

SCHEDULE "B"

MEMORIAL SPECIFICATIONS

1. No person may install a memorial in the Cemetery without first making application to the Cemetery Administrator and paying the prescribed fees.
2. Every memorial and installation thereof shall conform to the plan established for the lot and the section of the Cemetery in which the memorial is proposed to be installed specifically, and to the plan of the Cemetery generally.
3. No memorial shall be installed on a lot until:
 - a. Plans and specifications for the memorial, which fully describe a memorial's proposed size, design, material and inscription are submitted to the City by the applicant;
 - b. It is determined that the memorial described on the application complies with all the requirements of this Bylaw.
4. Each memorial shall be installed in a position on the lot according to that established by the City for memorials in the Cemetery and shall have its base set level and flush with the surface of the surrounding ground.
5. It is the responsibility of an interment rights holder, or the legal representative of the deceased, to make arrangements for the supply and installation of a memorial in the Cemetery. The City shall have no responsibility or obligation to place or install at the City's expense any form of temporary or permanent memorial.
6. Where it is determined that a memorial or its installation does not comply with this Bylaw, the City may, without prior notice, move and reinstall or permanently remove the memorial at the expense of the applicant.
7. No memorial other than a tablet-type memorial meeting the requirements of subsection 6 may be installed on any lot in the Cemetery.
8. A permitted tablet-type memorial must be made of stone or bronze and conform to the following requirements:
 - a. The top surface of memorial tablets and concrete bases shall not exceed the following measurements:
 - i. Single or double-depth burial lots - 14 inches x 24 inches
 - ii. Companion-type memorials identifying two adjacent burial lots - 16 inches x 36 inches; or
- 13 inches x 44 inches;
 - iii. On a burial lot containing an adult burial and cremated remains; - 14 inches x 24 inches
plus up to four (4) single cremation size; - 9 inches x 12 inches
or up to two (2) double cremation size - 12 inches x 20 inches

- iv. On a burial lot containing up to six (6) cremated remains:
 - up to six (6) single cremation size; - 9 inches x 12 inches
 - or up to three (3) double cremation size - 12 inches x 20 inches
 - v. On a cremation only lot:
 - one cremation size; - 9 inches x 12 inches
 - or one companion size - 12 inches x 15 inches
 - vi. Companion-type memorials identifying two (2) adjacent cremation lots - 9 inches x 12 inches; or
- 12 inches x 20 inches
- b. Except as permitted otherwise in paragraph (c), each memorial tablet shall be attached to a concrete base not less than three (3) inches thick with side surfaces true and perpendicular with the top surface of the attached tablet;
 - c. A bronze memorial tablet may be smaller than its concrete base, provided the concrete base conforms to the size for the lot as required by paragraph (a), and provided the part of the base extending beyond the tablet does not exceed two (2) inches wide and has a smooth, slightly bevelled surface to shed water at its outer edges and the depth of the concrete base shall not exceed four (4) inches;
 - d. Each stone memorial tablet shall be not less than three (3) inches thick, shall have its side surfaces true and perpendicular with its top surface, and shall be set on a concrete base at least three (3) inches in thickness, and the base shall extend outwards not less than (2) inches or more than four (4) inches from each side of the memorial;
 - e. Inscriptions must be level with the top surface of memorial tablets except in the case of bronze tablets;
 - f. Raised letters containing lead are not permitted on memorial tablets set with the top surface level with the surrounding ground.
9. Columbaria Niches: A memorial taking the form of a columbaria niche plate shall, subject to the niche plate size, have an inscription carved or engraved on the surface of the niche plate and shall be consistent with this Bylaw.
 10. No memorial, inscription, engraving, or ornamentation or combination thereof that, in the opinion of the City, is inconsistent with the dignity of adjacent lots, the Cemetery or community standards shall be placed on any memorial.
 11. Except as permitted otherwise in section 10, all memorials shall have top surfaces set level and flush with the surface of the surrounding ground;
 12. On graves containing cremated remains, a memorial base which conforms to the requirements of section 6(a), and which supports either a stone or bronze tablet, may enclose one or two containers of cremated remains and shall have its top surface set level and flush with the surface of the surrounding ground;
 13. No memorial tablet may be installed on any lot until the grave is occupied, except where it is a shared memorial with an adjacent occupied lot, and provided the single tablet so used is set so as to evenly span both lots.

14. The Cemetery Caretaker may arrange for the temporary removal of a memorial without the owner's permission if, during excavation of an adjoining grave, the memorial is found to be a hazard to the safety of workers in the excavation, and provided that:
 - a. The memorial is replaced in its original position on the grave from which it was removed as soon as possible after the excavation is filled;
 - b. The owner of the memorial is not charged with the cost of the work; and
 - c. The City repairs, at its expense, any damage made to the memorial.
15. The City shall be responsible for the maintenance of the land of a lot on which a memorial is placed or installed but is not responsible for the maintenance of any memorial on a lot and shall not be liable for, or obligated to repair, any scratch, breakage or damage to a memorial except where it can be shown the damage was caused by the negligence of the City or Caretakers.