



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 21, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Item 7.5 – *Designation of Fire Inspectors and Fire Investigators Policy* was added to the agenda as a late item.

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT the October 21, 2024 Council Meeting agenda be approved as amended.*”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of October 7, 2024

Moved by Councillor Shishido, seconded by Councillor Ramey
“*THAT the October 7, 2024 Council Meeting minutes be adopted as circulated.*”

CARRIED

Public Hearing Report of October 7, 2024

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT the October 7, 2024 Public Hearing Report be adopted as circulated.”

CARRIED

DEVELOPMENT MATTERS AND RELATED BYLAWS

Development Variance Permit #0071-24-DVP-END

Mayor Galbraith declared a conflict of interest due to his place of employment’s proximity to the subject property and recused from the meeting at 4:34 p.m.

Acting Mayor Yerhoff assumed the Chair at 4:34 p.m.

The Planner gave an overview of the application and read one written submission.

Dwayne Baumle, owner of Cedar Solutions & Millworks

- Concerns about vehicles parked along the roadside of the subject property blocking traffic into and out of the lumber yard at Cedar Solutions & Millworks.
- Concerns about safety of pedestrian and commuter traffic on Vernon Street.

The Planner noted that parking along the roadside of the subject property is an enforcement issue that will need to be a priority for the City and this will continue to be the case. There are plans to install “no parking” signs along the boulevard due to ongoing problems with unhitched trailers left parked at this location.

Council discussed screening requirements, and cases in which varying the requirements may not be suitable.

Council discussed the current location of the fence in relation to the property line and how it might be impacted by the requirement to add a landscape buffer.

Councillor Davyduke asked about dust from the subject property and what tools the City has to address it if complaints arise.

The Planner responded that dust can be addressed by bylaw as a nuisance and that the property owners must take steps to mitigate dust concerns.

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN KAP78580 and located at 201 Vernon Street, Enderby BC, to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 309.1.a.i by waiving the requirement to screen an outdoor storage area, as shown on the attached Schedule ‘A’;*
- *Section 309.3.a.iii by waiving the requirement for a landscape buffer along the northern portion of the property fronting Vernon Street, as shown on the attached Schedule ‘A’;*

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT A DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS)

DIVISION YALE DISTRICT PLAN KAP78580 and located at 201 Vernon Street, Enderby BC, to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- *Section 901.2.e.iii by not requiring maneuvering aisles and off-street parking areas to be surfaced with asphaltic concrete or cement pavement, as shown on the attached Schedule 'A'; and*
- *Section 901.2.f by not requiring a parking area to be provided with curbing, as shown on the attached Schedule 'A',*

subject to the property owner paving the first 15 m (49.2 feet) of any driveway/access off of Vernon Street, to the specifications of the City of Enderby Zoning Bylaw No. 1550, 2014, as amended from time to time, or providing the City of Enderby with security for the value of the works.”

CARRIED

Mayor Galbraith returned to the meeting and resumed the Chair at 4:52 p.m.

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

REPORTS

Mayor and Council Reports

Councillor Schreiner

Reported that the RDNO board provided the Enderby & District Chamber of Commerce a letter of support for their application for an ETSI-BC grant.

Attended the Fire Department Open House where Chief Vetter was presented with a Lifetime Civic Merrit Award from Council.

There is a Rail Trail open house upcoming along with the AGM in November.

Councillor Yerhoff

Was not able to attend the Heritage Commission meeting but reported that there has been a cost increase for the signs that the Heritage Commission places at historic sites around the City. There will be a funding request coming to the City to address this.

Attended the Fire Department Open House and presented Chief Vetter with a Lifetime Civic Merrit Award.

There is a Business After 5 event October 24th at Enderby Jewellers as well as ongoing Coffee with the Chamber events at Enderbeans.

Reported that the food bank is in search of board members and a president.

Attended an Enderby National Film Board screening at the Legion.

Reported that there was another vehicle in the ditch by the Health Centre over the weekend.

Councillor Ramey

Attended a meeting of the Public Art Select Committee and reported that the meeting went well. The committee will be bringing information from the meeting to Council.

Attended the Coffee with Council event and noted that the format should be tweaked for the next event.

Reported that the inaugural Coffee House hosted by the Enderby & District Arts Council is scheduled for October 25th at the Seniors Centre.

Attended the Fire Department Open house and reported that it was a great event that showcased our community.

Councillor Davyduke

Attended the Coffee with Council event and agreed that there should be some format changes to the next event to better foster dialogue with the community.

Attended the Enderby Early Years Fair hosted by Splatsin.

Community Futures is hosting a 40th anniversary celebration on October 23rd.

Will be attending the Business Walk on Friday.

Councillor Baird

Attended a meeting of the Public Art Select Committee and reported that the meeting went well.

Attended the Grindrod ball diamond opening and reported it was well attended.

Has been meeting with the Christmas Committee and there are plans to have a Christmas tree in front of the library this year.

Attended the Fire Department Open house.

Reported that Halloween events are happening downtown from 2 p.m. to 5 p.m. on October 31st.

Reported that there are streetlights on Salmon Arm Drive that have turned purple.

Councillor Shishido

Attended an Enderby & District Museum Society meeting and reported that the museum is looking for volunteers. Noted that the museum has been working on their fire safety plan and that they are interested in having Enderby souvenirs available for purchase.

Attended the Coffee with Council event and noted that there was a good turnout.

Has an upcoming meeting with Splitsin Councillor Morris and Ben Eby on Thursday about a basketball tournament being hosted by Splitsin that will feature both high school and college teams.

Attended the Grindrod ball diamond opening and gave kudos to Area F Director Hopkins for her work on the project.

Reported that he has received good feedback from the public on the renaming of the Arena.

Attended a ball user group meeting.

Mayor Galbraith

Attended the Coffee with Council event.

Asked about whether the plans for the new sign at the Arena would involve a digital sign.

Chief Administrative Officer responded that he is working with a potential supplier on a sign of this nature.

Chief Administrative Officer

Reported that there was a UV failure at the Water Treatment Plant on Sunday that led to a Water Quality Advisory. Thanked Public Works and Mountain View Electric for their quick work to pull together a solution. The Water Quality Advisory will be lifted as of 4pm on October 22. There were two messages sent out through Alertable.

Thanked Public Works for putting up the Veterans banners in time for Remembrance Day. They will be up until the week following November 11th to acknowledge local veterans and their service.

Russell Avenue substantial completion was issued last week. The contractor wrapped up the last of the landscape and driveway/pathway crossings today. Staff have received some very nice feedback on it so far.

The Reservoir 1 bidder information meeting occurred the week before last. There was a good amount of interest and staff are now awaiting proposals for pricing.

The Pool's construction drawings are completed to 90%. The construction manager and consultant are dealing with some fairly nuanced points right now to get a Class A budget prepared and the drawings finalized to 100%. There are plans to realign the district heating line running through the site to the perimeter of the park ahead of construction starting. Those works should occur within the next 2-4 weeks.

The arena is having one of its busiest seasons on record so far.

Thanked those from Council who attended the Fire Department Open House last weekend and presented Chief Vetter with a Lifetime Civic Merit Award.

There are plans in place to work with a local contractor on completing the cremation garden extension at the cemetery once the area is dry.

Preparations are underway for both Halloween and Christmas with the Events Coordinator and the Christmas Committee.

The grounds contractor will be moving into seasonal cleanup beginning this week. All of the flowers and plantings will be removed from the planters.

RDNO Building Permit Report – September 2024

Moved by Councillor Baird, seconded by Councillor Yerhoff
“THAT the RDNO Building Permit Report – September 2024 be received and filed.”

CARRIED

NEW BUSINESS

Enderby Farmers Market Road Closure Application – Outdoor Winter Market

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives the Enderby Farmers Market’s Road Closure application (Outdoor Winter Market) for information.”

CARRIED

Road Closure Application – Christmas Parade

Moved by Councillor Schreiner, seconded by Councillor Davyduke
“THAT Council receives the City of Enderby Event Coordinator’s Road Closure application (Christmas Parade) for information.”

CARRIED

Road Closure Application – Traditional Christmas Festivities

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council receives the City of Enderby Event Coordinator’s Road Closure application (Traditional Christmas Festivities) for information.”

CARRIED

Proposed Response to UBCM/LGMA Discussion Paper on Changes to the Elected Official Responsible Conduct Framework

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council receives and files the discussion paper titled “Potential For Change: Responsible Conduct Framework for Local Government Elected Officials”;

AND THAT Council endorses Model I: Local Determination, as described in the discussion paper, as its preferred model for legislating a local government elected official framework for responsible conduct;

AND THAT Council recommends to the authors of the discussion paper that Model I: Local Determination should be improved by explicitly addressing procedural fairness through the following initiatives:

1. *Change the Principles for Codes of Conduct Regulation to require local governments to consider including in their respective Codes of Conduct administrative and enforcement provisions for handling Code of Conduct complaints; and*
2. *Develop an administrative and enforcement model for handling Code of Conduct complaints, vetted by legal counsel, that is provided to local governments to consider incorporating into their respective Codes of Conduct.”*

CARRIED

Designation of Fire Inspectors and Fire Investigators Policy

Moved by Councillor Baird, seconded by Councillor Schriener
“*THAT Council adopts the Designation of Fire Inspectors and Fire Investigators Policy.*”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Baird, seconded by Councillor Davyduke
“*THAT Council receives and files the correspondence and information item titled: SILGA Asset Management/Infrastructure Deficits Seminar Pamphlet.*

AND THAT Council funds attendance for up to 4 Councillors to the SILGA Asset Management/Infrastructure Deficits Seminar.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“*THAT the regular meeting of October 21, 2024 adjourn at 6:11 p.m.*”

CARRIED

MAYOR

CORPORATE OFFICER