

**COMMITTEE OF THE WHOLE MEETING OF COUNCIL  
AGENDA**

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**DATE:** Monday, April 7, 2025  
**TIME:** 2:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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*The public may attend this meeting in person or by means of electronic facilities.*

*The City of Enderby uses Zoom for its electronic facilities and encourages those who are unfamiliar with the application to test it in advance; for technical support, please contact Zoom.*

*The access codes for this meeting are:*

*Meeting ID: 875 4129 9281  
Passcode: 769040*

*If you would like to attend this meeting by means of electronic facilities and do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.*

*When applicable, public hearing materials are available for inspection at [www.cityofenderby.com/hearings/](http://www.cityofenderby.com/hearings/)*

**1. LAND ACKNOWLEDGEMENT**

*We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.*

**2. APPROVAL OF AGENDA**

*THAT the April 7, 2025 Committee of The Whole Meeting agenda be approved as circulated.*

**3. ADOPTION OF MINUTES**

**3.1 Meeting Minutes of August 21, 2023**

Page 3

*THAT the August 21, 2023 Committee of the Whole minutes be adopted as circulated.*

**3.2 Meeting Minutes of April 2, 2024**

Page 5

*THAT the April 2, 2024 Committee of the Whole minutes be adopted as circulated.*

**4. NEW BUSINESS**

**4.1 2025 Budget**

Page 8

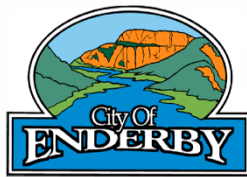
*Memo prepared by Chief Financial Officer dated April 2, 2025  
THAT Council approves the draft budget.*

*AND THAT Council directs staff to prepare the requisite bylaws for public input on April 22, 2025, based on the approved budget.*

**5.**

**MOTION TO RISE AND REPORT**

*THAT the Committee of the Whole rises and reports at the next regular Council meeting.*



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Committee-of-the-Whole Meeting** of Council held on Monday, August 21, 2023 at 4:00 p.m. in the Council Chambers of City Hall

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Sarah Yerhoff

Absent: Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Clerk-Secretary – Andraya Holmes

Events Coordinator - Vallerie Byrne

The Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT the 2023 Committee of the Whole agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Committee-of-the-Whole Meeting Minutes of April 3, 2023

Moved by Councillor Schreiner, seconded by Councillor Yerhoff  
*“THAT the April 3, 2023 Committee of the Whole minutes be adopted as circulated.”*

CARRIED

### **NEW BUSINESS**

#### New Event Discussion

Events Coordinator Vallerie Byrne gave an overview of the community events so far this year, and thanked Council for their support.

Council and Ms. Byrne discussed ideas for a new event that could be delivered in 2024. The following ideas were identified.

- Multicultural event where patrons would receive a “passport” and visit different pavilions to experience the food, song, and dance of different cultures.
- Enderbeer – Live music and tastings of local and regional beer, wine, and spirits.
- Movie at Tuey Park.
- Host an athletic event such as a race up to the Enderby Cliffs or a triathlon including swimming in the river and cycling.
- Road Hockey Tournament/Chili Competition.
- Amazing Race for teens in partnership with the Okanagan Regional Library.

Ms. Byrne noted there may be a possibility to combine elements of some of the above ideas into one larger event. Also explained that, because Enderbeer was an event in the past, it may be the most practical to pull together for 2024.

**RISE AND REPORT**

Moved by Councillor Baird, seconded by Councillor Yerhoff

*“That the Committee of the Whole rises and reports to council at 4:31 p.m..”*

CARRIED

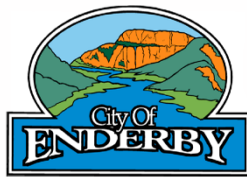
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MAYOR

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CORPORATE OFFICER





## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Committee-of-the-Whole Meeting** of Council held on Tuesday, April 2, 2024 at 2:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Huck Galbraith  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor David Ramey  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
Councillor Sarah Yerhoff

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Clerk-Secretary – Andraya Holmes

The Press and Public

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### **LAND ACKNOWLEDGEMENT**

*We respectfully acknowledge that we are on the traditional and unceded territory of the Secwepemc.*

### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Yerhoff  
*“That the April 2, 2024 Committee of the Whole agenda be approved as circulated.”*

CARRIED

### **NEW BUSINESS**

#### **2024 Budget**

Chief Financial Officer presented in detail the proposed budget for 2024 and decision points that were identified for Council.

Moved by Councillor Baird, seconded by Councillor Schreiner  
*“THAT Council does not fund the attendance of two Council members at an annual golf fundraising event.”*

CARRIED

Moved by Councillor Schreiner, seconded by Councillor Baird  
*“THAT Council limits the number of Councillors attending UBCM to 4.”*

CARRIED

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT Council postpones consideration of a remuneration review to 2025 budget deliberations.”*  
CARRIED

Moved by Councillor Ramey, seconded by Councillor Shishido  
*“THAT Council transfers \$374,700 from prior years’ surplus to fully repay the internal borrowing for the 2019 reconstruction of Reservoir Road.”*  
CARRIED

Moved by Councillor Shishido, seconded by Councillor Yerhoff  
*“THAT Council increases the honorarium value for Captains at the Enderby & District Fire Department by an additional \$200 per Captain.”*  
CARRIED

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT Council increases its contribution to the Enderby & District Fire Department reserves by \$6,500 in preparation for renewing SCBA.”*  
CARRIED

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT Council increases the contribution to asset management for Water Services by an additional 2.0% increase to water frontage tax.”*  
CARRIED

Moved by Councillor Baird, seconded by Councillor Ramey  
*“THAT Council increases user fees for Water Services by 2.0% to fund special projects and phase in future operating cost increases for the Water Treatment Plant expansion.”*  
CARRIED

Moved by Councillor Shishido, seconded by Councillor Baird  
*“THAT the allocation from the Growing Communities Fund for Reservoir 1 be increased by \$360,000.”*  
CARRIED

Moved by Councillor Ramey, seconded by Councillor Davyduke  
*“THAT Council increases the contribution to asset management reserves by \$12,000 to bring the total combined increase to general taxes and utilities to 4.9%.”*  
CARRIED

### **RISE AND REPORT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“That the Committee of the Whole rises and reports to council at 4:24 p.m.”*  
CARRIED

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MAYOR

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CORPORATE OFFICER

**THE CORPORATION OF THE CITY OF ENDERBY**

**AGENDA**  
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**MEMO**

To: Tate Bengtson, CAO  
From: Jennifer Bellamy, CFO  
Date: April 2, 2025  
Subject: 2025 Budget

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**Recommendation**

THAT Council approves the draft budget;

AND THAT Council directs staff to prepare the requisite bylaws for public input on April 22, 2025, based on the approved budget.

OR

THAT Council amends the draft budget by \_\_\_\_\_;

AND THAT Council approves the draft budget as amended;

AND FURTHER THAT Council directs staff to prepare the requisite bylaws for public input on April 22, 2025, based on the approved budget.

**Background/Discussion:**

The 2025 draft budget proposes an overall combined increase to general taxation and user fees of 3.3%, subject to any amendments made by Council. This amounts to an additional \$84.90 for the average home with an assessed value of \$532,200 (see Appendix A). Below is a summary of the changes within each service.

**General Services**

The proposed increase to property taxation is 3.9%. Appendix B provides a breakdown of the proposed increase, which is net of revenue offsets. Most of the revenue offsets are due to fees collected for services, such as building permit fees, administration fees and the increase in interest revenue.

**Expenditures**

- **Executive** - Executive services include Council remuneration, conventions and related expenses. Executive services require a \$4,400 inflationary increase.
- **General / Administration** - This line item includes administration expenses (such as remuneration, city hall maintenance, insurance, interest paid on prepaid taxes, etc.) and

expenses of a general nature (such as planning, bylaw enforcement and building inspections). The increase to General / Administration is primarily due to:

- An increase in the cost of benefits and remuneration of \$59,200. In addition to contractual increases, \$22,500 of this increase relates to the transition in of the new management position, which is fully offset through the reduction in contributions to capacity reserves. An additional increase will be required in 2026 to bring this up to a full-time value, which will also be fully offset through a reduction in capacity reserves.
- Building inspection costs have been increased by \$21,000 to reflect increased building activity. These costs are fully funded through building permit revenues.

Also included in this line item are donations and grants provided by the City as listed on Appendix C.

- Transportation - Transportation includes expenses related to drainage, and road maintenance and operations (snow removal, street lights, equipment, pavement patching, sweeping, line painting, etc.). Transportation expenses require an increase of \$11,960 to maintain service levels.
- City Parks - This line item is for the operating of parks and other public spaces within the City, excluding Riverside Park and Barnes Park (the budgets for these parks are approved through the Enderby & District Services Commission). \$8,000 of the increase is for the gardens and grounds contract and includes additional spring/fall cleanup and addresses the need for the regular renewal of soil and mulch. The remaining \$5,500 increase is comprised of \$3,000 in funds for one of the new public art initiatives as approved by Council (the other art projects will be funded within the existing parks budget) and \$1,500 for heritage plaques. The heritage plaques are coordinated through the Heritage Commission. In 2020, the annual funding for the program was decreased to \$550 from \$1,050 as one of the measures to help provide relief to taxpayers during COVID-19. The Heritage Commission is requesting to increase the annual amount to \$1,500, which has been included in the draft budget (see the attached request).
- Projects - The projects for general services are outlined on Appendix D. The larger amounts included in the budget are:
  - Community Enhancement Fund - \$101,100, which is funded through net profits from the RV Park along with funds received from the Telus tower lease (note that only \$86,100 of this amount is available for 2025 as the remaining \$15,000 will come from net profits available from the RV Park at the end of the year).
  - Housing Initiatives - \$164,500 – for planning and implementation activities to meet the new housing legislative requirements, which is an ongoing project from 2024 that is grant funded.
  - Special projects - \$50,000 has been set aside from capacity reserves for special projects and other small contracts.
  - Waterwheel walkway improvements - \$20,000 – This project is contingent on grant funding.
  - Safe Restart Grant - \$44,154. As with prior year's budget, funds from the Safe Restart Grant have been allocated across different services in order to make the funds available during the year without the need for a budget amendment. Funds may be spent on COVID related items and include technology upgrades and emergency management planning and implementation.
- Capital – The primary capital projects for 2025 are the Granville Avenue Renewal, two pickup replacements for public works and a new coverall structure for storage of sand and other road materials at the public works yard.



- Debt Servicing – Includes an early repayment value of \$263,324 to fully repay the long-term loan for the 2014 upgrades to Mill Avenue.
- Transfer to Reserves – The overall transfer to reserves has decreased compared to 2024, as the 2024 budget amount included a one-time internal loan repayment of \$374,700. This line item includes:
  - Actual contributions to reserves as outlined on Appendix D. The following adjustments have been added:
    - Asset Management reserves continue to have a 1% increase to help address the City's infrastructure deficit.
    - Special Projects - The contribution to capacity reserves has increased by \$41,370 which is funded through non-market change and administration fees from other services. This contribution has been offset by a reduction of \$23,435 to fund the new management position. 2026 will require a further reduction to reflect a full year of remuneration and related expenses.
  - Allocation of interest earned to the appropriate reserve funds.

#### Funding Sources

- Property Taxation – Appendix B provides a breakdown of the property tax increase required to fund each service.
- Utility Taxes / Grants in Lieu – This amount represents funds received from utility companies with infrastructure other than buildings. The infrastructure is not subject to typical property taxes, and instead the utility provides the City with 1% of its gross revenues received from services within the City in lieu of property taxes. Also included in this amount is an operating agreement with FortisBC, which allows Fortis to operate and use public property to conduct its business in exchange for 3% of its gross revenues received from services located within the City.
- Sales of Service – This line item is primarily made up of fees received from business licenses, building permits and development. \$21,000 of the estimated increase is from building permit revenues, which will be used to fund building inspections due to increased building activity.
- Other Revenues – This line item is primarily comprised of interest revenue, and administration and equipment usage fees from other services. Budgeted interest revenue has increased by \$49,800, which will be used to offset the increased interest allocation that will be earned on reserves. Administration fees have increased due to the increase in regular operating costs that are shared between services, along with a gradual increase to transition the fees to a value that is in line with the actual administrative cost to each service.
- Grants – Along with the grants included on Appendix D, budgeted grant revenue for 2025 includes:
  - Small Community Grant - \$480,000 to fund general services. Note that the budgeted amount has decreased by \$4,000 to reflect the actual amount received in 2024.
  - Community Works Fund - \$201,300 which will be transferred to reserves for capital projects.
- Transfer from Reserves/Surplus – Use of these funds are listed on Appendix D.

### Council Decision Points on General Services

Below are decision points that staff are looking for direction on how Council would like to proceed:

Decision Point	Change	Taxation %
<p>Conduct a Council Remuneration Review</p> <ul style="list-style-type: none"> <li>Increases to Council remuneration is equal to the annual increase in CPI. In 2024, Council referred a remuneration review to 2025 budget discussions. If Council wishes to have a remuneration review done, Council can direct staff to prioritize a review and any increases would take effect in 2026, or Council could choose to increase its remuneration in 2025 and increase taxation at this time.</li> </ul>	?	?
<p>Reallocate council convention funds to relationship building</p> <ul style="list-style-type: none"> <li>The current budget allows for all of Council to attend SILGA. The last time all of council attended SILGA was in 2019. Council has also expressed interest in allocating funds towards other relationship-building initiatives. Reducing Council attendance for SILGA from all of Council to five members only, would provide \$2,800 in funding for other relationship-building initiatives.</li> </ul>	NA	NA
<p>Decrease grant to the Enderby &amp; District Arts Council</p> <ul style="list-style-type: none"> <li>The Arts Council has requested to increase its annual grant from \$4,000 to \$5,000 (see the attached request). Although the draft budget includes this increase, the increase could be removed.</li> </ul>	\$(1,000)	(0.05) %
<p>Increase contribution to asset management reserves</p> <ul style="list-style-type: none"> <li>The draft budget includes the regular 1% increase to asset management reserves. This value could be increased to make better progress on the infrastructure deficit.</li> </ul>	\$ 20,800	1.0 %
<p>Change in service level or add new service</p> <ul style="list-style-type: none"> <li>Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed cost analysis, a budget amendment may be made later in the year.</li> </ul>	?	?

### Refuse Services

Refuse services provides residential garbage pickup, along with the spring pruning and garden waste collection to those same properties. The service requires an increase of \$3,900, which is based on the contract with the collection company. Refuse services are fully funded through user fees and require an increase of \$2.04 per household, bringing the total annual fee from \$106.50 to \$108.54.



## Council Decision Point for Refuse Services

Decision Point	Value	Taxation %
Change in service level or add new service <ul style="list-style-type: none"> <li>Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed cost analysis, a budget amendment may be made later in the year.</li> </ul>	?	?

### Protective Services

Protective services covers the fire department (of which costs are shared with the Shuswap River Fire Protection District (SRFPD)), fire inspections, hydrant maintenance and emergency management.

### Expenditures

- Operating - An increase of \$7,800 is required for operating costs, due to inflationary increases.
- Projects - A breakdown of the projects are shown on Appendix D. The larger projects for Protective Services are:
  - New gear racking – The Fire Hall’s existing gear space is failing and is not sized appropriately. The new racking will provide adequate space to store masks and turn-out gear, as well as personal clothing, and will also provide proper space for emergency gear to dry properly between calls. The racking will make more efficient use of available space in the Fire Hall, allowing 36 locker/cubby units, which will allow for membership growth.
  - FireSmart Community Support grant – represents the FireSmart support grant, which is an ongoing project from 2024.
  - Emergency Operation Centre grant – the City has applied for a \$24,500 grant to purchase equipment and supplies for its EOC.
  - Indigenous Engagement grant – this is an ongoing project from 2024 and is a joint project with the RDNO and other member municipalities for indigenous engagement for emergency management activities.
  - Next Generation 911 grant – this is an ongoing project and is for the modernization of 911 networks and infrastructure. As the 911 service is a regional service provided through the RDNO, it is expected that these funds will contribute to a joint project for the initiative.
  - Safe Restart Items - \$38,500 has been allocated for Fire Hall and equipment improvements.
- Capital – The capital projects are identified on Appendix D and are as follows:
  - \$15,000 is remaining from the purchase of the new command/utility vehicle from 2024. These funds are for the canopy and bed slide, which have now arrived.
  - \$75,000 – to add backup power to the Fire Hall, which is an ongoing project from 2024 and fully funded through the Safe Restart grant
  - \$47,000 for the purchase of four replacement SCBAs, which is grant funded.
- Transfer to Reserves – The base contribution to reserves has increased by \$1,200 to \$58,700 for future equipment replacement.



**Funding Sources**

- Property Taxation – Protective services requires a 0.2% increase to property taxation to fund operating and a 0.1% increase to fund the increase to reserves.
- Other Revenue – This amount represents funds received from cost sharing with SRFPD along with funds received from Splatsin to provide fire suppression in their jurisdiction.

**Council Decision Point for Protective Services**

Decision Point	Value	Taxation %
Change in service level or add new service <ul style="list-style-type: none"> <li>• Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed cost analysis, a budget amendment may be made later in the year.</li> </ul>	?	?

**Tourism / Community Engagement**

Expenditures

- Riverside RV Park - Operating costs for the RV Park have increased by \$17,450. \$12,700 of this increase is for the new management contract. The previous contract value was based on the contractor receiving a Canada Summer Jobs grant for summer staff. Due to timing, the grant is not available for the new contractor and the value has been built in to the new contract to properly fund the service into future years.
- Visitor Centre - Operating costs are relatively consistent with prior year and require a minimal increase of \$1,600.
- Community Events - Operating costs are relatively consistent with prior year and require a minimal increase of \$1,410.
- Projects – There are two projects noted on Appendix D:
  - Management transition - \$5,000 has been allocated for the transition of the management contract to the new contractor.
  - Event Support / Planning - \$4,400 has been set aside for event support and planning.

Funding Sources

- Sales of Service – The increase is primarily due to the estimated increase in revenues from the RV Park based on actual revenues from past years and the approved fee increases for 2025.
- Other Revenue – Now that the RV Park is building surplus funds, interest is being earned on these funds and has been added to the budget.
- Grant Revenue – This is a grant that is applied for annually from Heritage Canada which, if approved, is used to help fund Canada Day celebrations.

**Council Decision Point for Tourism / Community Engagement**

Decision Point	Value	Taxation %
Change in service level or add new service <ul style="list-style-type: none"> <li>• Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed</li> </ul>	?	?

cost analysis, a budget amendment may be made later in the year.		
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**Fortune Parks / Animal Control / Cemetery**

These are the budgets approved by the Enderby & District Services Commission on February 10, 2025 and have been included in the RDNO’s approved budget.

**Sewer Services**

**Expenditures**

- **Operating** - Operating costs have increased by \$28,872 for 2025. \$11,172 of this increase is due to the increased allocation of administration fees to continue to gradually bring the fees in line with the actual administrative cost attributable to the service. An additional \$5,100 is required for the increased insurance costs associated with current appraisal costs and the remaining \$12,700 is due to typical operating increases.
- **Projects** - The values included are:
  - Safe Restart items – \$10,000
  - Other upgrades - \$113,500 – this is an annual allocation to fund major maintenance items that come up during the year that do not fit into regular operating costs. This amount also acts as a contingency for the service.
- **Capital** - A breakdown of the capital projects for 2025 is included on Appendix D.
- **Transfer to Reserves** - Asset management reserves continue to include a 1% increase.

**Funding Sources**

- **User Fees** – User fees fund the regular operating costs of the fund. A 2.1% increase to user fees is required to fund increased operating costs.
- **Frontage Tax** – Frontage tax is a rate charged on each foot of frontage, from a minimum of 50 feet to a maximum of 100 feet. Frontage tax funds non-operating costs, such as capital projects, debt financing (sewer services currently does not have any debt) and transfers to reserves. A 3.1% increase to frontage tax is required to fund the transfer to asset management reserves and provide an additional \$2,500 increase to build up the value of non-capital projects funded through frontage tax rather than user fees.
- **Misc. Revenue** – This line item is primarily made up of interest revenue and penalties on late utility payments. The increase in the budgeted amount is for an increase in projected interest revenue due to increased interest rates, which have been used to offset the user fee increase needed to fund operating costs.

The draft budget proposes a 2.1% increase to user fees, and a 3.1% increase to frontage tax. Together, this amounts to an increase of \$15.22 for a home with 100 feet or more of frontage, which is included in the overall increase in Appendix A.

**Council Decision Point for Sewer Services**

<b>Decision Point</b>	<b>Value</b>	<b>User Fee %</b>
Increase contribution to asset management reserves <ul style="list-style-type: none"> <li>• The current increase to asset management reserves is based on 1% of the user fee value; however, this value can be increased to make better progress on the infrastructure deficit.</li> </ul>	\$ 5,700	2.1 % (frontage tax)
Change in service level or add new service	?	?



<ul style="list-style-type: none"> <li>Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed cost analysis, a budget amendment can be made later in the year.</li> </ul>		
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**Water Services**

**Expenditures**

- **Operating** - Operating costs have increased by \$46,640 for 2025. In addition to typical operating increases, the increase includes the following:
  - \$11,200 for wages to provide a higher contingency for water breaks.
  - \$5,000 for the purchase of new water meters for new builds, which is fully recovered by the property owner.
  - \$4,000 to continue to gradually bring administration fees in line with the actual administrative cost attributable to the service.
  - \$8,900 to cover increased property insurance costs associated with current appraisal values.
- **Projects** - A list of projects planned for 2025 is outlined on Appendix D and includes:
  - Engineering for the Water Treatment Upgrade - \$60,000 – this is an ongoing project to get the plans for the water treatment plant upgrade ready for grant applications.
  - Safe Restart Items - \$50,000
  - Unknowns - \$58,900 – this is an annual allocation to fund major maintenance items that may come up during the year and also acts as an operating contingency for the service.
- **Capital** - A list of the capital projects for 2025 is included on Appendix D, which includes \$3,077,000 for the Reservoir 1 replacement.
- **Transfer to Reserves** – This line item includes:
  - A 1% increase to asset management reserves has continued and an additional \$9,300 has been added from frontage fees from new lots.
  - A \$1,100 increase to fully fund the interest portion of the internal borrowing required for the reservoir replacement. Principal payments on the internal borrowing will be funded through a reduction in transfers to reserves. The annual principal repayment will vary annually based on what is needed for other capital projects.
  - A \$5,700 increase to begin to set away funds for borrowing on the future water treatment plant expansion.

**Funding Sources**

- **User Fees** – As with sewer services, user fees fund the regular operations of the water service. Based on 2024 regular consumption (2024 actual user fees included an extra \$24,700 for temporary usage), an additional \$14,800 is needed in user fees to fund operations. The budget proposes to fund this need through the following rate changes:
  - Increase the residential and non-residential flat rates by 2%;
  - Increase the second tier metered rate for non-residential from \$0.71/m<sup>3</sup> to \$0.75/m<sup>3</sup>.
- **Frontage Tax** – Frontage tax has increased to fund the increase in transfers to reserves as noted above.

- Misc. Revenue – This line item is primarily made up of interest revenue and penalties on late utility payments. The increase in the budgeted amount is primarily due to increased volume of water meters purchased for new builds.
- Grants - \$114,700 has been allocated from the Local Government Climate Action Fund for the Reservoir 1 replacement for design costs related to providing resilience for climate impacts.

Together, these increases would amount to an extra \$16.85 for a home with 100 feet or more of frontage, which is included in the overall increase in Appendix A.

**Council Decision Point for Water Services**

Decision Point	Value	User Fee %
Increase contribution to reserves for future WTP borrowing <ul style="list-style-type: none"> <li>• The current increase to reserves is based on 1% of the user fee value; however, this value can be increased to transition in the borrowing costs earlier for users while building up capital reserves until the borrowing is incurred.</li> </ul>	\$ 5,700	1.7 % (frontage tax)
Change in service level or add new service <ul style="list-style-type: none"> <li>• Depending on the level of change or scope of a new project, Council may incorporate a change to the budget now, or if the change requires a more detailed cost analysis, a budget amendment can be made later in the year.</li> </ul>	?	?

Next Steps

Once Council has considered any amendments it wishes to make and approved the budget, the requisite bylaws will be prepared for public input and three readings for the April 22, 2025 meeting.

Respectfully submitted,



Jennifer Bellamy  
Chief Financial Officer

## General Services

	2024	2024	2025	Change in Budget	
	Budget	Actual	Budget (Draft)	\$	%
<b>Funding Sources</b>					
Property Taxation	1,850,206	1,850,206	1,957,650	107,444	5.8%
Utility Taxes / Grants in Lieu	113,530	113,541	105,940	(7,590)	(6.7%)
Sales of Service	102,500	151,630	124,700	22,200	21.7%
Other Revenue	912,230	2,806,244	999,850	87,621	9.6%
Grants	946,300	746,656	865,800	(80,500)	(8.5%)
Transfer from Reserves	1,060,000	747,811	981,000	(79,000)	(7.5%)
Transfer from Surplus	803,938	456,023	546,078	(257,860)	(32.1%)
<b>Total Funding</b>	<b>5,788,703</b>	<b>6,872,111</b>	<b>5,581,018</b>	<b>(207,685)</b>	<b>(3.6%)</b>
<b>Expenditures</b>					
Operating					
Executive	152,900	129,920	157,300	4,400	2.9%
General / Administration	980,062	865,443	1,044,350	64,287	6.6%
Transportation	727,844	585,940	739,859	12,015	1.7%
City Parks	134,600	127,828	148,100	13,500	10.0%
Projects	616,537	92,352	382,754	(233,783)	(37.9%)
Capital	1,268,000	2,574,539	1,214,000	(54,000)	(4.3%)
Debt Servicing	201,990	204,773	465,200	263,210	130.3%
Transfer to Reserves	1,706,770	1,754,730	1,429,455	(277,315)	(16.2%)
<b>Total Expenditures</b>	<b>5,788,703</b>	<b>6,335,525</b>	<b>5,581,018</b>	<b>(207,685)</b>	<b>(3.6%)</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>536,585</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Refuse Services

	2024 Budget	2024 Actual	2025 Budget (Draft)	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Sales of Service	120,375	119,280	125,900	5,525	4.6%
Transfer from Surplus	1,625	-	-	(1,625)	(100.0%)
Total Funding	122,000	119,280	125,900	3,900	3.2%
<b>Expenditures</b>					
Operating	122,000	118,240	125,900	3,900	3.2%
Projects	-	-	-	-	-
Total Expenditures	122,000	118,240	125,900	3,900	3.2%
Net Surplus (Deficit)	-	1,040	-	-	-

## Protective Services

	2024 Budget	2024 Actual	2025 Budget (Draft)	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Property Taxation	194,450	194,450	199,650	5,200	2.7%
Other Revenue	400,950	439,971	149,850	(251,100)	(62.6%)
Grants	237,000	38,011	177,880	(59,120)	(24.9%)
Transfer from Reserves	265,000	309,406	7,500	(257,500)	(97.2%)
Transfer from Surplus	221,760	50,093	156,865	(64,895)	(29.3%)
<b>Total Funding</b>	<b>1,319,160</b>	<b>1,031,931</b>	<b>691,745</b>	<b>(627,415)</b>	<b>(47.6%)</b>
<b>Expenditures</b>					
Operating	252,800	247,314	260,600	7,800	3.1%
Projects	371,300	33,511	212,400	(158,900)	(42.8%)
Capital	605,000	633,812	137,000	(468,000)	(77.4%)
Transfer to Reserves	90,060	94,250	81,745	(8,315)	(9.2%)
<b>Total Expenditures</b>	<b>1,319,160</b>	<b>1,008,887</b>	<b>691,745</b>	<b>(627,415)</b>	<b>(47.6%)</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>23,044</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Tourism / Community Engagement

	2024 Budget	2024 Actual	2025 Budget (Draft)	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Property Taxation	2,500	2,500	2,560	60	2.4%
Sales of Service	300,600	300,320	307,200	6,600	2.2%
Other Revenue	-	12,306	9,800	9,800	-
Grants	4,000	4,320	4,000	-	-
Transfer from Reserves	10,000	-	-	(10,000)	(100.0%)
Transfer from Surplus	25,300	30,376	9,400	(15,900)	(62.8%)
<b>Total Funding</b>	<b>342,400</b>	<b>349,822</b>	<b>332,960</b>	<b>(9,440)</b>	<b>(2.8%)</b>
<b>Expenditures</b>					
Operating					
Riverside RV Park	171,900	156,574	189,350	17,450	10.2%
Visitor Centre	32,000	32,431	33,600	1,600	5.0%
Community Events	66,200	62,255	67,610	1,410	2.1%
Projects	29,300	4,276	9,400	(19,900)	(67.9%)
Capital	10,000	-	-	(10,000)	(100.0%)
Community Enhancement Fund	15,000	-	15,000	-	-
Transfer to Reserves	18,000	18,000	18,000	-	-
<b>Total Expenditures</b>	<b>342,400</b>	<b>273,536</b>	<b>332,960</b>	<b>(9,440)</b>	<b>(2.8%)</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>76,286</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Fortune Parks

	2024 Budget	2024 Actual	2025 Budget	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Sales of Service	272,200	247,304	298,800	26,600	9.8%
Other Revenue	840,940	847,514	970,300	129,360	15.4%
Grants	3,056,310	1,011,300	5,300,100	2,243,790	73.4%
Borrowing	-	-	3,500,000	3,500,000	-
Transfer from Reserves	75,000	75,000	939,000	864,000	1152.0%
Transfer from Surplus	30,700	2,856	243,500	212,800	693.2%
<b>Total Funding</b>	<b>4,275,150</b>	<b>2,183,973</b>	<b>11,251,700</b>	<b>6,976,550</b>	<b>163.2%</b>
<b>Expenditures</b>					
Operating	850,140	824,220	943,200	93,060	10.9%
Projects	128,810	118,869	67,100	(61,710)	(47.9%)
Capital	3,075,000	748,326	9,952,500	6,877,500	223.7%
Transfer to Reserves	221,200	471,200	288,900	67,700	30.6%
<b>Total Expenditures</b>	<b>4,275,150</b>	<b>2,162,615</b>	<b>11,251,700</b>	<b>6,976,550</b>	<b>163.2%</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>21,358</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Budget has been approved by the Enderby & District Services Commission. No changes to be made.

## Animal Control

	2024 Budget	2024 Actual	2025 Budget	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Property Taxation	14,348	14,348	15,180	832	5.8%
Sales of Service	12,000	12,741	12,100	100	0.8%
Other Revenue	8,742	9,618	9,420	678	7.8%
Grants	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-
Transfer from Surplus	-	-	-	-	-
<b>Total Funding</b>	<b>35,090</b>	<b>36,706</b>	<b>36,700</b>	<b>1,610</b>	<b>4.6%</b>
<b>Expenditures</b>					
Operating	34,190	32,776	35,600	1,410	4.1%
Projects	-	-	-	-	-
Capital	-	-	-	-	-
Transfer to Reserves	900	900	1,100	200	22.2%
<b>Total Expenditures</b>	<b>35,090</b>	<b>33,676</b>	<b>36,700</b>	<b>1,610</b>	<b>4.6%</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>3,031</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Budget has been approved by the Enderby & District Services Commission. No changes to be made.

## Cemetery Service

	2024 Budget	2024 Actual	2025 Budget	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
Property Taxation	19,346	19,346	20,185	839	4.3%
Sales of Service	23,500	25,057	23,500	-	-
Other Revenue	42,754	45,395	44,915	2,161	5.1%
Grants	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-
Transfer from Surplus	60,000	18,001	-	(60,000)	(100.0%)
<b>Total Funding</b>	<b>145,600</b>	<b>107,799</b>	<b>88,600</b>	<b>(57,000)</b>	<b>(39.1%)</b>
<b>Expenditures</b>					
Operating	64,600	53,779	69,600	5,000	7.7%
Projects	-	-	-	-	-
Capital	60,000	18,001	-	(60,000)	(100.0%)
Transfer to Reserves	21,000	18,500	19,000	(2,000)	(9.5%)
<b>Total Expenditures</b>	<b>145,600</b>	<b>90,279</b>	<b>88,600</b>	<b>(57,000)</b>	<b>(39.1%)</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>17,520</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* Budget has been approved by the Enderby & District Services Commission. No changes to be made.

## Sewer Services

	2024 Budget	2024 Actual	2025 Budget (Draft)	Change in Budget \$	Change in Budget %
<b>Funding Sources</b>					
User Fees	571,278	574,413	592,500	21,222	3.7%
Frontage Tax	284,700	284,742	292,900	8,200	2.9%
Misc.	53,700	344,482	59,000	5,300	9.9%
Grants	3,350	3,333	-	(3,350)	(100.0%)
Transfer from Reserves	227,500	188,463	262,500	35,000	15.4%
Transfer from Surplus	152,000	13,790	112,000	(40,000)	(26.3%)
<b>Total Funding</b>	<b>1,292,528</b>	<b>1,409,222</b>	<b>1,318,900</b>	<b>26,372</b>	<b>2.0%</b>
<b>Expenditures</b>					
Operating	514,128	495,503	543,000	28,872	5.6%
Projects	166,700	32,643	123,500	(43,200)	(25.9%)
Capital	368,000	492,543	403,000	35,000	9.5%
Transfer to Reserves	243,700	243,700	249,400	5,700	2.3%
<b>Total Expenditures</b>	<b>1,292,528</b>	<b>1,264,389</b>	<b>1,318,900</b>	<b>26,372</b>	<b>2.0%</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>144,834</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Water Services

	2024	2024	2025	Change in Budget	
	Budget	Actual	Budget (Draft)	\$	%
<b>Funding Sources</b>					
User Fees	570,260	615,925	610,900	40,640	7.1%
Frontage Tax	337,000	337,242	358,800	21,800	6.5%
Misc.	31,300	329,827	37,300	6,000	19.2%
Grants	3,350	3,333	114,700	111,350	3323.9%
Borrowing	-	-	385,000	385,000	-
Transfer from Reserves	2,122,900	352,436	2,624,185	501,285	23.6%
Transfer from Surplus	308,600	77,237	371,615	63,015	20.4%
<b>Total Funding</b>	<b>3,373,410</b>	<b>1,715,999</b>	<b>4,502,500</b>	<b>1,129,090</b>	<b>33.5%</b>
<b>Expenditures</b>					
Operating	576,660	650,009	623,300	46,640	8.1%
Projects	168,250	51,599	174,900	6,650	4.0%
Capital	2,343,000	611,772	3,397,000	1,054,000	45.0%
Transfer to Reserves	285,500	305,355	307,300	21,800	7.6%
<b>Total Expenditures</b>	<b>3,373,410</b>	<b>1,618,734</b>	<b>4,502,499</b>	<b>1,129,090</b>	<b>33.5%</b>
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>97,265</b>	<b>-</b>	<b>-</b>	<b>-</b>

APPENDIX A

City of Enderby  
2025 Taxation/User Fee Impact

Description	2024 Levy/Fees - based on average assessment of \$532,200*	Percentage Increase	Dollar Change	Total 2025
General Taxation*	1,287.90	3.9%	50.78	1,338.68
Garbage Fees	106.50	1.9%	2.04	108.54
Sewer - User Fees	296.40	2.1%	6.22	302.62
Sewer - Frontage	290.00	3.1%	9.00	299.00
Water - User Fees	253.95	1.9%	4.85	258.80
Water - Frontage	322.00	3.7%	12.00	334.00
<b>Total General Taxes &amp; Utilities</b>	<b>2,556.75</b>	<b>3.3%</b>	<b>84.90</b>	<b>2,641.65</b>

\* Average value of a 2025 home excluding non-market change (i.e. New construction).

**APPENDIX B**

**City of Enderby**  
**Tax Impact Summary - General**  
**2025**

	<b>Draft Budget</b>	
	<b>\$ Value</b>	<b>% Increase</b>
<hr/>		
<b><u>Additional Budget Items Required for 2025:</u></b>		
<u>Operating (net of respective revenues):</u>		
Executive	2,688	0.1%
General / Administration	20,692	1.0%
Transportation	2,554	0.1%
Protective Services	4,000	0.2%
City Parks	11,950	0.6%
Community Events	60	0.0%
Animal Control / Cemetery	1,671	0.1%
<b>Operating Increase Required</b>	<b>43,615</b>	<b>2.1%</b>
<hr/>		
<u>Reserves:</u>		
Asset Management Reserves	20,800	1.0%
Equipment Reserves	4,900	0.2%
Fire Department Reserves	1,200	0.1%
	<b>26,900</b>	<b>1.3%</b>
<hr/>		
<u>Other:</u>		
Capacity Building Reserves	41,370	
<u>Offsets:</u>		
Non-Market Change	(32,270)	
Admin Fees	(9,100)	
	<b>-</b>	<b>0.0%</b>
<hr/>		
Reduction in Small Community Grant	4,000	0.2%
Reduction in Grants in Lieu	7,590	0.4%
<b>Net taxation increase per draft budget</b>	<b>82,105</b>	<b>3.9%</b>
<hr/>		
<u>Optional Items:</u>		
Other Council decisions	TBD	TBD
<hr/>		
<b>Net taxation increase with optional items</b>	<b>82,105</b>	<b>3.9%</b>

APPENDIX C

City of Enderby  
Donations & Grants  
2025

	<u>2025 Actual</u>	<u>2025 Budget</u>	<u>Difference</u>
Enderby & District Arts Council		5,000.00	5,000.00
Film Commission		1,500.00	1,500.00
Drill Hall - utilities		350.00	350.00
Christmas Committee		1,000.00	1,000.00
CFNO - RCIP		2,250.00	2,250.00
Shuswap Round table		500.00	500.00
Misc.		2,000.00	2,000.00
	-	<u>12,600.00</u>	<u>12,600.00</u>





**ENDERBY & DISTRICT  
ARTS COUNCIL**

Box 757  
Enderby, V0E 1V0

City of Enderby  
619 Cliff Ave., P.O. Box 400  
Enderby, BC V0E 1V0,

February 24, 2025

Attn: Mayor Huck Galbraith and City Council

**Re: Financial Contribution to EDAC from the City of Enderby**

The Enderby and District Arts Council continues to grow and increase its contribution to the people of Enderby and area. As you will see in our report we had a marked increase in daily visitors at the Art Centre and in the number of after hours activities. Add to this the financial return to local artists and the many events and art projects we have been able to achieve, the importance of the Arts Council to the community is self evident.

We are asking Council to approve a request in the amount of \$5,000 to help with our operating costs. We also remind Council that financial support from local government is a requirement to receiving funding from the BC Arts Council.

We have attached our 2024 Annual Report, 2024 Financial Statement, 2025 Proposed Budget  
Thank you for your support in this matter.

Neil Fidler  
President  
Enderby and District Arts Council

# THE ENDERBY AND DISTRICT ARTS COUNCIL

## 2024 YEAR END REPORT

### WHO ARE WE?

The Enderby & District Arts Council (EDAC) was registered as a non-profit on December 13, 1991. We strive for Community engagement , as our exclusively volunteer-run Arts Council works to support a culturally rich community in which the arts can develop and flourish. Over the years we accomplished this by organizing events, concerts and public art including Music by the River, a summer Arts Festival and a winter Coffee House.

In the summer of 2012 a committee of interested artists was struck with the help of EDAC to explore the possibilities of opening an art gallery in Enderby. This group became the Enderby Artists Initiative and with the help of a start up grant of \$3000.00 from EDAC, was able to open the Courtyard Gallery in April 2013. EDAC and the Enderby Artists Initiative (Courtyard Gallery) merged in February 2020, however, in June 2024, both groups mutually decided to part ways and operate independently.

The pandemic in 2020 resulted in a full review of operations, and once we received the COVID relief funding, we were able to establish the Enderby Arts Centre (the hub of our operation). To help offset the cost of running the art centre we have an Art Emporium, workshops, private rental space, music, and art weekly drop-in space, allowing us to provide fundraising programs, mini concerts, and Exhibition Shows. This past year we also operated the Coffee House, a Plein Air Art Event, Music on the Street, and Music by the River.

### THE ENDERBY & DISTRICT ARTS COUNCIL 2024

In 2024, revenue increased ,with growth in sales, memberships, workshops, admissions, shelf rentals, private rentals and increases in our fundraising programs, which include the sale of second hand arts/craft supplies, book sales and hot dog sales. This effort saw an increase in transactions from \$56495.00 (in 2023) to \$96000.00 (in 2024).

We strived to create a leaner and more streamlined format for The Enderby and District Arts Council, governed by our mission statement.

***"To initiate, encourage, coordinate and support the development of artistic projects and activities in Enderby & District for the benefit of the public, and to provide opportunities for the community to be educated in the work of artists in our community, and to bring to the attention of the municipal and provincial agencies the cultural needs of our community.***

***Our volunteer arts council strives to support a culturally rich community in which the arts can develop***

*and flourish".*

## **THE ENDERBY ARTS CENTRE**

**The Enderby Arts Centre** is located at 617 Cliff Avenue and is open Tuesday - Saturday from 10:00 am - 4:00 pm and is staffed by a dedicated group of EDAC volunteers who create a friendly and safe environment for artists, students, and visitors. In 2024 we had 5533 recorded visitors (an increase of 500 over 2023), plus over 1500 people participating in group activities during and after hours.

**The Enderby Artisans Emporium.** Working together with the artists and artisans vendors the sales increased by \$5000.00 over 2023 totalling \$37,815.00 in 2024, with \$31512.00 being paid out to them. Almost 3000 pieces of artwork were sold to locals and visitors from around the world.

**The Exhibition Hall.** This well utilized space hosts a number of events through the year, during November - December it was closed for a much needed clean up and a fresh coat of paint.

This Exhibition Hall is free to the public to exhibit their art for display or sale.

This year the Exhibition Hall hosted:

- \* Seven Art Exhibitions
- \* Enderby Strummers who meet weekly on Wednesday from 1:00 pm - 3:00 pm.
- \* Monthly meetings for the leaders of the North Okanagan for Narcotics Anonymous.
- \* Pride Exhibition and Art Show in June with an Open House and weekly workshops on making Friendship Bracelets.
- \* Ten workshop classes.
- \* Three private rentals.

**The Workshop/Classroom** increased its user base:

- \* Sunday afternoon Art Drop-In from 1:00 pm - 4:00 pm
- \* YAP (Youth Art Program) through the Community Resource Centre (Thursday afternoons)
- \* Enderby Youth Program. Sponsored by the Community Youth Program and hosted by EDAC
- \* Art Therapy (Tuesday mornings and afternoons)
- \* Home School program (periodically)

## **PERFORMING ARTS**

Performing Arts is an important part of EDAC as it supports the musicians in Enderby and the



surrounding area through the following programs in 2024.

- \* Coffee House Open Mic held at the Enderby Seniors Complex on the third Friday evening of each month (excluding July, August, September ). The evening has a usual roster of ten performances with an average audience of 35 -40. The cost to the audience is \$5.00 each and the performances are free. As well we offer refreshments by donation.
- \* "Summer of Art", street music series in conjunction with the Friday Farmers Market with eight performances in July and August.
- \* "Saturday Night Live in Enderby". We changed our venue to Saturday evening from the Sunday evenings we have had in the past hoping to draw a larger crowd. Unfortunately, only 87 people came out for this free performance by Hickory Biscuit on July 13th.
- \* December Christmas Light Up with William and Penny who performed in the Arts Centre.
- \* Kiki the Elf children's performance at the Enderby Library
- \* Evan the Juggler performance at the Enderby Library
- \* Anarchy in the OK support
- \* MacKenzie Camp music fundraiser

## COMMUNITY ENGAGEMENT

It is only possible to fulfill our mandate with ongoing community engagements. Through:

- \* Social media. Website, Facebook, Instagram, emails to our membership.
- \* Print media. Poster, flyers and newspaper advertising.
- \* Enderby City Council liaison who attends our monthly Board Meetings.
- \* City Events Planner in order that we may contribute and participate in city events .
- \* Hosting the Youth Art Program sponsored by the Community Resource Centre.
- \* Support the children's "Art In the Park" program through the Community Resource Centre.
- \* AL Fortune bursary to a graduating student

## GOVERNANCE

Our volunteer board meets monthly (the third Wednesday evening of each month) except August and December. We currently have seven members on the board and we welcome more people to join . Interested parties should be willing to sit on a committee, support and promote the arts, devote their time and effort to ensure a healthy and non-judgemental atmosphere for artists and bring a positive

voice to the community.

## **LOOKING TO THE FUTURE**

We will meet 2025 and take on the challenges that come our way with a positive and creative voice, and continue to support the arts to the best of our ability.

Submitted by:

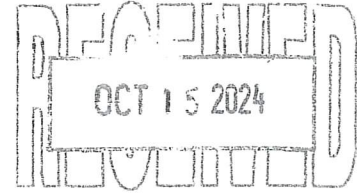
Georgia Atwood (Vice President)

Bob Cowan, chair  
Enderby & District Heritage Commission  
City of Enderby

Mayor and Council  
City of Enderby

Budget 2025

Corporation of The  
City of Enderby



Dear Mayor and Council:

The Enderby and District Heritage Commission has been a committee of Enderby City Council for 30 years. Some of the members have been there since the beginning including Marcy Peel, Patsy Vetter and myself. Judy Fischer represents Area F while Sandy Farnuyk represents the Enderby Museum.

Over the years we have worked with the City to create interpretive signs along the Riverwalk. We also initiated a plaquing program where two brass plaques were presented to two properties each year identifying the importance of the building in the history of Enderby. The City Hall and Drill Hall were the first buildings to be honoured. Each plaque cost \$500 and Council created a budget of \$1,000 to be used for this purpose. This grant continued until Covid-19. At that time your City Clerk asked if it couldn't be cut in half given the uncertainty of Covid restrictions on the City's budget. I agreed to that proposal.

So our grant has remained at \$500 for the last four years. In the meantime we began a new project of placing interpretive signs at various locations in the city. Our first one was on Cliff Avenue in the planter box at the Bank of Montreal parking lot describing the first Bank of Montreal in that location. Our last one, which was placed this past summer, was at MV Beattie School to indicate the two story brick school that was built on that site in 1914. We have plans for other sites in Enderby.

Since Covid the costs for the metal stand and sign for this project has triple which means we must wait two or more years before can place another sign. At our Heritage Commission meeting on October 9<sup>th</sup> we passed a motion unanimously to ask Council to increase our budget by \$1,000. We estimate that with an annual grant of \$1,500 per year we will be able to continue this worthy project on your behalf into the future.

Thank you for considering our request.

Yours truly,

Bob Cowan



APPENDIX D

SUMMARY OF CAPITAL & PROJECTS - 2025

	CAPITAL PROJECTS	OPERATING PROJECTS	CURRENT YEAR FUNDING SOURCE				SURPLUS			RESERVES			OTHER				
			Grants	Borrow Funds	Frontage Tax/ User Fees	Sewer Surplus	Water Surplus	Safe Restart Grant	Water - Capital	Sewer - Capital	Growing Communities Fund	DCCs - Sewer	DCCs - Water				
Opening Balance - Jan 1/25						1,429,082	592,618	-	-	817,090	1,140,313				556,182		
Transfer between Funds						(133,300)	(159,640)	60,000		-	-			1,337,685	294,803		
Operating Contingency																	
Contributions										292,800	249,400						
<b>Balance Available for 2025</b>						<b>1,295,782</b>	<b>432,978</b>	<b>60,000</b>		<b>1,109,890</b>	<b>1,389,713</b>			<b>1,337,685</b>	<b>294,803</b>		
<b>SEWER FUND</b>																	
Safe Restart Items		10,000						10,000									
Other upgrades		113,500															
Granville Ave	216,000			113,500													
Backup screen	85,000			38,500									177,500				
Princess Street	102,000					102,000							85,000				
<b>Total Used - Sewer Fund</b>	<b>403,000</b>	<b>123,500</b>		<b>152,000</b>		<b>102,000</b>		<b>10,000</b>					<b>262,500</b>				
<b>WATER FUND</b>																	
Safe Restart Items		50,000						50,000									
WTP upgrade - engineering		60,000															
Intake pump #1		3,000															
Intake pump #2		3,000															
Unknowns		58,900															
Knight Avenue Restoration	80,000																
Granville Ave	240,000																
Reservoir 1	3,077,000																
<b>Total Used - Water Fund</b>	<b>3,397,000</b>	<b>174,900</b>		<b>76,400</b>				<b>50,000</b>		<b>321,615</b>				<b>1,337,685</b>			<b>221,200</b>
										<b>1,065,300</b>							<b>221,200</b>
<b>Projected Closing Balance - Dec/25</b>						<b>1,193,782</b>	<b>111,363</b>			<b>44,590</b>	<b>1,127,213</b>				<b>294,803</b>		<b>334,982</b>