

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: February 18, 2025
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

The public may attend this meeting in person or by means of electronic facilities.

The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.

The access codes for this meeting are:

*Meeting ID: 897 1437 1339
Passcode: 594054*

If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.

*When applicable, public hearing materials are available for inspection at
www.cityofenderby.com/hearings/*

1. LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

2. APPROVAL OF AGENDA

THAT the February 18, 2025 Council Meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Meeting Minutes of February 3, 2025

Page 4

THAT the February 3, 2025 Council Meeting minutes be adopted as circulated.

4. DEVELOPMENT MATTERS AND RELATED BYLAWS

4.1 Development Variance Permit #0075-25-DVP-END

Page 8

Legal: LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT
PLAN 151 EXCEPT:
(1) PARCEL A (E10462)
(2) PLAN 22948

Address: 247 Brickyard Road, Enderby BC

Applicants: 1834567 Holdings Ltd.

Owners: Cory M Holdings

4.1.1 Public Input – Development Variance Permit #0075-25-DVP-END

4.1.2 Permit Issuance – Development Variance Permit #0075-25-DVP-END

THAT Council authorizes the issuance of a Development Variance Permit

for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 6.0 of Schedule “A” by not requiring the provision of street lighting as part of the proposed subdivision shown on the attached Schedule ‘A’; and
- Section 7.0 of Schedule “A” by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision shown on the attached Schedule ‘A’.

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to vary Section 2.0 of Schedule “A” of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by not requiring Danforth Avenue adjacent to the proposed lots to be constructed to the centreline of the road, as part of the proposed subdivision shown on the attached Schedule ‘A’, subject to the owner registering a covenant on the title of proposed Lot 1 which prohibits vehicular access to the property via Danforth Avenue;

AND FURTHER THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to vary Section 5.0 of Schedule “A” of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by not requiring the design and construction of a storm drainage system, as part of the proposed subdivision shown on the attached Schedule ‘A’, subject to the owner registering a covenant on the title of the proposed lots which states that no construction may occur without an on-site drainage design that has been accepted by the City of Enderby.

4.2 Development Variance Permit #0076-25-DVP-END

Legal: LOT 27 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866 EXCEPT PLANS 24497 AND KAP80446
 Address: 159 Riverdale Drive, Enderby BC
 Applicants: William and Jennifer Collins
 Owners: William and Jennifer Collins

4.2.1 Public Input – Development Variance Permit #0076-25-DVP-END

4.2.2 Permit Issuance – Development Variance Permit #0076-25-DVP-END

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 27 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866 EXCEPT PLANS 24497 AND KAP80446 and located at 159 Riverdale Drive, Enderby BC, to permit a variance to Section 308.4.a.iii of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum

setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule 'A'.

5. CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

6. BYLAWS

- 6.1 Parks, Recreation and Culture Fees Bylaw Page 26
Memo prepared by Chief Financial Officer dated February 12, 2025
THAT Council gives first, second, and third readings of the bylaw cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025".

7. REPORTS

7.1 Mayor and Council Reports

7.2 Area F Director Report

7.3 Chief Administrative Officer Report

7.3.1 Council Inquiries

- 7.4 RDNO Building Permit Report – January 2025 Page 31
THAT Council receives and files the RDNO Building Permit Report – January 2025.

8. NEW BUSINESS

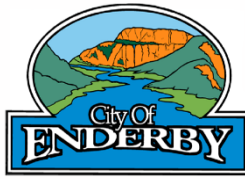
- 8.1 2025 Road Project – Granville Avenue West of George Street Page 32
Memo prepared by Chief Administrative Officer dated February 13, 2025
Drawings circulated under separate cover.
THAT Council proceeds with renewing Granville Avenue west of George Street in 2025;

AND THAT Council funds the project through a combination of reserves, Community Works funds, and existing annual contributions from taxation to asset management, with an estimated cost, including contingency and engineering, of \$1,434,507;

AND FURTHER THAT Council authorizes staff to proceed with detailed design and procurement for the renewal of Granville Avenue west of George Street, with construction to occur in 2025.

9. PUBLIC QUESTION PERIOD

10. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, February 3, 2025 at 4:30 p.m. in Council Chambers.

Present: Mayor Huck Galbraith
Councillor Roxanne Davyduke
Councillor David Ramey
Councillor Brian Schreiner
Councillor Shawn Shishido
Councillor Sarah Yerhoff

Absent: Councillor Tundra Baird

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Manager of Planning, Community Safety and Bylaw Compliance – Kurt Inglis
Clerk-Secretary – Andraya Holmes

Other: Press and Public

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.

APPROVAL OF AGENDA

Moved by Councillor Yerhoff, seconded by Councillor Ramey
“THAT the February 3, 2025 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Meeting Minutes of January 20, 2025

Moved by Councillor Ramey, seconded by Councillor Yerhoff
“THAT the January 20, 2025 Council Meeting minutes be adopted as circulated.”

CARRIED

CONTINUING BUSINESS AND BUSINESS ARISING FROM COMMITTEES AND DELEGATIONS

Enderby & District Chamber of Commerce Funding Request

Moved by Councillor Schreiner, seconded by Councillor Ramey
“THAT Council does not support the Enderby & District Chamber of Commerce’s request for an operating grant;

AND THAT Council invites further discussion with the Enderby & District Chamber of Commerce on opportunities to collaborate on projects that provide a general or broad public benefit.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Ramey

Had a conversation with a resident about a potential location for another bus stop. This request is being reviewed by BC Transit and City staff.

Councillor Yerhoff

Attended the Enderby & District Chamber of Commerce AGM and reported that there was great attendance. There is a new president that she will be connecting with.

Reported that the Food Bank has been very busy.

Councillor Shishido

Has had many good conversations with residents about the City Hall Mural and its meaning and relevance.

Councillor Schreiner

Nothing to report.

Councillor Davyduke

Will be attending a FACT meeting tomorrow.

Attended an Inter-Agency meeting on January 29th.

Reported that the Seniors Centre is looking for volunteers for Bingo.

Reported that there is a new community support worker with the Enderby & District Community Resource Centre and that the Resource Centre continues to operate out of St. Andrews United Church.

Reported that WorkBC has been very busy and is booking a few weeks out for appointments.

The next Service Providers Fair is tentatively scheduled for Spring of 2026.

There is a survey being launched by the Office of the Seniors Advocate for family or caregivers of seniors to help evaluate long-term care supply and demand in BC.

Mayor Galbraith

Has had many good conversations with community members about the City Hall Mural.

Chief Administrative Officer

The contractor for Reservoir 1 has issued the notice of project to WorksafeBC for construction to start. Staff are working with Interior Health's Public Health Engineer to answer some final questions about the project, including how fireflow storage will work while only one reservoir is in operation. All fireflow storage for the City is in the upper reservoir by design, and there is a valve that automatically opens to release water to the lower pressure zone, in the event of a fireflow demand.

Pool construction is expected to begin shortly.

There is an Enderby & District Services Commission meeting scheduled for February 10th that will deal with the budgets for dog control, cemetery, and parks and recreation. The operational agreement with RDNO for the Grindrod Ball Diamond is also being finalized.

Contracts are being lined up for street sweeping and line painting this Spring. Staff are also turning attention to the concession contract for ball season and the garden contract for this year.

Public Works will be starting early on Wednesday to haul some snow from the downtown area. Thanked them for their work getting the streets cleared.

Councillor Ramey asked about the Skate Park and its potential implication in the new pool project.

Chief Administrative Officer responded that the Skate Park is not expected to be implicated in the new pool project directly, but that one of the new management position's tasks will be to engage with the community to develop a long-term vision for Barnes Park, which is expected to address the Skate Park.

Councillor Schreiner asked for an update on the hiring process for the new management position.

Chief Administrative Officer responded that a shortlist has been created, and interviews are being conducted this week.

Vernon North Okanagan Detachment: 4th Quarter (October to December) 2024

Moved by Councillor Ramey, seconded by Councillor Yerhoff

"THAT Council receives and files the report titled Vernon North Okanagan Detachment: 4th Quarter (October to December) 2024."

CARRIED

NEW BUSINESSDisclosure of Contracts – Council

Moved by Councillor Davyduke, seconded by Councillor Ramey

“THAT Council receives the Disclosure of Contracts – Council memorandum dated January 27, 2025 for information.”

CARRIED

Strategic Plan 2023-26 – Update 2025

Moved by Councillor Schreiner, seconded by Councillor Shishido
“THAT Council adopts the City of Enderby Strategic Plan 2026-26 – Update 2025.”

CARRIED

Code of Conduct 2025 Reaffirmation

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT Council reaffirms the code of conduct for elected officials for 2025.”

CARRIED

PUBLIC QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Davyduke
“THAT the regular meeting of February 3, 2025 adjourn at 5:07 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER

CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION

AGENDA

File No.: 0075-25-DVP-END

February 10, 2025

APPLICANT/OWNER: 1834567 Holdings Ltd.

LEGAL DESCRIPTION: LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151
EXCEPT:
(1) PARCEL A (E10462)
(2) PLAN 22948

P.I.D #: 012-663-930

CIVIC ADDRESS: 247 Brickyard Road, Enderby BC

PROPERTY SIZE: 1.62 hectares (4.00 acres)

ZONING: General Industrial (I.2)

O.C.P DESIGNATION: General Industrial

PROPOSAL: Four (4) lot subdivision

PROPOSED VARIANCES: Not require Danforth Avenue to be constructed to centreline; not require the design and construction of a storm drainage system; not require the provision of street lighting; not require the provision of underground wiring for power, telephone and cablevision

RECOMMENDATION:

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 6.0 of Schedule "A" by not requiring the provision of street lighting as part of the proposed subdivision shown on the attached Schedule 'A'; and
- Section 7.0 of Schedule "A" by not requiring the provision of underground wiring for power, telephone, and cablevision as part of the proposed subdivision shown on the attached Schedule 'A'.

AND THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to vary Section 2.0 of Schedule "A" of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by not requiring Danforth Avenue adjacent to the proposed lots to be constructed to the centreline of the road, as part of the proposed subdivision shown on the attached Schedule 'A', subject to the owner registering a covenant on the title of proposed Lot 1 which prohibits vehicular access to the property via Danforth Avenue;

AND FURTHER THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 9 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN 151 EXCEPT: (1) PARCEL A (E10462) (2) PLAN 22948 and located at 247 Brickyard Road, Enderby, to vary Section 5.0 of Schedule "A" of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by not requiring the design and construction of a storm drainage system, as part of the proposed subdivision shown on the attached Schedule 'A', subject to the owner registering a covenant on the title of the proposed lots which states that no construction may occur without an on-site drainage design that has been accepted by the City of Enderby.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 247 Brickyard Road, Enderby BC. The applicant is proposing to subdivide the property to create four lots, as shown on the attached Schedule 'A'. As part of the proposed subdivision, the applicant is requesting the following variances to the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.0 of Schedule "A" by not requiring Danforth Avenue adjacent to the proposed lots to be constructed to the centreline of the road;
- Section 5.0 of Schedule "A" by not requiring the design and construction of a storm drainage system;
- Section 6.0 of Schedule "A" by not requiring the provision of street lighting; and
- Section 7.0 of Schedule "A" by not requiring the provision of underground wiring for power, telephone, and cablevision.

Site Context

The 1.62 hectare (4.00 acre) subject property is relatively flat and is located along the east side of Brickyard Road, along the northern stretch of the corridor which is constructed to a gravel standard. To the northeast of the property is the Shuswap River, with the entirety of the property being located within the 1:200-year floodplain. To the east of the property is an unconstructed road dedication which runs from Danforth Road to the Shuswap River. There are no improvements located on the property.

The subject property and neighbouring properties to the east and south are zoned General Industrial (I.2) and are designated in the *Official Community Plan (OCP)* as General Industrial. The neighbouring property to the north is zoned General Industrial (I.2) and is designated in the OCP as Residential Medium Density. The property to the west is located in Electoral Area 'F' of the Regional District of North Okanagan.

The following figure shows the zoning designations of the subject and surrounding properties:

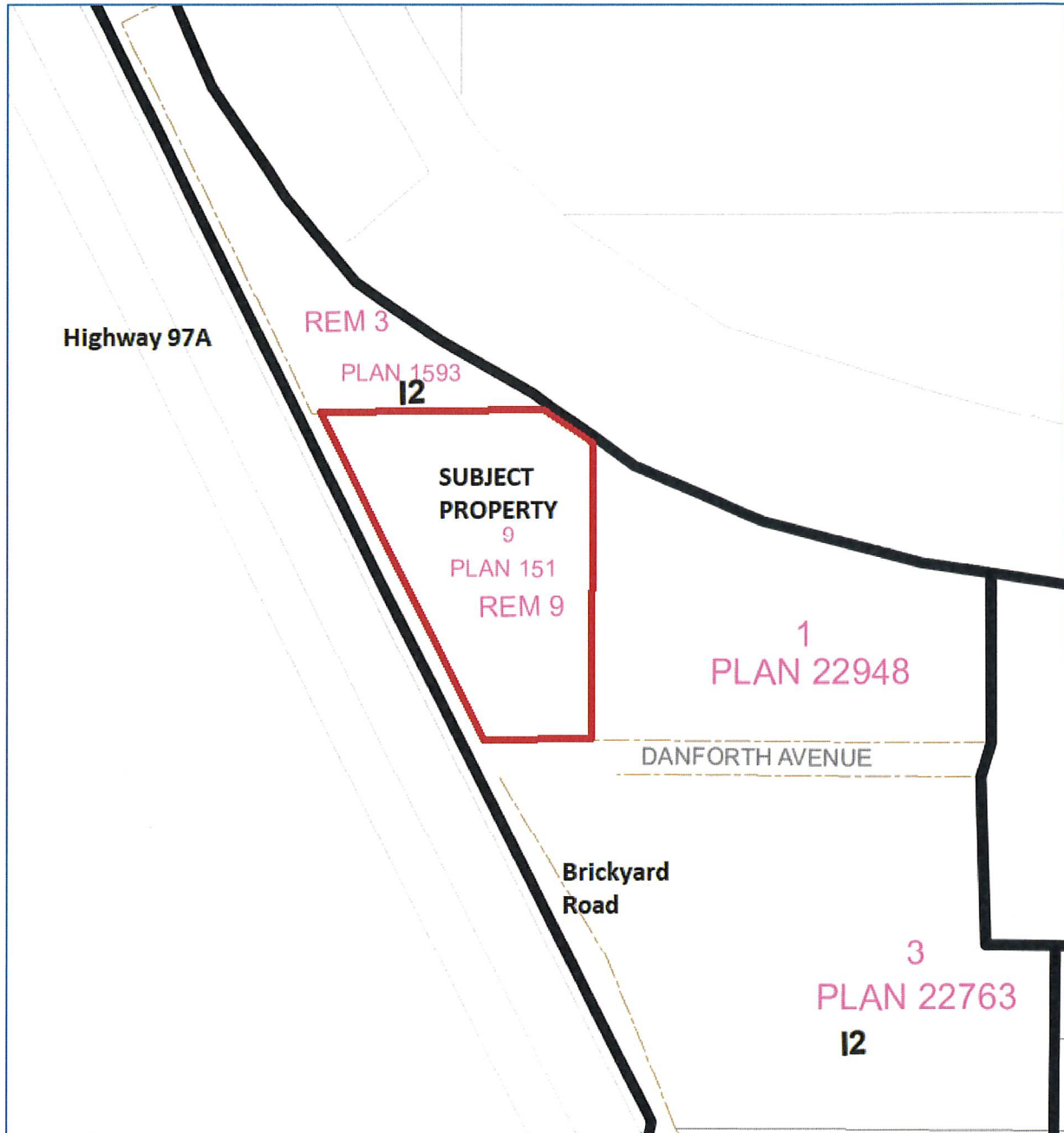


Figure 1: Zoning Map

I.2 – General Industrial

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

****NOTE:** *The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.*

Proposal

The applicant is proposing to subdivide the property to create four lots, as shown on the attached Schedule 'A'. The proposed lots range from 0.80 acres (0.325 hectares) to 1.49 acres (0.60 hectares) in size. The three northern-most proposed lots would front Brickyard Road while the southern-most proposed lot would have dual frontage along Brickyard Road and Danforth Road. The lots will be serviced via on-site septic systems.

As part of the proposed subdivision, the applicant is requesting variances in order to not construct Danforth Avenue to centreline, not design and construct a storm drainage system, not provide street lighting, and not provide underground wiring for power, telephone and cablevision. The applicant has confirmed they will be providing cash-in-lieu towards the construction of Brickyard Road to centreline, for that portion of the road directly adjacent to the subject property .

ZONING BYLAW:

The subject property is zoned General Industrial (I.2) and the permitted uses within this zone include:

- Accessory buildings and structures;
- Accommodation including one (1) dwelling unit for the owner, operator, or employee of the principal and permitted use;
- Civic use;
- Food service including bakeries and coffee shops;
- Limited agricultural use subject to the regulations of Section 501.10.e. of the Zoning Bylaw;
- Public service use;
- Retail sales (including parts and accessories) of automobiles, building supplies, chemicals, farm equipment (including service), gasoline and motor oil, heavy equipment and machinery, irrigation equipment (including service), lumber, mobile homes (including service), tools and small equipment, trucks, and other products manufactured or processed on site;
- Service and repair including automobile body and paint shops, automobile service and repair, battery shops, boat service and repair, bottling plants, car wash, crematoriums, cold storage plants, frozen food lockers, greenhouses, heavy equipment and machinery, laboratories, machine shops, mini storage facilities, nurseries, petroleum distribution installations, printing shops, recreation vehicle servicing and rental, service stations, sign shops, taxidermists, tire shops, tools and small equipment servicing and rental, trade contractors offices including storage, truck service and repair, truck wash, trucking yards and terminals including cartage and freighting, upholstery shops, warehousing (wholesale and distribution), weigh scales, and welding shops;
- Transportation facilities including passenger transportation depots and taxi dispatch offices;
- Retail sales (including parts and accessories) of heavy equipment and machinery;
- Service and repair including automobile wrecking and junk yards, bulk storage plants, contractors for general and heavy construction, machinery and heavy equipment repair;
- Manufacturing, processing, and storage.

The proposal as compared to the Zoning Bylaw requirements for the General Industrial (I.2) zone is as follows:

Criteria	Bylaw Standard	Proposal
Lot area (min.)	650 m ² (6,997 square feet)	> 650 m ² (6,997 square feet)
Lot frontage (min.)	20 m (65.62 feet)	37.57 m (123.3 feet) – 109.68 m (359.8 feet)

The applicant previously received a Development Variance Permit to vary Section 315 of the Zoning Bylaw to permit a subdivision which creates lots less than 1 ha (2.471 acres) which are not connected to a community sewer system; this variance enables the proposed subdivision to be serviced via on-site septic systems.

SUBDIVISION SERVICING AND DEVELOPMENT BYLAW

Sections 2.0, 5.0, 6.0 and 7.0 of Schedule "A" of Subdivision Servicing and Development Bylaw No. 1278, 2000 require that as a condition of subdivision approval, applicants must construct the adjacent roads to centreline, design and construct a storm drainage system, provide street lighting, and provide underground wiring for power, telephone and cablevision, respectively.

Section 4.0 of Schedule "A" and Schedule "B" of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 requires properties zoned General Industrial (I.2) to be connected to a community sanitary sewage system, while Section 4.2.9 of Schedule "A" requires lots to be at least 2 hectares in size in order to be serviced via on-site sewage disposal systems. The applicant previously received a Development Variance Permit to vary these sections of the Bylaw in order to accommodate servicing the proposed lots via on-site septic systems, in lieu of connecting to the community sanitary sewer system.

OFFICIAL COMMUNITY PLAN:

Policies contained within the Official Community Plan which apply to this development include:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 8.3.1 - Council will support alternative infrastructure standards and urban design principles which promote environmental, economic, and social sustainability.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief.

The City's Public Works Manager provided the following comments:

“With respect to the proposed variances:

- Provided none of the lots would use Danforth Avenue for an access, which appears likely, it would be reasonable to support the variance for construction to centreline on this road as there would be no attributable impact. As an assurance, a covenant should be registered prohibiting access to the subject parcel off Danforth Avenue.

- I do not recommend supporting the variance not to construct a storm drainage system, as this places significant risk on the City, adjacent property owners, and future owners of the subject parcel once it is subdivided. As this is an industrial subdivision that will be purpose-built at the lot level to the needs of the eventual owner, the applicant will need to develop a servicing plan that proves that all lots can be constructed to the required elevations and drainage standards in the future without compromising the constructability of the adjacent lots; however, it would be typical to defer the actual construction of the drainage system to the building permit stage, assuming that the applicant's engineer can prove out these requirements. This condition of subdivision can be deferred through registration of a covenant that provides the needed information to prospective purchasers and advises of the need to design an on-site drainage system as a condition of building permit issuance.
- The variances proposed for street lighting and underground wiring are consistent with the neighbourhood standard and uses of land. No concerns."

No other comments of concern were received in response to the referral.

PLANNING ANALYSIS:

Construction to Centreline for Danforth Avenue

Consistent with referral comments provided by the City's Public Works Manager, the City of Enderby Planner is supportive of the variance request to waive the requirement to construct Danforth Avenue for the proposed subdivision, on the condition that there will be no vehicular access to the proposed lots via Danforth Avenue; under such a scenario, the proposed subdivision would not result in an increase in traffic demand on Danforth Avenue, and the variance request would be appropriate. In order to ensure that there is no vehicular access to the proposed lots via Danforth Avenue, it is recommended that Council support the variance request subject to the registration of a covenant on the title of proposed Lot 1 (the only lot with frontage off of Danforth Avenue) which prohibits vehicular access to the property via Danforth Avenue. Such a covenant would be structured such that should a future development on Lot 1 request access off of Danforth Avenue, they would need to either, i) construct the adjacent Danforth Avenue to centreline (or provide cash-in-lieu), or ii) successfully receive a variance from Council to waive the construction of Danforth Avenue.

Design and Construction of Storm Drainage System

As described by the City's Public Works Manager in his referral comments, it would not be prudent to outright waive the requirement to design and construct a storm drainage system for the proposed lots, as it could place significant risk on the City, adjacent property owners, and future owners of the lots once they have developed. Having said that, the City of Enderby Planner is supportive of deferring the requirement to design and construct a storm drainage system until the lots have reached a future Building Permit stage. At the Building Permit stage, all of the required information (i.e. building coverage, extent

of impermeable surfaces) will have been confirmed such that on-site drainage plans can be developed. To accommodate deferring these requirements to a future Building Permit stage, while ensuring that prospective purchasers are aware of this requirement, it is recommended that Council support the variance request subject to the applicant registering a covenant on the title of the proposed lots which states that no construction may occur on the properties without an on-site drainage design that has been accepted by the City of Enderby. It would remain a condition of subdivision that the applicant's engineer must prove out the constructability of the lots to the required elevations and drainage standards, without compromising neighbouring lots.

Street Lighting and Underground Wiring for Power, Telephone and Cablevision

The City of Enderby Planner has no concerns with the applicant's request to vary Sections 6.0 and 7.0 of Schedule "A" of the Subdivision Servicing and Development Bylaw by not requiring the provision of street lighting or underground wiring for power, telephone, and cablevision, as part of the proposed subdivision. As part of the Brickyard Road Servicing Strategy, Council has supported a reduced industrial road standard in order to help unlock development potential along the northern portion of Brickyard Road, which includes the subject property. This reduced industrial road standard would not include street lighting or underground wiring for power, telephone, and cablevision. For these reasons, it is recommended that Council support the variance request.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 247 Brickyard Road, Enderby BC. The applicant is proposing to subdivide the property to create four lots, as shown on the attached Schedule 'A'. As part of the proposed subdivision, the applicant is requesting the following variances to the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.0 of Schedule "A" by not requiring Danforth Avenue adjacent to the proposed lots to be constructed to the centreline of the road;
- Section 5.0 of Schedule "A" by not requiring the design and construction of a storm drainage system;
- Section 6.0 of Schedule "A" by not requiring the provision of street lighting; and
- Section 7.0 of Schedule "A" by not requiring the provision of underground wiring for power, telephone, and cablevision.

The City of Enderby Planner recommends that Council support the variance requests, subject to conditions.

Prepared By:



Kurt Inglis, MCIP, RPP
Manager of Planning, Community Safety and Bylaw Compliance

Reviewed By:



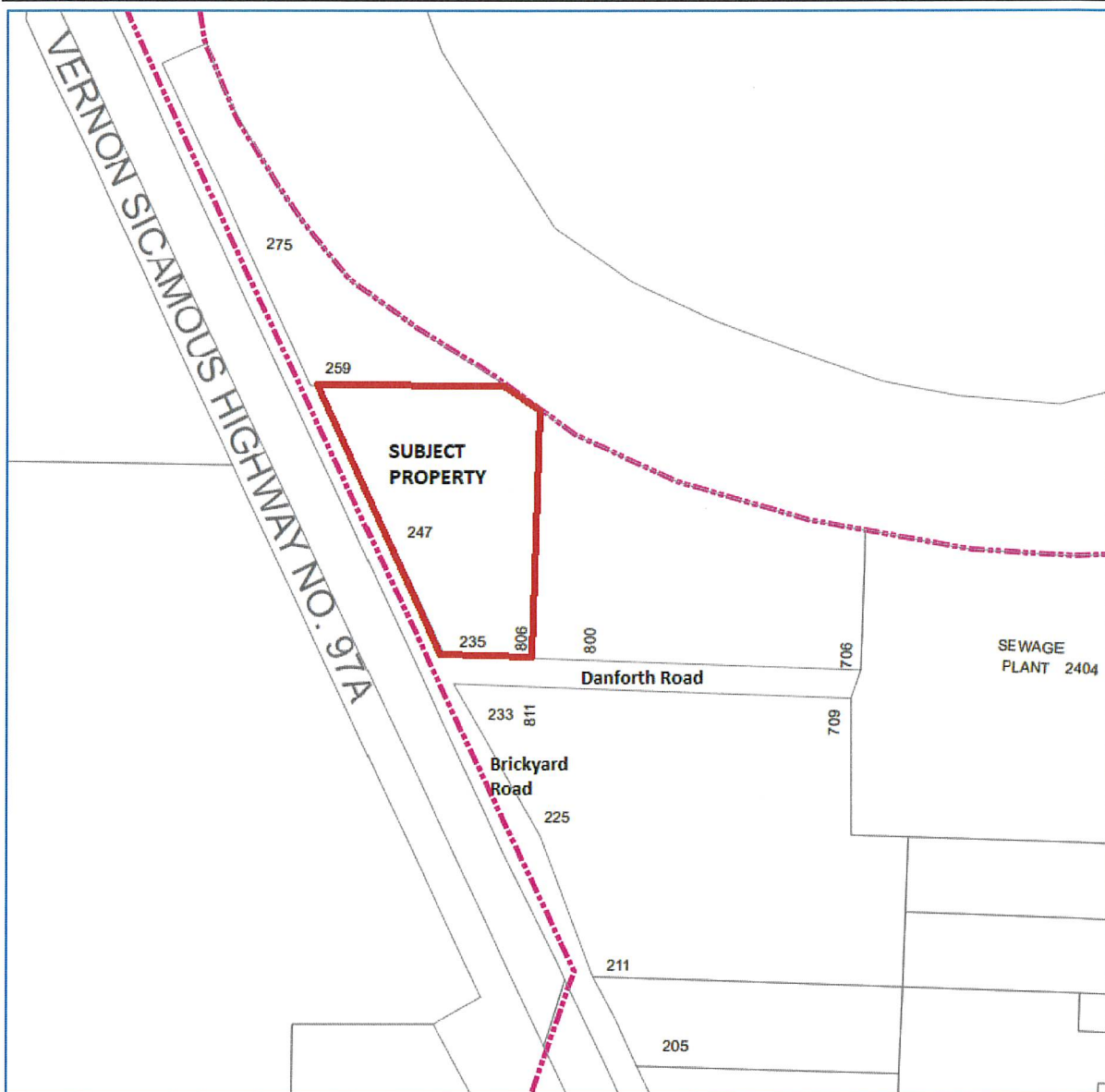
Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0075-25-DVP-END (1834567 Holdings Ltd.)

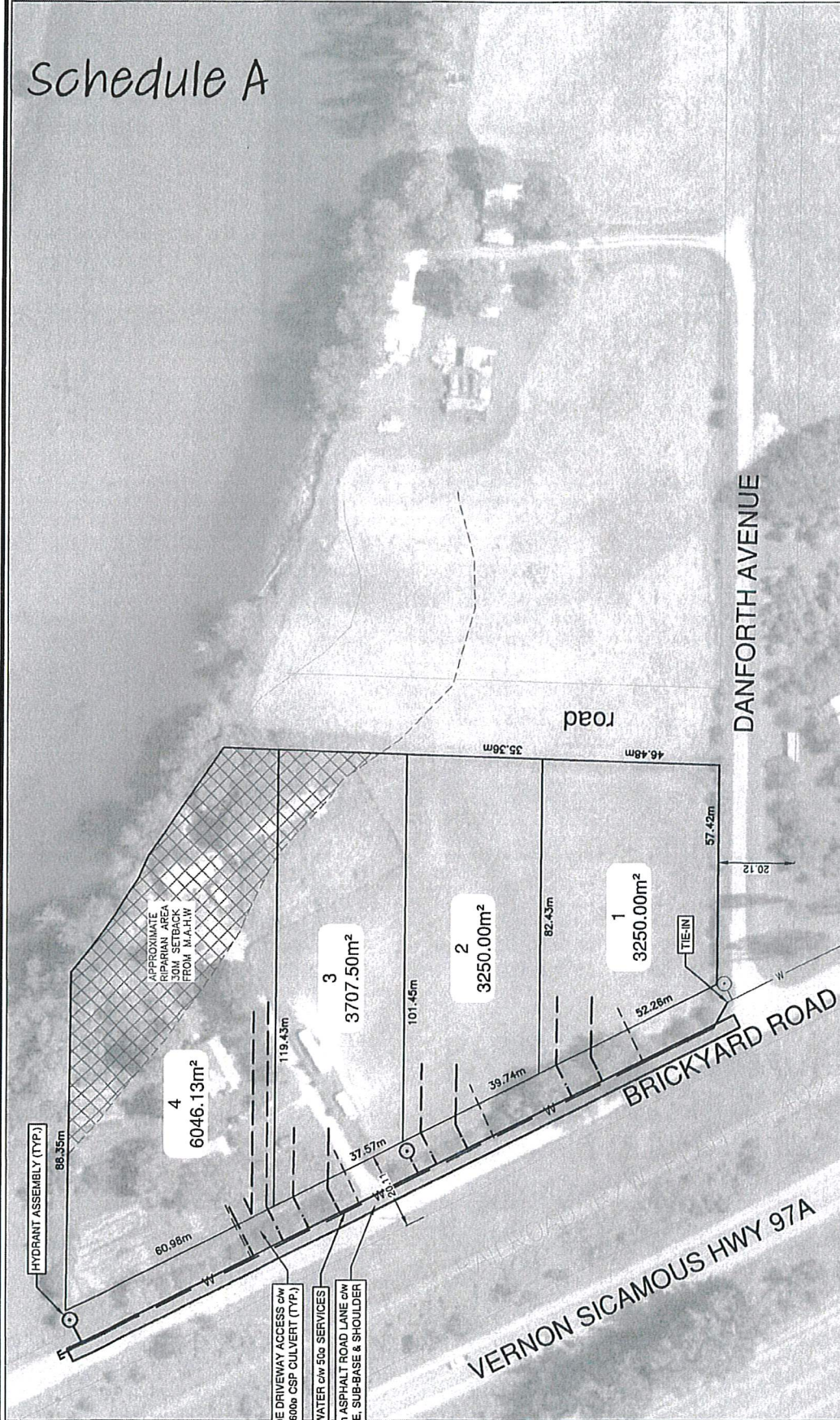
Applicant/Owner: 1834567 Holdings Ltd.

Location: 247 Brickyard Road, Enderby BC





Schedule A



HYDRANT ASSEMBLY (TYP.)
86.35m

APPROXIMATE
PIEPAN AREA
30M SETBACK
FROM M.A.H.W

4
6046.13m²

9.0m WIDE DRIVEWAY ACCESS CW
12.0m (MIN) - 600c CSP CULVERT (TYP.)

200c PVC WATER CW 50c SERVICES

3.65m ASPHALT ROAD LANE CW
BASE, SUB-BASE & SHOULDER

3
3707.50m²

2
3250.00m²

1
3250.00m²

TIE-IN

BRICKYARD ROAD
DANFORTH AVENUE
VERNON SICAMOUS HWY 97A

NO.	DATE	DESCRIPTION	BY	APPD	
REVISIONS & ISSUES					
PROJECT NO.	TS24-2504			REVISED NO.	C-1

GENTECH ENGINEERING INC. CIVIL ENGINEERING
 247 BRICKYARD ROAD
 ENDERBY, BC
PRELIMINARY LAYOUT PLAN

DRAWN	DATE	CHECK	DATE
SCALE	HORIZ. = 1:1000 40		

PROFESSIONAL SEAL

COPYRIGHT RESERVED. THIS DESIGN AND PLAN IS AND AT ALL TIMES REMAINS THE PROPERTY OF GENTECH ENGINEERING INC. IT MAY NOT BE USED OR REPRODUCED IN WHOLE OR IN PART WITHOUT GENTECH ENGINEERING INC. CONSENT.
 EGGC #1000945

- NOTES:**
- CONTRACTOR TO VERIFY LOCATION AND ELEVATION OF ALL EXISTING UTILITIES WITH ALL UTILITY COMPANIES PRIOR TO DIGGING.
 - CONTRACTOR TO CO-ORDINATE UTILITY RELOCATION WORKS WITH UTILITY COMPANIES AS REQUIRED.
 - ALL CONSTRUCTION TO BE IN ACCORDANCE WITH CITY OF ENDERBY SERVICING AND DEVELOPMENT SERVICING BYLAW.

**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

File No.: 0076-25-DVP-END

February 12, 2025

- APPLICANT/OWNERS:** William and Jennifer Collins
- LEGAL DESCRIPTION:** LOT 27 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866 EXCEPT PLANS 24497 AND KAP80446
- P.I.D #:** 009-256-326
- CIVIC ADDRESS:** 159 Riverdale Drive, Enderby BC
- PROPERTY SIZE:** 1,901 m² (20,460 square feet)
- ZONING:** Residential Single Family (R.1)
- O.C.P DESIGNATION:** Residential Low Density
- PROPOSAL:** Construct an accessory residential building (pole shed)
- PROPOSED VARIANCES:** Reduce the minimum setback between an accessory residential building (pole shed) and any other building/structure from 3 m (9.842 feet) to 2.13 m (7 feet)

RECOMMENDATION:

THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as LOT 27 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 12866 EXCEPT PLANS 24497 AND KAP80446 and located at 159 Riverdale Drive, Enderby BC, to permit a variance to Section 308.4.a.iii of the City of Enderby Zoning Bylaw No. 1550, 2014 to reduce the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule 'A'.

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 159 Riverdale Drive, Enderby. The applicant is seeking variances for a partially constructed accessory residential building (pole shed). In order to accommodate the current siting of the accessory residential building, and to facilitate the issuance of a Building Permit to finish the construction of the building, the applicant is seeking a variance to the Zoning Bylaw to reduce the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule 'A'.

Site Context:

The 1,901 m² (20,460 square feet) property is located on the north side of Riverdale Drive. The property is relatively flat with a single family dwelling, constructed in 2006, located in the centre of the property. Access to the property is gained via a paved driveway off of Riverdale Drive. The property is located within the 1:200 year floodplain.

The subject property and properties to east, south and west are zoned Residential Single Family (R.1) and are designated in the OCP as Residential Low Density. The property to the north is zoned Country Residential (C.R) and is designated in the OCP as Country Residential.

The following map shows the Zoning designation of the subject and surrounding properties:



Figure 1: Zoning Map

The following orthophoto of the subject and surrounding properties was taken in 2024:



Figure 2: Orthophoto

****NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

History/Proposal

The City of Enderby's Building Inspector observed that an accessory residential building (pole shed) was under construction at 159 Riverdale Drive without a Building Permit. The applicant subsequently submitted a Building Permit application and, as part of the planning review that was conducted, it was determined that the siting of the accessory residential building was contrary to Section 308.4.a.iii of the City of Enderby Zoning Bylaw No. 1550, 2014 which requires a minimum setback of 3 m (9.842 feet) between an accessory residential building and any other building or structure.

In order to accommodate the current siting of the accessory residential building, and to facilitate the issuance of a Building Permit to finish the construction of the building, the applicant is seeking a variance to the Zoning Bylaw to reduce the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule 'A'.

Below is a photo of the partially constructed accessory residential building (pole shed):



Figure 3: Accessory Residential Building at 159 Riverdale Drive

ZONING BYLAW:

The property is currently zoned Residential Single Family (R.1) and uses permitted within this zone include:

- Accessory residential
- Restricted agricultural use
- Single family dwellings
- Two family dwellings
- Three family dwellings

- Four family dwellings
- Attached secondary suites
- Detached secondary suites
- Bed and breakfasts
- Civic and public service use
- The keeping of backyard hens
- The keeping of backyard bees

The proposal as compared to the Zoning Bylaw requirements for accessory residential buildings is as follows (highlighted items require a variance):

CRITERIA	ZONING REQUIREMENTS	PROPOSAL
Lot Coverage (max.)	50%	< 50%
Setbacks (min.)		
Front Yard	8 m (26.25 feet)	4 m (13.12 feet)
Rear Yard	1.5 m (4.92 feet)	1.58 m (5.17 feet)
Side Yard	1.5 m (4.92 feet)	1.58 m (5.17 feet)
Other Buildings	3 m (9.84 feet)	2.13 m (7 feet)
Building Height (max.)	5 m (16.40 feet)	< 5 m (16.40 feet)
Building Square Footage (max.)	80.3 m ² (864 square feet)	40.9 m ² (440 square feet)

OFFICIAL COMMUNITY PLAN:

The following policies from the City of Enderby Official Community Plan relate to this development:

Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.

Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.

Policy 2.2.f - To respect and preserve a process of open, flexible and participatory decision making in the ongoing planning and day-to-day decisions of the City.

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

REFERRAL COMMENTS:

No comments of concern were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant’s request to vary Section 308.4.a.iii of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule ‘A’, and recommends that Council support the variance request for the following reasons:

- The Fire Department has not identified any concerns with the reduced setback from a firefighting perspective; and
- It is not anticipated that the reduced setback would negatively impact the use and enjoyment of the subject or surrounding properties.

SUMMARY

This report relates to a Development Variance Permit application for the property located at 159 Riverdale Drive, Enderby. The applicant is seeking variances for a partially constructed accessory residential building (pole shed). In order to accommodate the current siting of the accessory residential building, and to facilitate the issuance of a Building Permit to finish the construction of the building, the applicant is seeking a variance to the Zoning Bylaw to reduce the minimum setback between an accessory residential building and any other building or structure from 3 m (9.842 feet) to 2.13 m (7 feet), as shown on the attached Schedule ‘A’.

The City of Enderby Planner recommends that Council supports the variance request.

Prepared By:



Kurt Inglis, MCIP, RPP
Manager of Planning, Community Safety and Bylaw Compliance

Reviewed By:



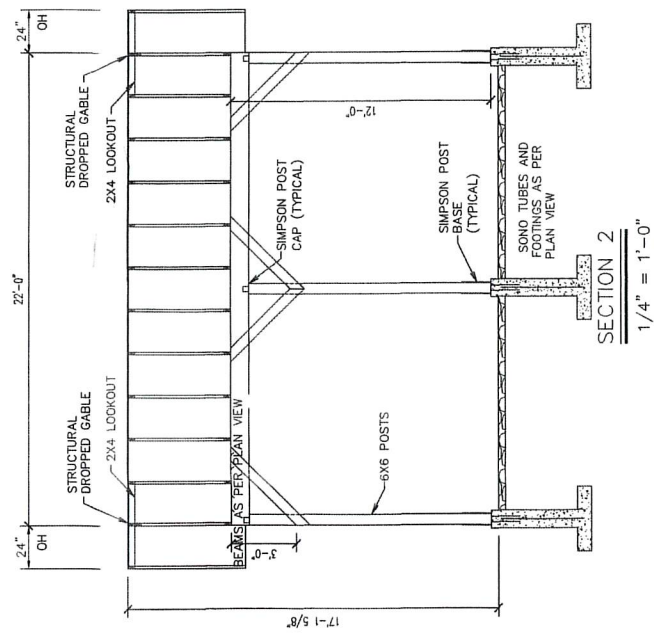
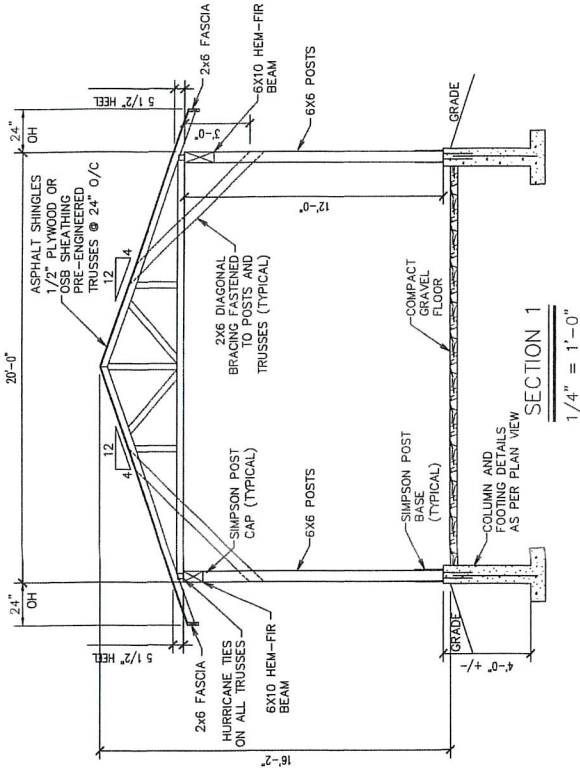
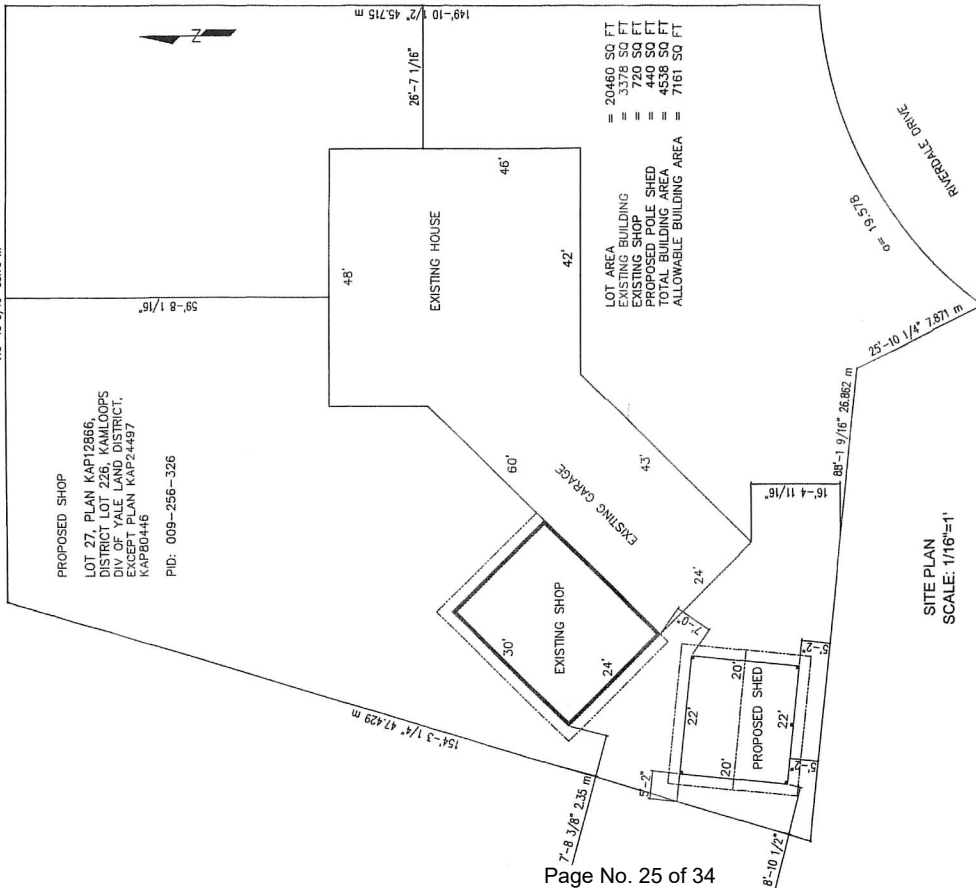
Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION
SUBJECT PROPERTY MAP

File: 0076-25-DVP-END
Applicant/Owner: William and Jennifer Collins
Location: 159 Riverdale Drive, Enderby BC



Schedule 'A'



G. ROBINSON O/A ASHTON CREEK DRAFT AND DESIGN EMAIL: gprobin@telus.net Ph: 250-517-9223		CLIENT: B&B CONST. C/ BILL COLLINS	PROJECT # 1091B	DESCRIPTION: POST & BEAM BUILDING 159 Riverdale Drive Enderby, B.C.	LEGAL DESC. PID: 009-256-326	REVISIONS: Nov 5 Issued for Permit	SCALE: AS NOTED	DATE: Nov. 5 2024	DRAWING NO: A2
DRAWING DESCRIPTION: SECTIONS AND SITE PLAN									

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, CAO
 From: Jennifer Bellamy, CFO
 Date: February 12, 2025
 Subject: Parks, Recreation and Culture Fees Bylaw

Recommendation

THAT Council gives first, second, and third readings of the bylaw cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025".

Background

At the February 10, 2025 meeting, the Enderby & District Services Commission approved the attached Parks, Recreation and Culture Fees Bylaw. Below is a summary of the changes.

Pool Fees

Drop In (per visit)				
	Per Swim	10-Visit Pass	1-Month Pass	Season Pass
Aqua Fit – Youth or Senior	6.50	58.50	74.75	235.00 245.00
Aqua Fit – Adult	7.50	67.50	86.25	261.25 275.00
Not-for-profit licensed preschool or youth organization:				
	# of Youth/Preschool		Rate per swim	
	8-12		22.25 22.95	
	13-20		36.00 37.00	
	21-30		58.50 60.25	
	30+		58.50 60.25 plus \$2.00 for each additional Youth/Preschool	
Rentals (per hour)				
Up to 50 persons	85.00 87.50			
51-85 persons	121.25 124.75			
Swim club	31.45 32.40			
SD #83	JOINT USE AGREEMENT			
Not-for-profit licensed preschool or youth organization	21.65 22.25 / instructor / hr			

Season pass rates for aqua fit have been increased for a new extended pool season, which will be extended through to September 13th. The remaining rate increases reflect an increase in staff wages, which were increased to keep up with minimum wage and to attract and retain pool staff.

Parks Fees

Park Rates	
Riverside Park – Youth (per day; includes ball diamond area)	265.30 300.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	530.60 600.00
Gazebo	
Daily League Rental (with at least two ball diamonds rented)	60.00
Ball Diamonds	
Adult League Play (per hour/per field)	18.70 19.60
Youth League Play (per hour/per field)	9.35 9.80
Adult League Tournament (per diamond/per day)	102.50 107.60
Adult League Tournament (all diamonds & gazebo / per day)	490.50
Youth League Tournament (per diamond/per day)	51.25 53.80
Youth League Tournament (all diamonds & gazebo / per day)	265.00
Non-League (per diamond / per day)	102.50 134.50
Funtastic	450.00 472.50

Summary of changes:

- Park rates have increased to provide a better distinction between daily rates for league play versus non-league play. As non-league play typically brings more people into the park than league play, labour costs tend to be higher. The youth rate has remained at a fee of 50% of the adult rate.
- Regular league play rates have increased by 5% to keep up with increased operating costs. The bylaw includes an annual increase of 2%; however, operating costs have increased more than this in past years and the 5% increase is to play “catch-up”.

For league tournaments that book more than two diamonds, a new rate has been included for the use of the gazebo for a discount. Typically during league play, which includes tournaments, the kitchen portion of the gazebo is used by the concession operator and the league does not have full access. The reduced rate reflects this and allows for the league’s private use of the remainder of the gazebo.

Although the Commission reviewed and approved the bylaw, the Commission does not have the delegated authority to enact the bylaw, as such, the bylaw is brought forward to Council to complete this process.

Respectfully submitted,



Jennifer Bellamy
Chief Financial Officer

**THE CORPORATON OF THE CITY OF ENDERBY
BYLAW No. 1806**

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1806, 2025".
2. Schedules "C" and "D" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020" are deleted and Schedules "C" and "D" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this ____ day of _____, 2025.

READ a SECOND time this ____ day of _____, 2025.

READ a THIRD time this ____ day of _____, 2025.

ADOPTED this ____ day of _____, 2025.

Mayor

Corporate Officer

SCHEDULE "C" – POOL FEES

Drop In (per visit)				
	Per Swim	10-Visit Pass	1-Month Pass	Season Pass
Public Swim – Adult	5.00	45.00	55.00	n/a
Public Swim – Youth or Senior	4.00	36.00	44.00	n/a
Public Swim – Preschool 3-5 yrs	2.50	22.50	27.50	n/a
Public Swim – 2yrs and under	Free	n/a	n/a	n/a
Public Swim – Family	13.50	121.50	148.50	n/a
Toonie Swim	2.00	n/a	n/a	n/a
Aqua Fit – Youth or Senior	6.50	58.50	74.75	245.00
Aqua Fit – Adult	7.50	67.50	86.25	275.00
Not-for-profit licensed preschool or youth organization:				
	# of Youth/Preschool		Rate per swim	
	8-12		22.95	
	13-20		37.00	
	21-30		60.25	
	30+		60.25 plus \$2.00 for each additional Youth/Preschool	
Rentals (per hour)				
Up to 50 persons			87.50	
51-85 persons			124.75	
Swim club			32.40	
SD #83			JOINT USE AGREEMENT	
Not-for-profit licensed preschool or youth organization			22.25 / instructor / hr	

SCHEDULE "D" – PARK FEES

	2025
Park Rates*	
Riverside Park – Youth (per day; includes ball diamond area)	300.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	600.00
Gazebo	
Daily Rental	120.00
Daily League Rental (with at least two ball diamonds rented)	60.00
Kitchen Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
Ball Diamonds*	
Adult League Play (per hour/per field)**	19.60
Youth League Play (per hour/per field)**	9.80
Adult League Tournament (per diamond/per day)	107.60
Adult League Tournament (all diamonds & gazebo / per day)	490.50
Youth League Tournament (per diamond/per day)	53.80
Youth League Tournament (all diamonds & gazebo / per day)	265.00
Non-League (per diamond / per day)	134.50
Additional maintenance staff for tournament play (per hour)***	45.90
Funtastic	472.50

*Fees are to be increased by 2% annually beginning in 2026.

**To be booked at half hour intervals

***Subject to staffing availability. Any overtime costs incurred will be in addition to this rate.

RDNO Building Permits Issued Comparison for Year/Month - Summary

Area: CITY OF ENDERBY

Category: BUILDING PERMITS

Year: 2025 **Month:** 01

Folder Type	2025 / 01		2024 / 01		2025 to 01		2024 to 01	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	0	0
END - COMMERCIAL BUILDING	1	0	80,000	0	1	80,000	0	0
END - DEMOLITION	0	0	0	0	0	0	0	0
END - INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
END - INSTITUTIONAL	0	0	0	0	0	0	0	0
END - MANUFACTURED HOME	0	0	0	0	0	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
END - PLUMBING	0	0	0	0	0	0	0	0
END - POOL	1	0	4,000,000	0	1	4,000,000	0	0
END - RETAINING WALL	0	0	0	0	0	0	0	0
END - SFD W/SUITE	0	0	0	0	0	0	0	0
END - SIGN	0	0	0	0	0	0	0	0
END - SINGLE FAMILY DWELLING	2	1	240,000	0	2	240,000	0	0
INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
OLD PIMS PERMITS	0	0	0	0	0	0	0	0
PLUMBING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SIGN	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0
Report Totals	4	1	4,320,000	0	4	4,320,000	0	0

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: February 13, 2025
Subject: 2025 Road Project – Granville Avenue West of George Street

RECOMMENDATION

THAT Council proceeds with renewing Granville Avenue west of George Street in 2025;

AND THAT Council funds the project through a combination of reserves, Community Works funds, and existing annual contributions from taxation to asset management, with an estimated cost, including contingency and engineering, of \$1,434,507;

AND FURTHER THAT Council authorizes staff to proceed with detailed design and procurement for the renewal of Granville Avenue west of George Street, with construction to occur in 2025.

BACKGROUND

Staff are advancing a concept plan and estimate for reconstructing Granville Avenue west of George Street. This is the proposed road project for 2025.

Project Identification

Like most municipalities, the City of Enderby possesses a significant infrastructure deficit. This means that many of its roads and pipes have been prolonged beyond the end of useful life while remaining in service. This increases operating costs and the risk of failures that require costly repairs and service disruptions without improving the City's infrastructure deficit.

As there are more assets requiring renewal than the City can afford to do, Staff use a road renewal identification process that considers a variety of factors in determining the timeline for rebuilding a road. These factors include:

1. Priority, or importance to the overall network of linear utilities (e.g. roads, water, sewer, and storm);
2. Condition assessment and rate of deterioration;
3. Financial capacity; and
4. Relationship to other infrastructure projects objectives that may create significant opportunities or efficiencies.

Infrastructure Service Level and Condition

Granville Avenue is a local “no thru” road that services a street with a mixture of residential single-family and multi-family dwellings, a business, and several institutional uses.

A geotechnical field investigation occurred in late 2024. The geotechnical report describes Granville Avenue as consisting of:

- An asphalt surface condition that is very poor with severe fatigue cracking due to base failure, with cracking, rutting at wheel paths, and ravelling along its length.
- Subsoils that are non-homogeneous with a large amount of clay, making the subsoils highly frost susceptible with a high potential to shrink or swell with changes in moisture conditions.

In 2015, a portion of the hill at the west end subsided and the upper portion of the road was rebuilt as part of recovery effort. The extent of the proposed 2025 road project will terminate where the rebuilt section starts.

Concept Design

The proposed concept design is circulated separately.

The width of the road dedication on Granville Avenue is narrow with steep grades at the west end. This has posed a design challenge, as the mixed uses occurring on this street are reliant upon on-street parking and sidewalks on both sides of a narrow road. In order to maintain this service level, widths for parking and sidewalks will be closer to the existing widths, which are smaller than typical.

Alternatively, typical parking and sidewalk widths could be maintained by eliminating on-street parking on the north side of the street; however, this will disrupt the existing service demands, notably the institutional uses serving seniors, for whom accessibility is critical.

There are numerous locations along the street where adjacent properties have constructed encroachments on the road dedication, including fences, retaining walls, stairs, and other improvements. When possible, these items will be worked around; when necessary, the property owner will be required to relocate the encroachments.

Infrastructure Improvement Summary

In addition to reconstructing the road, the Granville Avenue project proposes to replace the following infrastructure:

1. Existing 100mm (4”) water main made out of obsolete materials will be replaced with a 200mm (8”) water main made out of PVC pipe, which will improve neighbourhood fireflows and reliability. All existing water services will be renewed up to and including the curb stop at property line. The hydrant will be relocated east so that it meets spacing requirements specified by the Fire Underwriters Society.

2. Existing 150mm (6") sanitary sewer main made out of obsolete materials will be replaced with a 150mm (6") sanitary sewer main made out of PVC pipe. All existing sanitary sewer services will be renewed to the property line, including inspection chambers.
3. Existing storm sewer main (varying sizes and materials) upsized to a 250mm (10") PVC storm sewer main, increasing to a 300mm (12") PVC storm sewer main on the east side as the contributing flows increase. All existing storm services will be renewed to the property line.

Funding Analysis

The total estimated project cost for the Granville Avenue renewal west of George Street is \$1,434,507. The estimate includes contingency and engineering as well as a provisional sum of \$50,000 should third-party utilities require relocation.

Funding for the project will be through a combination of reserves, Community Works funds, and existing annual contributions from taxation to asset management. No increase to taxation is required.

Procurement

Subject to Council's authorization, Staff anticipate putting the project to the market in early April. A market evaluation is being performed to determine if a tender or request for proposal process will be used.

Strategic Plan Alignment

This matter is related to Council's fifth strategic priority:

We are committed to providing well-managed infrastructure that supports the needs of our community in a fiscally responsible way.

The proposed renewal of Granville Avenue is related to the objective of continuing to invest in asset management annually.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer