*THAT Council receives 2024 Business Walk Results memorandum dated November 12, 2024 for information;*

AND THAT Council directs Staff to prepare a report outlining the economic development initiatives being delivered by the City of Enderby.”
CARRIED

Christmas Sleigh Rides – Road Closure Application

Moved by Councillor Shishido, seconded by Councillor Ramey
“*THAT Council receives the Christmas Sleigh Rides – Road Closure Application memorandum dated November 12, 2024 for information.*”
CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Davyduke
“*THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.*”
CARRIED

MATTERS RELEASED FROM IN-CAMERA

RDNO Planning Services Agreement for 2025-27

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Council authorizes the Corporate Officer to execute the RDNO Planning Services Agreement for 2025-27 substantially as presented;

AND THAT this matter be released from in camera.”

CARRIED

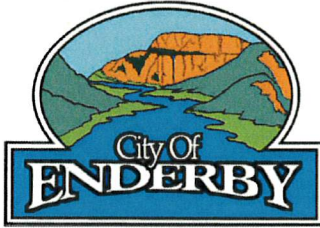
ADJOURNMENT

Moved by Councillor Davyduke, seconded by Councillor Ramey
“THAT the regular meeting of November 18, 2024 adjourn at 6:39 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER



REQUEST TO APPEAR AS A DELEGATION

AGENDA

On 2 12 2024
Day Month Year

Date of Request November 20, 2024

Name of Person Making Request Leigha Horsfield

Name and Title of Presenter(s) Executive Director

Contact Information Leighah@futuresbc.com

Details of Presentation CF regional economic development activities update,
discussion of supports for the health sector

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Policy or Resolution

Please describe desired action in detail _____

Please attach any supporting documentation or presentation materials related to your delegation request. Please provide to staff at least one day in advance a digital copy of any presentation materials that you wish to have projected onto the conference screen.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner
Date: November 26, 2024
Subject: Amendment to Zoning Bylaw to Regulate Permitted Non-Farm Uses in the Agricultural Land Reserve

RECOMMENDATION

THAT Council directs Staff to prepare an amendment to the City of Enderby Zoning Bylaw No. 1550, 2014 in order to prohibit particular 'permitted non-farm uses' for properties in the Agricultural Land Reserve, in accordance with Division 2 of Part 3 of the *Agricultural Land Reserve Use Regulation*.

BACKGROUND

The Agricultural Land Commission (ALC) allows for 'permitted non-farm uses' to occur on properties within the Agricultural Land Reserve (ALR). The ALC describes permitted non-farm uses as "...uses that may or may not be linked directly to agriculture and are considered compatible with agriculture and have low impacts on the land base." Division 1 of Part 3 of the *Agricultural Land Reserve Use Regulation* specifies the permitted non-farm uses in the ALR that local governments cannot prohibit, while Division 2 of Part 3 of the Regulation defines the permitted non-farm uses in the ALR that local governments can prohibit, which include:

- Home based business
- Temporary sawmill subject to conditions
- Pet kennels and breeding facilities
- Production, storage and application of Class A compost
- Production & development of biological products used in integrated pest management
- Aggregate extraction less than 500 m³
- Conservation & passive recreation & open land parks
- Education & research (not schools)
- Force mains, trunk sewers, gas and water pipelines within an existing right of way

Although some of the permitted non-farm uses above are low impact and may not negatively affect surrounding properties, some of the more intensive uses such as compost storage and sawmills could have significant impacts to surrounding lands, particularly if located in an interface area (i.e. adjacent to a residential neighbourhood). Currently, the City's Zoning Bylaw does not allow for the above permitted non-farm uses to occur on properties where agriculture is a permitted use (except for home based businesses and kennels); however, it may be unclear how the Zoning Bylaw interacts with Division 2 of

Part 3 of the Regulation. In order to make this fact more clear, it is recommended that Council direct Staff to prepare an amendment to the City's Zoning Bylaw to specifically state that particular 'permitted non-farm uses' are prohibited for properties in the Agricultural Land Reserve, in accordance with Division 2 of Part 3 of the *Agricultural Land Reserve Use Regulation*. This amendment is intended to clarify existing regulations, improve certainty for all parties, and ensure that non-farm uses permitted by the ALC on ALR lands are consistent with the City's land use framework.

Should Council proceed with amending the Zoning Bylaw to make it explicit that certain permitted non-farm uses are prohibited for properties in the ALR, and a property owner in the ALR wishes to proceed with one of the prohibited uses, they would need to submit a Zoning Text Amendment application to Council.

Respectfully Submitted,



Kurt Inglis
Planner

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: November 22, 2024
Subject: Residential Garbage Collection Stickers

Recommendation

THAT Council provides three readings to the bylaw cited as "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1805, 2024.

Background

At its regular meeting of October 7, 2024, Council awarded the Residential Refuse Collection Contract for 2025-2027 to Tip-It Waste Solutions. As part of this contract, the fee for an additional garbage bag pickup will increase from \$1.50 per bag to \$3.00 per bag. The attached bylaw amendment updates the sticker fee effective January 1, 2025.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1805

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1805, 2024".
2. Schedule "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "9" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of _____, 2024.

READ a SECOND time this ____ day of _____, 2024.

READ a THIRD time this ____ day of _____, 2024.

ADOPTED this ____ day of _____, 2024.

MAYOR

CORPORATE OFFICER

SCHEDULE 9

GARBAGE COLLECTION

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

Garbage Collection:

- a) Garbage Collection: \$ 106.50 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$ 1.50 per sticker (2024)
\$ 3.00 per sticker (effective January 1, 2025)

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner
Date: November 27, 2024
Subject: Findings and Opinions of Public Art Select Committee

RECOMMENDATION

THAT Council receives the Findings and Opinions of Public Art Select Committee memorandum dated November 21, 2024;

AND THAT Council considers how it wishes to proceed with the recommendations of the Public Art Select Committee as outlined in Schedule 'A' of the Findings and Opinions of Public Art Select Committee memorandum dated November 21, 2024.

BACKGROUND

One of the Important action items for 2024 identified in the City of Enderby Strategic Plan 2023-2026 was to re-evaluate existing public art in conjunction with the Enderby & District Arts Council; this action item is intended to advance Strategic Plan 2023-2026 Strategic Priority #1 – Citizen Engagement.

Further to this, Council established a Public Art Select Committee to review existing public art within the community, identify opportunities for new, improved or changed public art, and report back to Council with its findings and opinions. Pursuant to Section 142 of the Community Charter, select committees are formed by the whole of Council to consider or inquire into any matter and to report its findings and opinions to Council. A select committee must include at least one member of Council. Council appointed Councillor Baird and Councillor Ramey to serve on the Committee, as well as Neil Filder and Jacques Lespinay from the Enderby & District Arts Council.

The Public Art Select Committee held two meetings for the purposes of reviewing existing public art within the community and identifying opportunities for new, improved or changed public art. The findings and opinions of the Public Art Select Committee are outlined in the attached Schedule 'A', which is now being advanced to Council for consideration. Council may choose to direct Staff to proceed with implementing particular recommendations of the Committee, request Staff to report back with additional information in respect to particular recommendations, refer particular recommendations to strategic planning, or simply receive the information at this time.

Respectfully Submitted,

[Handwritten signature]

Kurt Inglis
Planner

Report on the Findings and Opinions of the City of Enderby Public Art Select Committee

Committee Members:

Councillor Tundra Baird
Councillor David Ramey
Neil Fidler (Enderby & District Arts Council)
Jacques Lespinay (Enderby & District Arts Council)

Meeting Dates:

October 15, 2024
November 5, 2024

Scope:

The existing public art installations throughout the community that were considered by the Public Art Select Committee are as follows:

- City Hall Salmon/Eagle Sculptures
- Street Banners
- Cliff Avenue Lighted Piers
- Belvedere Park Log Rollers
- Water Booster Station Mural (Corner of Cliff Ave/Railway St)
- Remnants of Former Dugout Canoe Sculpture (Belvedere Park)
- Interactive Public Art (Outdoor Pool and Riverside Dugouts)

The potential locations for new public art in the community that were considered by the Public Art Select Committee are as follows:

- Concrete Pad on Highway 97A / MacPherson Lane (former home of Majestic Metal Art deer)
- Cliff Avenue Plaza (former home of feature tree)

Findings and Opinions

The City of Enderby Public Art Select Committee is advancing the following recommendations to Enderby City Council with respect to the existing public art installations and the potential locations for new public art:

City Hall Mural



A project of the Wild Wallflower Community Mural Concept, which was a group under the umbrella of the Enderby & District Arts Council. Designed by Frances Hatfield, managed by Susan Kikcio and painted by volunteer community artists in 2001. The mural was unveiled on City Hall on December 7, 2002. The mural was a legacy of the 1999 community play, *Not the Way I Heard It*, done by Runaway Moon Theatre. The WWCMC also did the murals at the credit union and Cornerstone Garden (2006).

RECOMMENDATION TO COUNCIL:

Replace with a new mural and engage with the Enderby & District Arts Council with respect to repurposing the panels from the existing mural.

****NOTE:** This recommendation was identified as the highest priority by the Public Art Select Committee.

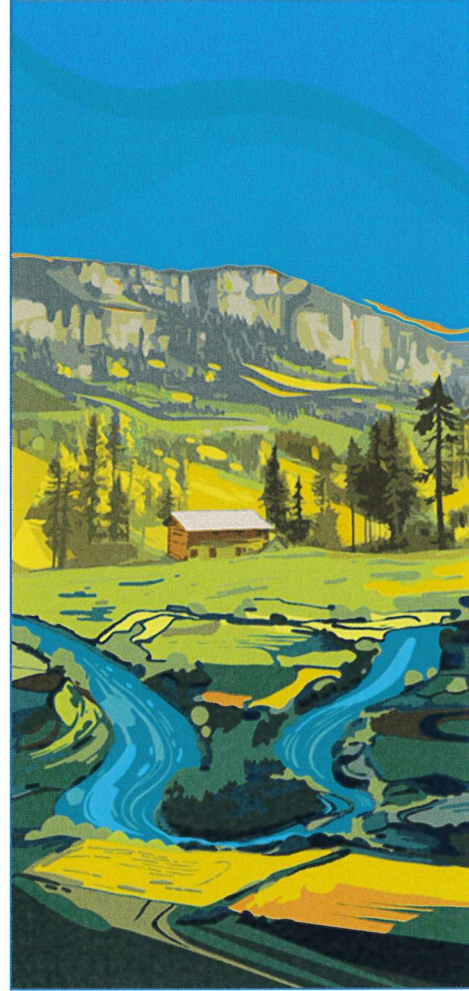
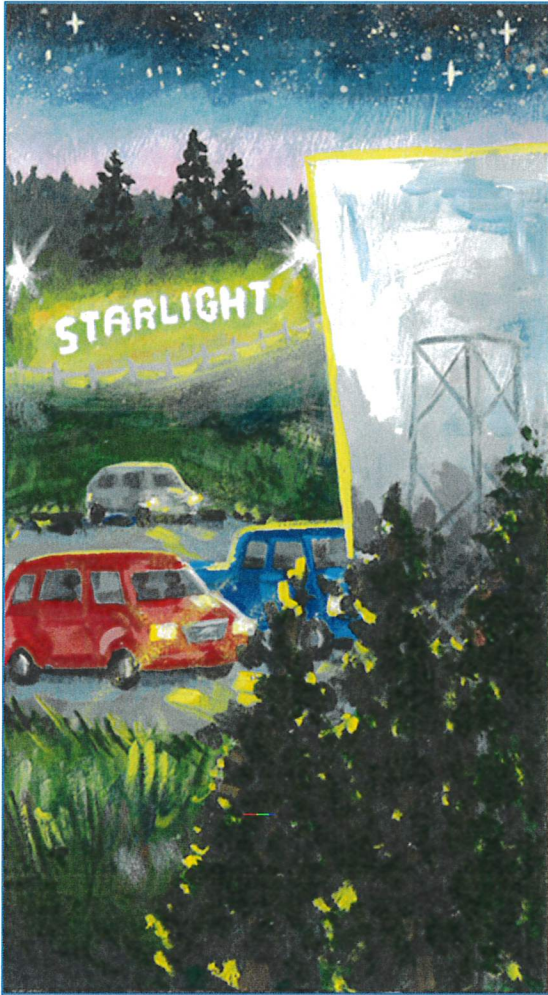
City Hall Salmon/Eagle Sculptures



RECOMMENDATION TO COUNCIL:

Keep but engage with Garden Contractor around trimming the surrounding foliage and providing a background for the sculpture to make it more prominent.

Street Banners Program



RECOMMENDATION TO COUNCIL:

Keep as is.

Cliff Avenue Lighted Piers



RECOMMENDATION TO COUNCIL:

Keep as is.

Belvidere Park Log Rollers



RECOMMENDATION TO COUNCIL:

Enhance the surrounding shrubbery/plantings and consider adding an additional log(s). Refer this site to the Enderby & District Heritage Commission as a potential location of a future heritage sign stand, with the sign to communicate the local history of log rolling.

Water Booster Station Mural (Corner of Cliff Avenue/Railway Street)



RECOMMENDATION TO COUNCIL:

Keep for the time being but explore opportunities for replacing it with art that is more representative of local indigenous culture.

Remnants of Former Dugout Canoe Sculpture (Belvidere Park)



The canoe in front of the Visitor Centre was installed in 2012. It was a joint initiative of Splitsin, Enderby & District Chamber of Commerce, City of Enderby, and Electoral Area F of the RDNO. The canoe and then the roof were removed due to, respectively, deterioration and failure. Over time, the remaining rock base has weathered and continues to deteriorate.

RECOMMENDATION TO COUNCIL:

Remove and engage with Splitsin regarding a new public art installation at this location that is representative of local indigenous culture.

Interactive Public Art (Outdoor Pool and Riverside Dugouts)



RECOMMENDATION TO COUNCIL:

Keep as is.

Concrete Pad on Highway 97A/MacPherson Lane (former home of Majestic Metal Art deer)



RECOMMENDATION TO COUNCIL:

Issue a Request for Proposals seeking to lease a sculpture from an artist which would be displayed at this location, similar to the Penticton Public Sculpture Exhibit program (see Appendix A).

Cliff Avenue Plaza



RECOMMENDATION TO COUNCIL:

Monitor the location's success for the placement of a Christmas tree. If the location is not a long-term fit for a Christmas tree, consider issuing a Request for Proposals seeking to lease a sculpture from an artist which would be displayed at this location, similar to the Penticton Public Sculpture Exhibit program (see Appendix A).



Penticton Public Sculpture Exhibition 2025 General Terms and Conditions

Penticton's Public Sculpture Exhibition (PPSE) is now accepting applications from sculptors (locally, provincially, and nationally) to take part in our 2025 exhibition, which opens May 2025.

Created in 2016, Penticton's Public Sculpture Exhibition (PPSE) is a year-long outdoor exhibit of original sculptures. The sculptures are owned by the artists and leased by the City of Penticton.

We are looking for up to seven (7) sculptures to be located along the Okanagan Lake waterfront or downtown and one (1) larger feature sculpture for the Front Street roundabout (intersections of Front Street, Marina Way, Ellis Street and Vancouver Avenue) in Penticton, BC. [Click here for link to Google Map.](#)
[Click here for map of the PPSE locations.](#)

Submission Details:

- **Application Opens:** Tuesday, October 14
- **Deadline for Applications:** Sunday, December 15, 2024
- Application form available at: www.penticton.ca/publicart
- All Artists have the ability to submit up to 3 different sculptures for the 2025 entry process. For each additional submission, please complete a new application form.
- Inquiries to: joanne.malar@penticton.ca

Timelines:

- Sculpture Delivery & Installation – May 22 & 23, 2025
- Sculpture Unveiling – May 24, 2025
- Sculpture Removal – April 2026

General Information:

- PPSE is open to professional sculptors of all backgrounds.
- Previously completed sculpture photos, or proposed designs can be submitted. For proposed designs, detailed drawings of the proposed sculpture must be included, as well as photo examples of previous work.
- Artists will be paid a set lease price of \$2,000 for the waterfront/downtown sculptures and \$3,000 for the roundabout sculpture.
- In addition to the lease amounts, prizes for 1st, 2nd, and 3rd place (\$500, \$300, and \$200 respectively) will also be awarded.
- Lakefront/downtown sculptures are required to remain on site for the duration of one year (May 2025 – April 2026). The roundabout sculpture may be negotiated into a two-year term (May 2025- April 2027).
- Artists will be responsible for transportation of their sculpture to and from site. Pedestals / pads will be provided by the PPSE.

- Artists will retain the ownership of their sculpture and will be responsible for carrying comprehensive insurance to cover it in the event of theft or vandalism and public liability or will sign an indemnification in favour of the City of Penticton for any liability claims against the City as a result of the existence or location of the sculpture within the City during the exhibition. The risk of loss or damage to the sculpture will always be borne by the artist, and the artist will be responsible to repair and or replace all or part of the sculpture in the event of loss or damage thereto during the exhibition.
- The City will enter into a lease agreement with the Artist for the duration of the exhibition and the Artist is responsible to uphold all terms and conditions of the agreement as set out by the City.
- City staff and/or City contractors will perform the installation to ensure that the work is done in accordance with City standards, and to optimize the viewing of the sculpture.
- Sculptures will be placed in predetermined locations at the discretion of the PPSE committee and City.
- Artists are encouraged to be present for the installation of their sculpture(s) in May, 2025, and removal in April, 2026. In the event the artist cannot be present, they are required to provide in writing a representative to be present on their behalf.
- Up to \$300 per sculpture will be allocated for signage that the City will create and install in consultation with the artist.
- At the end of the lease any sales/leases of sculptures will be conducted solely by the artist or their agent and will not involve the City.
- The City will be responsible for media relations and publicity for the sculpture exhibition.
- The artist will retain copyright for their sculpture and grant the City a license to take and distribute images of the sculptures. Any other likeness or models of the sculpture will not be created without the explicit permission of the artist.

Roundabout Location Information:

- The roundabout features a 3.0 meter diameter concrete circle
- Surrounding the concrete circle is a 13.0 meter diameter garden (1,428 sq. ft total).
- NOTE: due to the existing foliage height (approximately 36"), submissions for this location must be tall enough to be able to rise above it's surroundings. Alternatively, sculptures that can be elevated by means of a secondary base, or extensions, may also be favourably considered, if able to be supplied by the artist.
- See Appendix A for photos of the location

Sculpture Requirements:

- A stainless steel base plate, or stainless steel strips, will be securely attached to the bottom of each piece(s) so they can be welded to the pedestal or fastened with inserts to a concrete pad (NOTE: this installation method requires sufficient **1/2" diameter bolt holes** to either be bored through the base plate, or through all mounting strips).
- All sculptures need to be made of a durable material for the yearlong outdoor setting and constructed with safety in mind for display in a public setting. Metal sculptures should be sealed/powder-coated to avoid rust bleeding onto pedestal or pad.

Evaluation Criteria:

- Submissions will be evaluated on:
 - artistic merit, creativity, public safety, and durability in an outdoor setting
 - proposal materials, construction, durability, maintenance, public access, and safety
- The City may opt to not accept any of the submissions, in which case the selection process may be re-opened.

Appendix A: Roundabout Location Photos





**Penticton Public Sculpture Exhibition 2025
APPLICATION FORM**

Deadline for Applications: December 15, 2024

Penticton’s Public Sculpture Exhibition (PPSE) is now accepting applications from sculptors (locally, provincially, and nationally) to take part in our 2025 exhibition, which opens May 2025.

Created in 2016, Penticton’s Public Sculpture Exhibition (PPSE) is a year-long outdoor exhibit of original sculptures. The sculptures are owned by the artists and leased by the City of Penticton.

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[Click here for map of the PPSE locations.](#)

Name:*

First

Last

Address:*

Street

City

Province/State

Postal Code/Zip

Phone:*

Email:*

Website:

This application is for:

- Waterfront/Downtown
- Roundabout
- Both

Sculpture Name:*

Description of Sculpture:*



I confirm the sculpture was made in:*

Country

Artist's Sculpture Statement for Nameplate (36 words or less):*

0 of 300 max characters

Height of Sculpture:*

Insert Height of sculpture in metres or feet (specify which).

Width of Sculpture:*

Insert Width of sculpture in metres or feet (specify which).

Depth of Sculpture:*

Insert Depth of sculpture in metres or feet (specify which).

Weight of Sculpture:*

Numbers only, no spaces, in kilograms (2.2lbs/1kg).

Base Size (footprint) for Pedestal:*

This measurement allows us to determine what size of pedestal or pad to place your sculpture on.

Medium/Material:*

Value of Sculpture:*

Number only, no spaces, in Canadian dollars

Upload/Attach Sculpture Photo*

Please include two high-resolution colour photos of the front and back of the actual sculpture or scale model. If you provide a detailed sketch of your proposed sculpture it must be accompanied by at least one photo of your previous work.

Artist's Biography:*

Upload/Attach Artist's Headshot*

Attendance at Sculpture Placement/Grand Opening in Penticton, BC:*

_____ Yes

_____ No

_____ Maybe

Agreement:*

I certify that the information provided above is correct and that I have read and will abide by the Terms & Conditions of the Penticton Public Sculpture Exhibition 2025.

Signature

Date

Online Submission Deadline: December 15, 2024

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: November 21, 2024
Subject: Appointments to the Okanagan Regional Library Board for 2025

RECOMMENDATION

THAT Council appoints a Library Trustee and Alternate Trustee to serve on the Okanagan Regional Library Board for 2025.

BACKGROUND

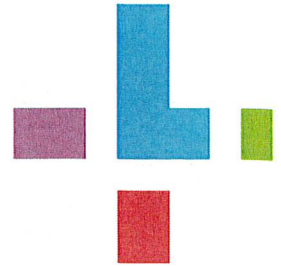
Annually, Council must appoint a Library Trustee and Alternate Trustee to represent the City of Enderby at the Okanagan Regional Library Board pursuant to Section 16 of the *Library Act*. Attached to this memorandum is a letter from the Okanagan Regional Library detailing the nature of the commitment, as well as the relevant excerpt from the *Library Act*.

Councillor Ramey and Mayor Galbraith served, respectively, as Library Trustee and Alternate Trustee to the board for 2024.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



November 21, 2024

Mayor
City of Enderby
Box 400
619 Cliff Ave
Enderby, BC V0E 1V0

Re Annual Appointment - Okanagan Regional Library Board

Annual appointments to the Library Board are made according to the *BC Library Act*. There are four regular meetings required of the Board in each year and such other meetings as the Board may decide. Regular meetings are generally held on the third Wednesday in February, May, September, and November, except in years when municipal elections are held. In election years, there is a meeting in October and no meeting in November. Meetings typically start at 9:30 AM and may constitute a full day. They are held at Library Headquarters at 1430 K.L.O. Road, Kelowna or virtually. Pursuant to Board Policy, Board members' expenses for travel, meals and hotel only are paid by the Library.

Please complete and return:

- Letter of Appointment form: Name the Library Trustee and the Alternate you wish to appoint;
- Library Trustee and Alternate Trustee Contact Information forms: Have both the representative and the alternate complete one each.

The forms can be returned by fax 250-861-8696 or e-mail lsamson@orl.bc.ca. If you have any questions, please reach out.

Thank you for your continuing support of the Okanagan Regional Library.

Sincerely,

Leah Samson
Administrative Services Manager
Okanagan Regional Library

Attached:

Letter of Appointment Form
Trustee Contact Information Form

Library Act
Meeting Schedule



BOARD OF TRUSTEES MEETING SCHEDULE YEAR 2025

BOARD POLICY & REGULATIONS

SECTION II: BOARD ORGANIZATION AND STRUCTURE, PART A: MEETINGS, REGULAR BOARD MEETING SCHEDULE

"There shall be four regular meetings of the Board in each year and such other meetings as the Board may decide. Regular meetings will be held in February, May, September, and November, except in years when municipal elections are held. In years when there is a municipal election, meetings will be held in February, May, September, and October."

In-Camera Meetings begin at 9:30 AM (subject to change)
Regular Meetings begin immediately following the In-Camera Meeting (subject to change)

Meetings are held at Library Administration Building Boardroom
1430 KLO Road, Kelowna, BC

Wednesday February 19	Regular Meeting & AGM
Wednesday May 21	Regular Meeting
Wednesday September 17	Regular Meeting
Wednesday November 19	Regular Meeting

2025 Dates of Interest to Library Board Trustees:

BC Library Association Annual Library Conference

May 7 – 9, 2025 (Nanaimo, Vancouver Island Convention Centre)

SILGA AGM and Convention

April 29 – May 2 (Merritt)

UBCM Convention

September 22 – 26, 2025 (Victoria)

LIBRARY ACT, Part 3 – Regional Library Districts

How the library board is appointed

- 16** (1) The library board is to consist of a representative of each municipality and regional district that is a party to the agreement to establish the regional library district.
- (2) A municipal council must, by resolution,
- (a) appoint one of its members to be a member of the library board, and
 - (b) appoint another of its members as an alternate member to serve on the library board if the member appointed under paragraph (a) is absent or unable to act.
- (3) If there is more than one electoral participating area in the regional library district, the regional district board must, by resolution,
- (a) appoint from among the directors of the electoral participating areas a member of the library board, and
 - (b) appoint another of the directors of the electoral participating areas as an alternate member to serve on the library board if the member appointed under paragraph (a) is absent or unable to act.
- (4) If there is only one electoral participating area in a region library district,
- (a) the director of the electoral participating area is a member of the library board, and
 - (b) the alternate director of the electoral participating area is the alternate member on the library board if the director of the electoral participating area is absent or unable to act.

When members are appointed

- 17** (2) All subsequent regular appointments must be made each December at the first meeting of the municipal council or regional district board.
- (4) If an appointment is not made at the time specified in this section, the appointment must be made as soon as convenient.

Term of Office

- 18** (1) A member of the library board holds office for a term of one year, or for the remainder of the year for which the appointment is made.
- (2) A member is eligible for reappointment, but no member may serve for more than 8 consecutive years.”
- (3) The term of office of a member continues until a successor is appointed unless the member is removed for cause.

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner
Date: November 27, 2024
Subject: City of Enderby Economic Development Initiatives

RECOMMENDATION

THAT Council receives the City of Enderby Economic Development Initiatives memorandum dated November 27, 2024.

BACKGROUND

Economic development is a multi-stakeholder effort to foster economic sustainability by creating jobs, supporting businesses, enhancing infrastructure, and improving overall community well-being. Economic development involves a mix of policies, programs, partnerships and investments to achieve the desired end-goal. The City of Enderby has implemented a wide range of initiatives in order to create a local economy that is vibrant, with the following being a list of the initiatives most directly connected to economic development:

Policies and Programs

1. Provide a zoning framework which allows for mixed-use development in commercial zones (i.e. residential above or behind commercial)
2. Permit businesses to have adjacent sidewalk encroachments (tables, chairs, signs, etc.), do not charge for Sidewalk Encroachment Permits (often charged elsewhere), and typically turnaround Sidewalk Encroachment Permits in 1-2 business days
3. Provide 'declining' commercial water rates which do not penalize business growth
4. Implement a Designated Downtown Parking Area zoning scheme to maximize commercial floor space in the downtown while reducing business operating costs associated with parking lot maintenance
5. Developed the Brickyard Road Servicing Strategy which successfully 'unlocked' industrial development along the unserviced portion of Brickyard Road to the north
6. Do not charge for initial or first follow-up fire inspection (often charged elsewhere)
7. Offer case managed development services
8. Provide a streamlined development process
9. Offer a competitive business tax class multiple that reduces taxation and ensures that tax burden is fairly shared amongst all property classes, including business
10. Offer perpetual business licensing with an affordable one-time fee of \$75 (often higher and must be paid annually) and no renewal fee
11. Do not charge Development Cost Charges (DCCs) for commercial or industrial development
12. Do not have Development Permit Areas restricting commercial/industrial form and character

13. Provide free parking and maintain numerous downtown parking areas
14. Supported availability of public lands to enable fibre internet rollout
15. Supported availability of public lands for the purposes of a district energy heating system which heats commercial, industrial and institutional facilities
16. Participate in the Inter-Community Business License Program

Partnerships

17. Provide office space at City Hall for Community Futures to offer local business support services
18. Host an annual Business Walk to connect with the business community
19. Support street closures for community events in the downtown (Farmers Market, Christmas festivities, Canada Day) and do not charge processing or equipment rental fees to organizers
20. Promote NexusBC's services by sharing their event and programming information on the community digital billboard and social media free of charge
21. Provide 'match making' services between prospective business owners and current business/property owners as part of day-to-day Staff activities (planning, business licensing, general inquiries, etc.),

Investments

22. Operate Riverside RV Park and Campground to provide tourist accommodation
23. Developed a Community Marketing Video
24. Made a significant investment in the revitalization of Cliff Avenue (lighted piers, street trees, street furniture) in 2016
25. Continue to make investments in community beautification (street banners, public art, plantings)
26. Provide community events with low-cost, high-impact marketing opportunities available
27. Continue to make significant investments in tourism (Visitor Centre, community tear-off maps) and recreation (pool, spray park)
28. Significant ongoing investment in service and amenity infrastructure that provides quality of life for the labour market and operational certainty for businesses

Notwithstanding the fact that the Enderby is a small, rural community with limited resources and capacity at the municipal level, the City of Enderby has implemented a wide range of policies, programs, partnerships and investments with the goal of supporting economic development. By promoting the aforementioned economic development initiatives that the City is undertaking, it will help to raise awareness that Enderby is a business-friendly community that supports business attraction, business retention, job creation and a sustainable economy.

Respectfully Submitted,



Kurt Inglis
Planner