



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, December 16, 2024 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Tundra Baird
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Yerhoff, seconded by Councillor Ramey
“THAT the December 16, 2024 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of December 2, 2024

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT the December 2, 2024 Council Meeting minutes be adopted as circulated.”

CARRIED

BYLAWS

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1805, 2024

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council adopts the bylaw cited as “The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1805, 2024”.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Shishido

Attended the Pancake Breakfast at M.V. Beattie and reported that the event went well.

Councillor Yerhoff

Attended the Pancake Breakfast at M.V. Beattie.

The Enderby Food Bank had their AGM and now have a full board of directors and a president. There is a campaign ongoing where Valley First is matching donations to the food bank up to \$10,000.

Attended the Business After 5 event at Enderby Jewellers and reported that it was a great event.

Attended the Festival of Trees at Waterside Winery.

Attended the Light-Up Event and reported it was nice to see so many people out from the community.

Attended Santa’s Workshop and the Legion Meat Draw.

Councillor Schreiner

Attended the Christmas Party.

Councillor Ramey

Attended the Christmas Parade, the Light-Up, and the Legion Meat Draw.

Thanked Councillor Baird for her work getting everything organized for the pancake breakfast at M.V. Beattie.

There is an Enderby Coffee House scheduled for December 20th that is free to attend.

Councillor Baird

Attended the Christmas Parade and Light-Up.

Attended the Festival of Trees at Waterside Winery and suggested that Council should sponsor a tree next year.

Councillor Davyduke

Attended the Pancake Breakfast. Thanked Councillor Baird for her work on this event.

Attended the Light-Up, Santa's Workshop, and the play at A.L. Fortune.

Community Futures is hosting a workshop on January 22nd that is focused on creating a website that comes up on the first page of search engine results.

The Enterprize Challenge is being put on again by Community Futures in 2025 and applications will be accepted starting January 2nd.

Mayor Galbraith

Attended the Christmas Party.

Went to the play at A.L. Fortune and reported that it was great.

Sat in on a meeting of the A.L. Fortune Governance Committee and answered questions in a class.

Chief Administrative Officer

Reached out to other communities about funding for their public music events. City of Armstrong confirmed that their events are delivered by the Armstrong-Spallumcheen Chamber of Commerce. Funding appears to come from the fee for service agreements between the two local governments and that Chamber of Commerce.

Thanked Public Works for their great work getting up the downtown Christmas decorations including the tree.

The pool-related district heating line realignment is scheduled for completion soon. The civil contractor is coordinating with the district energy supplier around the expected interruption.

Thanked the Fire Department for their successful food drive yesterday, accompanied by Santa and Mrs. Claus. They collected a truck filled with food and other donations for the local food bank.

There is a regional accessibility survey that will be used to gather input for the forthcoming accessibility plan. The City of Enderby is a participant in this process and has posted the survey on the website.

Staff had a kick-off meeting with the garbage collection contractor last week. The new contract will reflect some changes to how customer service solutions are provided, with the contractor now providing the first response and the City being involved should a service request need to be escalated.

Attended an Office of the Fire Commissioner presentation on the new Fire Safety Act. It was informative as it expressed some of the OFC's intentions behind the legislation and their expectations around implementation.

City Hall is closed at the end of the day on December 24, 2024, and will reopen on January 2, 2025. During this time, Public Works will continue to function like normal outside of statutory holidays. Public Works emergencies, animal control emergencies, and cemetery services requests will all be handled. Messaging to this effect is on City Hall's voicemail message and website.

There is an Enderby & District Services Commission meeting scheduled for December 19th at 9am, a rail-trail groundbreaking ceremony scheduled for December 19th at 11am, and January 13, 2025 at 4pm is the day and time for Council's next Strategic Planning session.

Councillor Ramey asked how a fee for service agreement works.

Chief Administrative Officer responded that in the case of the Armstrong Spallumcheen Chamber, there would be a contract in place where the municipalities pay a fee to the Chamber to deliver community events and tourism services.

Councillor Shishido asked if there has been any response from the Ministry of Transportation and Transit to the letter sent regarding the Highway 97A/B junction changes.

Chief Administrative Officer responded that the letter was sent and that we have not yet received a response.

Councillor Schreiner asked if there would be any further tree removal in Barnes Park for the district heating line re-alignment.

Chief Administrative Officer responded that there isn't any further tree removal planned for this project.

RDNO Building Permit Report – November 2024

Moved by Councillor Baird, seconded by Councillor Schreiner
"THAT Council receives and files the RDNO Building Permit Report – November 2024."

CARRIED

Council Strategic Plan Scorecard 2024

Moved by Councillor Shishido, seconded by Councillor Baird
"THAT Council receives and files the memorandum, "Council Strategic Plan Scorecard 2024"."

CARRIED

NEW BUSINESS

Reservoir #1 Notice of Preferred Proponent and Contract Execution

Councillor Ramey asked if the City carrying course of construction insurance will affect liability.

Chief Administrative Officer responded that course of construction insurance protects against things like a fire or theft during construction and will not transfer liability, which is covered under a separate insurance product that the general contractor must still carry.

Moved by Councillor Baird, seconded by Councillor Yerhoff

“THAT Council authorizes the execution of a construction contract for Reservoir #1 to Carver Construction Ltd., with a value of \$2,913,275.00.”

CARRIED

Christmas Carolling – Road Closure Application

Moved by Councillor Shishido, seconded by Councillor Baird
“THAT Council receives the Christmas Carolling – Road Closure Application memorandum dated December 12, 2024 for information.”

CARRIED

CORRESPONDENCE AND INFORMATION ITEMS

Moved by Councillor Shishido, seconded by Councillor Yerhoff
“THAT Council receives and files the correspondence and information items titled:

- Additional Grant Payment – Small Community Grant
- SILGA Call for Resolutions for 2025 Convention
- SILGA Convention – Call for Nominations 2025
- SILGA Community Excellence Awards”

CARRIED

PUBLIC QUESTION PERIOD

Mike Amies asked where Reservoir #1 is located.

Chief Administrative Officer responded that Reservoir #1 is accessed from Francis Drive.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Ramey
“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (2) (b) and 90 (1) (c) of the Community Charter.”

CARRIED

MATTERS RELEASED FROM IN-CAMERA

Splatsin Municipal Type Service Agreements Renewal 2025-29

Moved by Councillor Baird, seconded by Councillor Shishido
“THAT Council and authorizes the Mayor and Corporate Officer to execute the 2025-29 Municipal Type Service Agreements for water, sanitary sewer, and fire protection with Splatsin substantially as presented;

AND THAT this matter be released from in camera.”

CARRIED

ADJOURNMENT

Moved by Councillor Davyduke, seconded by Councillor Baird

“THAT the regular meeting of December 16, 2024 adjourn at 5:32 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER